

KYOVA INTERSTATE PLANNING COMMISSION
POLICY MEETING

400 Third Avenue
Huntington, WV 25701

December 4, 2020
10:00 A.M.

MINUTES

AGENDA ITEM #1: Call to Order – Robert Pasley, Chairman

- Meeting was called to order by Robert Pasley, Chairman

AGENDA ITEM #2: Roll Call – Steve Frye

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

Howard Anderson

Phil Biggs

Robert Carpenter

Brian Carr

Sam Cramblit

Paul Davis

Michael Dombrowski

Michael S. Graese

Deanna Holliday

James Insko

Chris Kinsey

Ralph Kline

Patrick Leighty

Ryland Musick

Chad Nelson

Robert Pasley

James Turner

Randy Wheeler

Steve Williams

AGENDA ITEM #3: Approval of Minutes from Previous Meeting (October 2, 2020)

- ❖ Biggs / Davis to approve as presented.

AGENDA ITEM #4: Executive Director's Report -- Chris Chiles, Executive Director

- COVID-19 Office Update
 - Mr. Chiles went over office protocols during the COVID-19 pandemic. He explained that staff members are still working at full capacity. Staff are still working normal business hours, 5 days a week. Two staff members are scheduled in the office each day on a rotating schedule, while everyone else teleworks. The Administrative Assistant has an office phone at her home, and phone calls to the office number are forwarded to her home, as well as the office.
- Hal Greer Boulevard Corridor Project Update
 - This project continues moving forward, despite difficult working conditions from the pandemic. The project should be ready for bid next Summer/Fall of 2021. Mr.

Chiles thanked Department of Highways, Marshall University, Cabell Huntington Hospital, and Fairfield community for their partnerships.

- Update on KYOVA Transportation Studies
 - Mr. Chiles explained that normally the Consultants would be on the phones for questions. He stated that due to Virtual Meetings this has been limited. Mr. Chiles explained procedures of accessing the You Tube channels.

AGENDA ITEM #5: Amendment #3 to FY 2021-2024 Transportation Improvement Program (TIP) and Amendment#15 to 2040 Metropolitan Transportation Plan (MTP) – Chris Chiles, Executive Director

- Resolution #2021-006
 - ❖ Anderson / Holliday to approve as presented.

AGENDA ITEM #6: Annual Listing of Federally Obligated Projects for Kentucky, FY 2020 – Chris Chiles, Executive Director

- Handout Only (no action required)
 - Mr. Chiles stated this is a list of Kentucky projects that have federal funding and began in Fiscal Year 2020. He explained that similar lists for West Virginia and Ohio projects have a different due date, and were presented at the previous KYOVA meeting.

AGENDA ITEM #7: KYOVA Title VI/LEP Program Approval – Chris Chiles and Terri Sicking, KYOVA

- Handout: Title VI/LEP Plan
 - Mr. Chiles thanked Terri Sicking and Dannielle Slusher for their contributions and stated Terri Sicking was available for questions, should there be any. He also informed everyone that KYOVA would comply with Title VI requirements.
- ❖ Motion Carpenter / Biggs to approve as presented.

AGENDA ITEM #8: Technical Advisory Committee (TAC) Report – Paul Davis, TAC Chairman

- Transit Systems Update
 - Mr. Davis discussed COVID preventative measures being taken at TTA and the decline in ridership. Ralph Kline spoke of new busses being added in Lawrence County, Ohio.
- 5310 Transit Applications for FY 2021
 - Mr. Davis briefed everyone on an upcoming Call for Projects under the 5310 Program, and the transfer of a cutaway vehicle to Ashland, Ky.

AGENDA ITEM #9: Highlights from around the Tri-State: Robert Pasley, Chairman KYOVA

- Mr. Pasley highlighted several upcoming, and ongoing, events in Wayne County:
 - Hatfield-McCoy Trails opening in Cabwaylingo State Forest around March 1, 2021.
 - Rustic Ravines, located on Hampton Ridge in Wayne County, offer cabin and ATV rentals.

- Region 2 Planning and Development Council's Broadband Study to extend services throughout Wayne County.
- Mr. Pasley thanked WV Division of Highways for their work on paving and improvements to U.S. Route 52 and the area around German Ridge Road.

AGENDA ITEM #10: Old Business

- None

AGENDA ITEM #11: New Business

- KYOVA Chairman Robert Pasley will be retiring effective December 31, 2020. A new Chairman and officers will be voted on at KYOVA's next Policy Committee Meeting.
- Mr. Chiles presented Chairman Pasley with a retirement gift in recognition of his dedication to KYOVA.
- Future KYOVA Policy Committee Meeting Dates
 - February 26, 2021

AGENDA ITEM #12: Adjournment