

KYOVA INTERSTATE PLANNING COMMISSION  
POLICY MEETING

400 Third Avenue  
Huntington, WV 25701

February 26, 2021  
10:00 A.M.

MINUTES

AGENDA ITEM #1: Call to Order – Nancy Cartmill, Acting Chairwoman

- Meeting was called to order by Nancy Cartmill, Chair

AGENDA ITEM #2: Roll Call – Steve Frye

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

Kenneth Adkins	Jim Insko
Phil Biggs	Chris Kinsey
Hunter Boyd/Eric Chaney	Paul Knipp
Michael Browning	Patrick Leighty
Robert Carpenter	Jeff Maddox
Nancy Cartmill	Chad Nelson
Paul Davis	Terri Porter
Mark Dickess/Sam Cramblitt	Chris Pullem/Michael Graese
Shane Dillon	Ron Simpson
Bill Dingus	James Turner
Michael Dombrowski	Alex Vaughn
Bernadette DuPont	Randy Wheeler
Ron Fields	Steve Williams
Michelle Grubb	Thomas Witt
Deanna Holliday	

AGENDA ITEM #3: Approval of Minutes from Previous Meeting (December 4, 2020)

- ❖ Motion Carpenter / Holliday to approve as presented.

AGENDA ITEM #4: Nominating Committee Report

- Mayor Steve Williams presented the proposed Slate of Officers:
  - Chair: Nancy Cartmill
  - Vice-Chair: Deanna Holliday
  - Secretary: Robert Carpenter
  - Treasurer: Kenneth Adkins

AGENDA ITEM #5: Election of Officers

- Nominations from Floor
- ❖ Motion Dingus / Biggs to Close Nominations and Accept Slate of Officers as presented

AGENDA ITEM #6: Executive Director's Report -- Chris Chiles, Executive Director

- COVID-19 Office Update
  - Mr. Chiles explained that staff members are still working at full capacity. Staff are still working normal business hours, 5 days a week. Two staff members are scheduled in the office each day on a rotating schedule, while everyone else teleworks. The Administrative Assistant has an office phone at her home, and phone calls to the office number are forwarded to her home, as well as the office.
- CARES Act Funding
  - Mr. Chiles informed members that as part of the CARES Act transportation funds will be suballocated to KYOVA for the next 2-3 fiscal years. He stated there are currently few details, but more information will be available soon.
- Appalachian Regional Commission POWER Grant
  - Mr. Chiles explained to members that KYOVA will be applying for a POWER Grant through the Appalachian Regional Commission. The application will request funds for a new West Virginia Welcome Center off I-64 Exit 8.
- Hal Greer Boulevard Corridor Project
  - Mr. Chiles stated that the project continues to move forward in relative accordance with the original timeline, despite some short delays due to COVID-19.
- Update on KYOVA Transportation Studies
  - Huntington Truck Route Study – Kimley-Horn
  - Downtown Huntington Multimodal Parking Study – Kimley-Horn
  - Parking Study for the Huntington Tri-State Airport – Kimley-Horn
  - US 52-SR 7 Safety Corridor Management Plan – HDR
  - Boyd-Greenup County Freight Plan – HDR
  - Harvey Road PEL Study – E.L. Robinson Engineering
  - Downtown Ashland Transportation/Feasibility Study (Winchester Ave) – Palmer Engineering
  - Mr. Chiles briefly mentioned the various transportation studies KYOVA staff are currently involved with and directed members to KYOVA's YouTube channel for more information.

AGENDA ITEM #7 Biking & Health Presentation – Bernadette Dupont, FHWA KY Division

- Ms. Dupont gave a presentation on various bicycle-related projects and initiatives. Cait Harley (ODOT) also spoke briefly on walking and biking as other modes of transportation.

AGENDA ITEM #8: Amendment #4 to FY 2021-2024 Transportation Improvement Program (TIP) and Amendment #16 to 2040 Metropolitan Transportation Plan (MTP) – Chris Chiles, Executive Director

- Resolution #2021-007
- ❖ Motion Biggs / Davis to approve as presented

AGENDA ITEM #9: Presentation of the Draft FY 2022 Unified Planning Work Program (UPWP) and Budget Documents – Chris Chiles, Executive Director

- Draft FY 2022 UPWP
- Resolution #2021-008 KYOVA Board Authorization
- Resolution #2021-009 Kentucky Surface Transportation Program Funds
- Resolution #2021-010 Authorization for FTA Application
- FY 2022 Indirect Costs Rate
  - Mr. Chiles explained to members that the UPWP lays out all KYOVA activities for Fiscal Year 2022, including the budget and project information. The resolutions must be approved so KYOVA can submit the documents to the appropriate agencies for their review and comments. All necessary changes will be made, and the final draft will be presented at the next KYOVA meeting in April.
- ❖ Motion Biggs / Carpenter to approve all the above as presented

AGENDA ITEM #10 Technical Advisory Committee (TAC) Report – Paul Davis, TAC Chairman

- Transit Systems Update
- 5310 Transit Applications and CARES Act Funding (CRRSSA and TMA Apportionment)
- Resolution #2021-011 Regional Transit Targets
  - Mr. Davis, General Manager of the Tri-State Transit Authority, gave a transit update for the Huntington area. He discussed the impact of the pandemic on transit in the Tri-State. He briefly spoke of the recent ice storms, bike racks placed throughout Huntington, the 5310 Program, and CARES Act Funding.
- ❖ Motion Biggs / Maddox to approve as presented

AGENDA ITEM #11 Transportation Performance Measures Coordination Update – Terri Sicking, KYOVA

- Resolution #2021-012 PM2: Pavement and Bridge Condition Performance Target Setting
- Resolution #2021-013 PM3: System Performance, Freight, Congestion, and Air Quality Target Setting.
  - Ms. Sicking explained the resolutions are mid-term corrections with new targets.
- ❖ Motion Biggs / Carpenter to approve as presented

AGENDA ITEM #12: Old Business

- Mr. Chiles acknowledged and thanked the KYOVA staff for their dedication over the last two weeks. He explained most employees have been without power from the inclement weather, but worked diligently to prepare for the Policy Committee Meeting.

AGENDA ITEM #13: New Business

- Future KYOVA Policy Committee Meeting Dates
  - April 23, 2021

AGENDA ITEM #14: Adjournment

