

KYOVA INTERSTATE PLANNING COMMISSION
POLICY MEETING

April 26, 2019
12:00 P.M.
MINUTES

AGENDA ITEM #1: CALL TO ORDER– NANCY CARTMILL, VICE-CHAIRWOMAN

- Meeting was called to order by Nancy Cartmill, Vice-Chairwoman

AGENDA ITEM #2: ROLL CALL – STEVE FRYE

- Attendees present for the Policy Board Meeting are as follows:

Kenneth Adkins	Chandra Ingliss-Smith
Tricia Ball	Katrina Keith
Bill Bissett	Patrick Leighty
Teri Booth	Chad Nelson
Mike Browning	Robert Pasley
Robert Carpenter	Colt Sandoro
Nancy Cartmill	Ron Simpson
Eric Chaney	Kelli Sobonya
Chris Collins	Jason Stephens
Paul Davis	Juli Stephens
Raymond Eplin	James Turner
Ron Fields	Thomas Witt
Michele Grubb	Jennifer Woodall

AGENDA ITEM #3: MOTION TO APPROVE MINUTES FROM PREVIOUS MEETING
(FEBRUARY 23, 2018) AS DISTRIBUTED

- Motion Fields / Davis to approve as presented.

AGENDA ITEM #4: PRESENTATION OF FY 2018 AUDIT REPORT – BRUCE SULLIVAN,
SULLIVAN WEBB PLLC

- Mr. Sullivan gave members a brief overview of the audit conducted for FY 2018. The audit was deemed satisfactory in all aspects; no findings were presented.

AGENDA ITEM #5: EXECUTIVE DIRECTOR’S REPORT – CHRIS CHILES, EXECUTIVE
DIRECTOR

A) ODOT/KYOVA 2020/2021 BIENNIAL AGREEMENT

- Mr. Chiles explained that this is a bi-annual planning agreement between the Ohio Department of Transportation and KYOVA.
 - MOTION TO APPROVE AND AUTHORIZE CHRIS CHILES, EXECUTIVE DIRECTOR, TO SIGN
 - Motion Stephens / Leighty to approve as presented.

B) UPDATE ON PREVIOUS ROUND OF PROJECTS FROM SUBALLOCATED
FUNDS

- Mr. Chiles stated that the previous round of suballocated fund applications submitted had been approved by WVDOH, some with stipulations, waiting for letter to proceed. He stated among these projects were the Heritage Farm/Harvey Road Connector (Wayne County), as well as projects for Huntington (Cabell County).

C) OHIO HOUSE BILL 62

- Mr. Chiles updated members on the Ohio Transportation Bill, also known as the “Gas Tax” bill. The gas tax increase is to go into effect July 1, 2019. The increase in revenue will be used for transportation and infrastructure projects.

D) NEW WEBSITE

- Mr. Chiles stated KYOVA is in the process of working with Bulldog Creative to create a new website. He also mentioned new business cards designed for KYOVA by Bulldog.

AGENDA ITEM #6: PRESENTATION OF FINAL FY 2020 UNIFIED PLANNING WORK PROGRAM (UPWP) AND BUDGET DOCUMENTS – CHRIS CHILES, EXECUTIVE DIRECTOR

- FY 2020 FINAL UPWP
 - Mr. Chiles stated the UPWP contains the budget, studies, staff information, and projects from one fiscal year to the next. The Policy Committee approves submission of the document to state and federal agencies for their authorization.
- FY 2020 INDIRECT COST RATES
 - MOTION TO APPROVE THE ABOVE
 - Motion Carpenter / Stephens to approve as presented.

AGENDA ITEM #7: UPDATE ON KYOVA TRANSPORTATION STUDIES
 (NO FORMAL PRESENTATIONS – CONSULTANTS ARE AVAILABLE ON THE TELEPHONE FOR QUESTIONS) - PLEASE REFER TO KYOVA’S YOUTUBE CHANNEL FOR AUDIO/VIDEO PRESENTATIONS OF PROJECT UPDATES

- OHIO RIVER BRIDGE CROSSING STUDY (2 YEAR) – MANUCH AMIR, CDM SMITH
- SAFETY STUDY FOR CABELL AND WAYNE COUNTIES (2 YEAR) – STEVE THIEKEN, BURGESS & NIPLE
 - Mr. Thieken briefed everyone on the study. He stated there would be a stakeholder meeting to discuss findings on May 23rd.
- 5TH STREET WEST BRIDGE STUDY – DENNIS SIMPSON, AECOM
 - Mr. Simpson stated they had completed study for a rehab and replacement plan. He stated a stakeholder and public meeting was to be held May 16th.
- ARLINGTON PARK MOBILITY STUDY – DAVE GILMORE, GAI
 - James Yost spoke on behalf of Mr. Gilmore. He stated all data collection was finished and concluded, and that a draft would be provided soon.
- CITY OF HUNTINGTON PAVEMENT MANAGEMENT PROGRAM – JAKE PANTER, KIMLEY-HORN

- MARSHALL UNIVERSITY BIKE PLAN – PHOEBE RANDOLPH, EDWARD TUCKER
- MILTON TRAFFIC MOBILITY STUDY – JOHN GALLAGHER, CARPENTER MARTY
 - Gina Balsamo spoke on behalf of Mr. Gallagher. She stated field observation, existing and future AADT, and capacity ratio had been completed. A public meeting is scheduled for May 2nd.
- LAWRENCE COUNTY US 52 INTERCHANGE JUSTIFICATION - STEVE BERGMAN, MSG
- WALMART WAY “GREEN T” INTERSECTION IMPROVEMENTS - STEVE BERGMAN, MSG
 - Mr. Bergman addressed both long term and short-term studies for Wal-Mart Way and Charley Creek intersections.
- CHARLEY CREEK INTERSECTION SAFETY - STEVE BERGMAN, MSG
- SANDUSKY ROAD STUDY - MATT SELHORST, HDR

AGENDA ITEM #8 TECHNICAL ADVISORY COMMITTEE (TAC) REPORT – PAUL DAVIS, TAC CHAIRMAN

A) REVISIONS TO FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND METROPOLITAN TRANSPORTATION PLAN (MTP) (AMENDMENT #9)

- FY 2018-2021 TIP REVISION RESOLUTION #2019-012
MOTION TO APPROVE
 - Motion Adkins / Grubb to approve as presented.

B) TRANSIT SYSTEMS STATUS UPDATE FOR THE HUNTINGTON WV-KY-OH URBANIZED AREA

- 5310 TRANSIT PROGRAM ROUND V FY 2019 APPLICATIONS
 - Mr. Davis updated members on the progress of Round V of the 5310 Transit Program.
 - Mr. Davis stated the city of Ironton had purchased a parking lot for the purpose of parking their transit buses. He updated everyone on the remodeling of bathrooms at Huntington’s TTA Bus Station and the addition of bike racks at each bus shelter. Michele Grubb, Ashland Transit Supervisor, stated Ashland was now running Saturday bus service, adding some new bus shelters, updating logos on current busses, as well as acquiring new buses.

AGENDA ITEM # 9: 2019 COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN – TERRI SICKING, KYOVA

- Ms. Sicking gave a brief overview of the Transit-Human Services Transportation Plan, requiring public review and input addressing the 5310 Program in Kentucky, Ohio, and West Virginia.
 - RESOLUTION #2019-013

- Motion Fields / Simpson to approve as presented.

AGENDA ITEM #10: FEDERAL, STATE, AND LOCAL UPDATES

- FEDERAL HIGHWAY ADMINISTRATION
 - Chandra Inglis-Smith, FHWA, gave a brief update on Transportation Performance Measures.
- TRI-STATE AIRPORT
 - Nancy Cartmill, President of the Huntington Tri-State Airport Authority, informed members of the progression of the Elevator Project.
- WVDOT/WVDOH
 - Chris Kinsey, WVDOH, briefed members on the STIP, BUILD Grants, and project updates.
- BOYD AND GREENUP COUNTIES
 - Thomas Witt, KYTC, discussed safety targets for 2020, the SHIFT initiative, and a state-wide Corridor Plan. He updated members on various projects in Boyd and Greenup Counties in Kentucky.
- LAWRENCE COUNTY
 - Patrick Leighty, Lawrence County Engineer, discussed various Lawrence County projects.

ITEM #11: OLD BUSINESS

- None

ITEM #12: NEW BUSINESS

- FUTURE KYOVA POLICY COMMITTEE MEETING DATES
 - OCTOBER 4, 2019 (FRIDAY) – LAWRENCE COUNTY, LOCATION TBD
 - DECEMBER 6, 2019 (FRIDAY)

ITEM #13: ADJOURNMENT