

KYOVA INTERSTATE PLANNING COMMISSION POLICY MEETING

400 Third Avenue
Huntington, WV 25701
September 20, 2024
12:00 P.M.

MINUTES

AGENDA ITEM #1: Call to Order and Introductions – Jeff Maddox, Vice- Chair

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

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| Mark Bates | Grant Jacob |
| Tim Bias | Ralph Kline |
| Laura Brown | Jeff Maddox |
| Michael Browning | John Mandt, Jr. |
| Brian Carr | DeAnna Miller |
| Steve Cole | Matt Morris |
| Sam Cramblit | Eric Patton |
| Paul Davis | Larry Smith |
| Mark Dickess | Wes Stafford |
| Bill Dingus | Kevin Sullivan |
| Michael Dombrowski | Travis Thompson |
| Beau Evans | James Turner |
| Don Fraley | Alex Vaughn |
| Michael Graese | Thomas Witt |
| Bobby Hall | Jennifer Woodall |

AGENDA ITEM #2: Approval of Minutes from Previous Meeting (April 26, 2024)

- ❖ Motion / Maddox to approve as presented by affirmation; motion passed.

AGENDA ITEM #3: Executive Director's Report – Chris Chiles, KYOVA

- Presentation of Fiscal Year 2023 Audit – Matt Morris: Hess, Stewart & Campbell, PLLC
 - Mr. Morris gave members a brief overview of the audit conducted for FY 2023. The audit was deemed satisfactory in all aspects; no findings were presented.
- Ohio DOT/KYOVA Biennial Agreement
 - Mr. Chiles described the agreement which lays out KYOVA's responsibilities and ODOT's obligations during the two-year period.
- Hal Greer Boulevard Corridor Project Update
 - Mr. Chiles informed members that progress is on-going, with construction on schedule to be complete in the Winter of 2024.
- Downtown Ashland Complete Street Project Update
 - Mr. Chiles explained to members that the Project continues moving forward, with completion scheduled by the end of this calendar year.
- Chesapeake Bypass Project Update
 - Mr. Chiles stated progress continues with construction expected to start in the Spring of 2025. He stated that December 12, 2024, was the date scheduled to advertise for construction.

- Safe Streets and Roads for All (SS4A) grant for Regional Transportation Safety Action Plan
 - Mr. Chiles informed members this is a federal, competitive grant program. He stated that KYOVA was awarded this Action Plan Grant for the entire Tri-State. He stated this was on schedule to move forward.
- Newman’s Branch Road Improvement Projects
 - Mr. Chiles discussed the site of the new Milton Elementary School on Newman’s Branch Road. He informed members of the need for a traffic light at the intersection of US Route 60 and Newman’s Branch Road as well as the widening of roads to accompany school buses, trucks, and general traffic. The WV Division of Highways and KYOVA are moving forward on this project with construction anticipated to be completed by the beginning of the new school year in 2025.
 - Resolution #2025-001
 - ❖ Motion to Approve Mandt / Davis to approve as presented; motion passed.
- Update on KYOVA Transportation Studies
 - Mr. Chiles briefly mentioned the various transportation studies KYOVA staff are currently involved with and directed members to KYOVA’s YouTube channel for more information.
 - Spring Valley / Piedmont Road Intersection Study
 - US 60 / Newman's Branch Road Traffic Study
 - Wayne County Rail Trail Feasibility Study
 - WV Rt 2 / OH Rt 7 Ohio River Bridge PEL Study
 - KY 180 / US 60 Corridor Study
 - Huntington Southside Traffic Study
 - Coordinated Human Services Public Transportation Plan – Laura Brown, RLS

AGENDA ITEM #4: FY 2024 Performance & Expenditure Completion Report – Chris Chiles, KYOVA

- Mr. Chiles stated this Report summarizes all KYOVA staff activity that occurred in Fiscal Year 2024 and aligns with activities described in the Unified Planning Work Program.
 - Resolution #2025-002
 - ❖ Motion Dingus / Graese to approve as presented; motion passed.

AGENDA ITEM #5: Title VI Implementation Plan and Limited English Proficiency (LEP) Language Assistance Plan –Chris Chiles, KYOVA

- Mr. Chiles informed members this was a federal requirement, updated on an annual basis. This outlines procedures to file a formal complaint with KYOVA should someone feel they have experienced discrimination.
 - Resolution #2025-003
 - ❖ Motion to Approve Kline / Davis to approve as presented; motion passed.

AGENDA ITEM #6: Technical Advisory Committee (TAC) Report – Steve Cole, City Engineer, Ashland, Ky

- Transit Systems Update
 - Mr. Cole, City Engineer, Ashland, Ky, gave a Transit update for the Huntington area. He discussed KYOVA’s Technical Advisory Committee (TAC) meeting held on Tuesday, September 17, 2024. He described various presentations they discussed.
- Amendment #5 to the FY 2024-2027 Transportation Improvement Program
 - Resolution #2025-004
 - ❖ Motion Graese / Kline to approve as presented; motion passed.
- Amendment #1 to the FY 2025 Unified Planning Work Program
 - Resolution #2025-005
 - ❖ Motion Dingus / Mandt to approve as presented; motion passed.

AGENDA ITEM #7: Annual Listing of FY 2024 Federally Obligated Projects (West Virginia and Ohio) – Chris Chiles, KYOVA (no action required)

- Mr. Chiles explained this is a list of projects with obligated federal funds in Fiscal Year 2024 for Ohio and West Virginia. The deadline for the list of projects in Kentucky is different from Ohio and West Virginia, and that list will be presented at the next KYOVA Board Meeting in December.

AGENDA ITEM #8: Federal and State Updates

- Federal Highway Administration (FHWA)
- West Virginia Division of Highways (WVDOH) – Brian Carr
 - Mr. Carr discussed several topics including the retirement of Elwood Penn, upcoming US DOT grants, freight related projects, introduction of staff member Jill Dunn, and various upcoming projects.
- Kentucky Transportation Cabinet (KYTC) – Thomas Witt
 - Mr. Witt discussed finalizing the FY 2025-2028 Statewide Transportation Improvement Program, the SHIFT 6-Year Highway Plan, the Statewide Transportation meeting being held in Ashland, KY on Wednesday, October 16, and upcoming Boyd and Greenup County Projects.
- Ohio Department of Transportation (ODOT) – Mike Dombrowski
 - Mr. Dombrowski gave a brief overview of the Chesapeake Bypass Project. He stated tree clearing was beginning October 1, 2024, construction is scheduled to be awarded in December 2024, and the actual construction to begin in the Spring of 2025. He stated the Ironton-Russell Bridge would be closing for 30 days for bridge deck repairs beginning Monday, September 23, 2024.

AGENDA ITEM #9: Old Business

- None

AGENDA ITEM #10: New Business

- Future KYOVA Policy Committee Meeting Dates
 - Friday, December 13, 2024

AGENDA ITEM #11: Adjournment