

KYOVA INTERSTATE PLANNING COMMISSION  
POLICY MEETING

400 Third Avenue  
Huntington, WV 25701

April 23, 2021  
10:00 A.M.

MINUTES

AGENDA ITEM #1: Call to Order – Nancy Cartmill, Chair

- Meeting was called to order by Nancy Cartmill, Chair

AGENDA ITEM #2: Roll Call – Dannielle Slusher

- Attendees present for the Policy Board Meeting (via Zoom Video Conferencing) are as follows:

Howard Anderson	Kim Kagley
Phil Biggs	Ralph Kline
Hunter Boyd/Eric Chaney	Paul Knipp
Robert Carpenter	Patrick Leighty
Brian Carr	Chad Nelson
Nancy Cartmill	Douglas Parker
Sam Cramblitt	Perry Su
Paul Davis	Michael Read
Michael Dombrowski	Stephen Sewell
Bernadette DuPont	Kelli Sobonya
Ron Fields	Juli Stephens
Michael Graese	James Turner
Deanna Holliday	Alex Vaughn
Chandra Inglis-Smith	Jennifer Woodall
Blake Jones	

AGENDA ITEM #3: Approval of Minutes from Previous Meeting (February 26, 2021)

- ❖ Motion Biggs / Sobonya to approve as presented

AGENDA ITEM #4: Executive Director's Report -- Chris Chiles, Executive Director

- COVID-19 Office Update
  - Mr. Chiles explained that staff members are still working at full capacity. Staff are still working normal business hours, 5 days a week. Two to three staff members are scheduled in the office each day on a rotating schedule, while everyone else teleworks. The Administrative Assistant has an office phone at her home, and phone calls to the office number are forwarded to her home, as well as the office. Staff will be gradually transitioning to full capacity after COVID vaccinations are acquired.
- Ohio DOT/KYOVA Biennial Agreement
  - Mr. Chiles described the agreement which lays out KYOVA's responsibilities and ODOT's obligations during the two-year period.

- CARES Act Funding
  - Mr. Chiles explained to members that there would be additional Covid-19 related funding for transportation projects. Money should be suballocated to KYOVA at the beginning of next fiscal year.
- Hal Greer Boulevard Corridor Project
  - Mr. Chiles stated that the project continues to move forward in relative accordance with the original timeline, despite some short delays due to COVID-19.
- Update on KYOVA Transportation Studies
  - Huntington Truck Route Study – Kimley-Horn
  - Downtown Huntington Multimodal Parking Study – Kimley-Horn
  - Parking Study for the Huntington Tri-State Airport – Kimley-Horn
  - US 52-SR 7 Safety Corridor Management Plan – HDR
  - Boyd-Greenup County Freight Plan – HDR
  - Harvey Road PEL Study – E.L. Robinson Engineering
  - Downtown Ashland Transportation/Feasibility Study (Winchester Ave) – Palmer Engineering
  - Mr. Chiles briefly mentioned the various transportation studies KYOVA staff are currently involved with and directed members to KYOVA’s YouTube channel for more information.

AGENDA ITEM #5: Presentation of the Final FY 2022 Unified Planning Work Program (UPWP) – Chris Chiles, Executive Director

- Mr. Chiles stated the UPWP contains the budget, transportation studies, staff information, and applicable projects for the upcoming fiscal year. The Policy Committee approves submission of the document to state and federal agencies for their authorization.
- Final FY 2022 UPWP
- ❖ Motion Carpenter / Holliday to approve as presented

AGENDA ITEM #6: Kentucky Strategic Highway Investment Formula for Tomorrow (SHIFT) – Terri Sicking, KYOVA

- Ms. Sicking gave a brief overview of the SHIFT Program. She discussed nine new Kentucky projects in Boyd and Greenup Counties.
- Boyd and Greenup County Sponsored Projects
- ❖ Motion Biggs / Graese to move Greenup County Project #5 to the top grouping of ranked projects and approve as presented

AGENDA ITEM #7: Technical Advisory Committee (TAC) Report – Paul Davis, TAC Chairman

- Transit Systems Update
  - Mr. Davis, General Manager of the Tri-State Transit Authority, gave a transit update for the Huntington area. He discussed the impact of the pandemic on transit in the Tri-State area, he discussed the CARES Act funding for WV, KY, and OH, and TTA’s need to hire new employees.
- 5310 Transit Applications and CARES Act Funding (CRRSSA and TMA Apportionment)

- Mr. Davis gave a brief overview of the 5310 Program He spoke of the benefits for the City of Ashland in acquiring new vans, and stated CCCSO would use funding for operational work.
- Amendment #5 to FY 2021-2024 Transportation Improvement Program (TIP) and Amendment #17 to 2040 Metropolitan Transportation Plan (MTP)
- Resolution #2021-014
- ❖ Motion Nelson / Kline to approve as presented

#### AGENDA ITEM #8: Federal and State Updates

- Federal Highway Administration – Chandra Inglis-Smith, FHWA-WV Division
  - Ms. Inglis-Smith gave an update on federal funding available for electric vehicle charging station infrastructure on the National Highway System. She also informed members she has accepted a new position within FHWA, and Jason Workman will be our temporary contact with FHWA-WV Division.
- West Virginia Division of Highways – Brian Carr
  - Mr. Carr updated members of upcoming DOH and FHWA grants. He thanked KYOVA for the MPO annual review, discussed WV Transportation Plan being near completion, introduced new staff Member Perry Su, and stated they were expecting all staff to be in office by May 17<sup>th</sup>.
- Kentucky Transportation Cabinet (KYTC) Central Office – Blake Jones
  - Mr. Jones discussed the SHIFT schedule, and gave an update on Boyd and Greenup Counties projects.
- Ohio Department of Transportation (ODOT) – Mike Dombrowski, Deputy Director
  - Mr. Dombrowski gave a brief overview of the Transportation Budget Bill and the Distracted Driver Bill. He discussed the upcoming TRAC meeting on May 18<sup>th</sup>, and updated members on Lawrence County projects.

#### AGENDA ITEM #9: Old Business

- Chris Chiles acknowledged and thanked the KYOVA staff for their hard work and continued dedication, especially when preparing for the Policy Committee Meeting in the wake of the “ice storm,” which knocked out power to a majority of the staffs’ homes.

#### AGENDA ITEM #10: New Business

- Future KYOVA Policy Committee Meeting Dates
  - July 23, 2021

#### AGENDA ITEM #11: Adjournment