

**KYOVA INTERSTATE PLANNING COMMISSION
TECHNICAL ADVISORY COMMITTEE
TUESDAY, DECEMBER 5, 2023**

1. Gina Balsamo - CMT
2. Brian Carr – WVDOH
3. Steve Cole – City of Ashland
4. Paul Davis – TTA
5. Michael Graese – City of Ashland
6. Kara Greathouse – FHWA
7. Erin Grushon – Burgess & Niple
8. Bobby Hall – Greenup County
9. Blake Jones – KYTC D9
10. Todd Kelley – Ashland PD
11. Patrick Leighty – Lawrence County Engineer
12. Mike Payne – LCT
13. Doug Pinkerton - FIVCO
14. Sam Richardson - RIC
15. Saleem Salameh – KYOVA
16. Terri Sicking - KYOVA
17. Jody Sigmon – KYOVA
18. Yuvonne Smith – FHWA WV
19. Kevin Sullivan – WVDOH
20. Scott Thompson – ODOT D9
21. Nick Vail – FHWA KY
22. Sam Wallace – FHWA OH
23. Randy Wheeler – City of Ashland
24. Bethany Wild - KYOVA
25. Thomas Witt - KYTC
26. Jennifer Woodall - TTA
27. Paul Young – KYOVA

1. CALL TO ORDER AND INTRODUCTIONS

Paul Davis called the meeting to order and requested self-introductions from those in attendance.

2. MOTION TO APPROVE THE MINUTES FROM PREVIOUS MEETING AS DISTRIBUTED

Meeting minutes for the September 19, 2023 Technical Advisory Committee (TAC) Meeting were presented to the TAC.

3. KYOVA TRANSPORTATION STUDIES UPDATE

- **COMPLETE STREETS** – Erin Grushon gave an update on Complete Streets work. B&N developed a GIS database which includes all projects from the MTP and active transportation projects. Information about projects already programmed is also included. They are developing a methodology to prioritize projects that have not moved forward yet.

They will also use the VRU dataset. Next steps will be coordination with each of 3 states to ensure nothing is missing. Draft should be ready by March and project will be wrapped up by the end of the fiscal year.

- **US 60/NEWMAN'S BRANCH ROAD TRAFFIC STUDY** – Gina Balsamo with Carpenter Marty gave an update on the project. The purpose of the study is to assess the traffic impacts of the new elementary school in Milton, WV and correct existing deficiencies as well. Working on traffic analysis – collected traffic counts, developed trip generation for the proposed elementary school, evaluated crash history, and looked at facilities for pedestrians & cyclists. Stakeholder meeting was held on Nov. 8th and the draft report will be submitted by the end of the year. A public meeting will be held at the beginning of the year.
- **ASHLAND DOWNTOWN STREETScape/ROUNdABOUTS** – Ashland gave an update and explained some of the changes that will be part of the project. Some angled parking and lane reductions will be included. Elimination of traffic signals and adding roundabouts. Additional phase includes streetscaping and sidewalk reconstruction. Initial phase completed – converting traffic to single lane in each direction. Center medians completed. Traffic is now diverted to inside lanes and the contractor is now working on outer lane and construction of sidewalks. A handout was provided. Completion is expected in December 2024.
- **US 60/KY 180 CORRIDOR STUDY** – Qk4 is the consultant for this study. A scoping meeting with KYOVA, Boyd County, and stakeholders was held in November. With developments on this corridor, it was important to look at traffic impacts and determine next steps for future. Public and stakeholder meetings will be held soon.
- **COORDINATED PUBLIC TRANSIT HUMAN SERVICES TRANSPORTATION PLAN** – KYOVA is working with RLS to update the Coordinated Plan. A scope meeting will be held this month. The plan will be for the entire TMA.

4. AMENDMENT #2 TO THE KYOVA 2024-2027 TIP

Amendments include requests from WVDOH, TTA and KYTC. The handout includes information on each project to be amended. The new format was developed by the EcoInteractive software.

Steve Cole made the motion and Michael Graese seconded the motion to move Amendment #2 to the KYOVA 2024-2027 TIP forward for Policy Committee approval. It was approved unanimously.

5. PRESENTATION OF THE PARTICIPATION PLAN

The KYOVA Participation Plan will go into effect on January 1, 2024. The plan did go out for public review and did not receive any comments. The Participation Plan explains KYOVA's guidelines for public participation to ensure the public is well-informed.

Bobby Hall made the motion and Patrick Leighty seconded the motion to move the Participation Plan forward for Policy Board approval. It was approved unanimously.

6. PRESENTATION OF KYOVA TITLE VI/LEP PLAN

The Title VI/LEP Plan is meant to ensure that all individuals have an equal opportunity to participate in the planning process. KYOVA looks at demographic data and population data as well as locations of these populations to ensure all populations are represented in the process.

Steve Cole made the motion and Randy Wheeler seconded the motion to move the Title VI/LEP Plan forward for Policy Board approval. It was approved unanimously.

7. ANNUAL LISTING OF FY 2023 OBLIGATED PROJECTS FOR KY

The obligated list was presented to the TAC. These are projects obligated in Boyd and Greenup counties in FY 2023.

8. TRANSPORTATION PERFORMANCE TARGETS UPDATE

CY 2024 Safety Targets were presented to the TAC for all 3 states.

Michael Graese made the motion and Jennifer Woodall seconded the motion to move the KYOVA CY 2024 Safety Targets forward for Policy Board approval. It was approved unanimously.

9. KYOVA SUBALLOCATED FUNDS PROCESS

KYOVA has developed a process for distributing suballocated funds through an online application available on KYOVA's website.

10. TRANSIT SYSTEMS STATUS UPDATE FOR THE HUNTINGTON, WV-KY-OH URBANIZED AREA

- **TRI-STATE TRANSIT AUTHORITY** – Ridership is increasing. Need to consider bus pull ins particularly on US 60.
- **LAWRENCE COUNTY TRANSIT** – There has been an increase in ridership. LCT also needs drivers. They are working with KYOVA, ODOT, FTA on parking garage project. An RFP for design for parking garage is the next step. It should be under construction in the next few years.
- **ASHLAND BUS SYSTEM** – The state will submit bid for cutaway buses. Difficult to get buses at this time.

11. FTA 5310 TRANSIT PROGRAM FOR THE HUNTINGTON, WV-KY-OH URBANIZED AREA

FY 2024 application will be available in the spring. New vehicle is available to CCCSO.

12. KYOVA STUDIES/BRIEF PROJECT UPDATES/INFORMATIONAL SESSION

- **FEDERAL UPDATE** – There was a question inquiring about SS4A Grant invoicing and whether the project has started. KYOVA is in the process of hiring a consultant. RAISE grant open until Feb. 28, 2024. Visit Grants.gov for available opportunities. Roadway/highway project eligible for RAISE grant. Yuvonne Smith is grants manager in WV. Kentucky counterpart is Aaron Buckner. Some of these grants have opportunities for rural/economically distressed funding with less matching funds required.
- **TRI-STATE AIRPORT PROJECTS** – No update.
- **SS4A** – KYOVA is in the process of procuring a consultant.
- **6TH STREET/ROBERT C. BYRD BRIDGE LED LIGHTING** – Working with D2 on lighting
- **CITY OF HUNTINGTON PROJECTS** – No update
- **WVDOH UPDATE** – Submitted Freight Plan to FHWA. Carbon Reduction Strategy submitted last month. In the process of getting a consultant to manage research program. Other statewide studies moving forward with Resiliency Plan, modeling, looking to hire some staff. Brought on board new employee to oversee grant coordination with FHWA and other entities. Annual review for MPOs will commence soon to ensure everything is up to date.
- **KYTC CENTRAL OFFICE** – No update
- **BOYD AND GREENUP COUNTIES PROJECTS UPDATE** – See project sheet for updates.
- **ODOT UPDATE** – No major updates.
- **LAWRENCE COUNTY PROJECT UPDATE** – US 52/SR 243 roundabouts – stage 2 plans in the review process currently. Construction in spring 2024. Township Rd 101 – design build project should start in February. Submitted a grant for CSTP which is high on list with state. Chesapeake Bypass project will be constructed in full. Contractor to be selected soon.
- **REGIONAL INTERGOVERNMENTAL COUNCIL (RIC) UPDATE** – RIC is hosting a suballocated funding planning meeting in January about a project and has invited KYOVA to join. Hoping to get some roundabouts in Putnam County.
- **FIVCO AREA DEVELOPMENT DISTRICT UPDATE** – Updated bike/ped database. RTC meetings were held to go over bylaws and what the committee wanted to accomplish. KYTC working with FIVCO to get information for interactive map. Working on truck Parking inventory planning. Approved Title VI Plan
- **2020 CENSUS BOUNDARY UPDATES** – Updated boundaries have been approved by KYTC and ODOT. KYOVA will put together a resolution for February meeting.
- **OTHER AGENCIES**

13. OTHER BUSINESS

- SAVE THE DATE: MAY 21-23, 2024: WV TRANSPORTATION PLANNING CONFERENCE
- FUTURE KYOVA MEETING DATES:

<i>KYOVA Technical Advisory Committee</i>	<i>KYOVA Policy Committee</i>
<ul style="list-style-type: none"> • Meeting time: 10:00 a.m. to noon • Location: KYOVA Conference Room and via Zoom** 	<ul style="list-style-type: none"> • Meeting time: 12:00 p.m. to 1:30 p.m. • Location: KYOVA Conference Room and via Zoom**
December 5, 2023 (Tuesday) – in progress	December 8, 2023 (Friday)
February 27, 2024 (Tuesday)	March 1, 2024 (Friday)

April 23, 2024 (Tuesday)	April 26, 2024 (Friday)
July 23, 2024 (Tuesday)	July 26, 2024 (Friday)

*KYOVA reserves the right to alter the dates based required board approval and if need, to hold special meetings.

** As meeting date nears a determination may be made to meet virtually to ensure the health and safety of attendees and staff.
If the meeting is virtual KYOVA will post the connection information on the KYOVA website and forward electronically to committee members.

14. ADJOURNMENT