

**KYOVA INTERSTATE PLANNING COMMISSION
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, OCTOBER 1, 2014**

1. Philip Biggs – Greenup County
2. Jerry Brienza – Tri-State Airport
3. Kevin Burgess – FHWA-WV Division
4. Joe Callahan – KYTC, HDO # 9
5. Tom Creasey – Stantec
6. Paul Davis – TTA
7. Kara Greathouse – RIC
8. Mike Payne – Lawrence County Transit
9. Elwood Penn – WVDOH
10. Phoebe Randolph – Edward Tucker Architects
11. Marion Russell – City of Ashland
12. Saleem Salameh – KYOVA
13. Terri Sicking - KYOVA
14. Jody Sigmon - KYOVA
15. Randy Spradling – WVDOH, District 2
16. Kevin Sullivan – WVDOH
17. Scott Thompson – ODOT, District 9
18. Alex Vanderpool – BCRD
19. Kelly Ward – FIVCO
20. Jessica Webb – KYOVA
21. Brent Wells – KYTC, HDO # 9
22. Bethany Wild – KYOVA
23. Thomas Witt – KYTC
24. Jennifer Woodall – TTA
25. Paul Young – KYOVA

AGENDA ITEM #1: CALL TO ORDER AND INTRODUCTIONS

Paul Davis called the meeting to order and requested self-introductions from those in attendance.

AGENDA ITEM #2: MOTION TO APPROVE THE MINUTES FROM PREVIOUS MEETING AS DISTRIBUTED

Meeting minutes for the April 23, 2014 Technical Advisory Committee (TAC) Meeting were presented to the TAC.

Philip Biggs made the motion and Marion Russell second the motion to approve the meeting minutes for the April 23, 2014 Technical Advisory Committee (TAC) Meeting. Meeting minutes were approved unanimously.

AGENDA ITEM #3: AMENDMENT #5 TO THE FY 2014-2017 TIP

Saleem Salameh presented Amendment #5 to the TAC. These TIP amendments were submitted by WVDOT for Cabell and Wayne counties and by Lawrence County Transit for transit projects. The first project in Cabell County is for roadway lighting in the amount of \$2 million and has moved down to FY2015. The cost of that project increased by 11%. The second project is new to the list. It is a superstructure replacement for the 5th Street overpass for ROW and construction. Construction will cost \$3.5 million. It has moved down to FY2016 and the cost increase is 75%. The rest of the projects are new and are mostly resurfacing or maintenance in Cabell and Wayne counties. Most of the projects are air quality neutral projects. There are also transit projects from the Ohio Lawrence County Transit. The money has been increased for preventive maintenance. Jody Sigmon informed the TAC that the lighting project in Cabell County is a safety project so it is 100% federally funded. On the transit projects, the preventive maintenance project was in FY 2015 and went from a cost of \$80,000 to \$200,000 with a \$50,000 match. The Shop Equipment in FY 2015 doubled from \$10,000 match in FY 2015. 5339 buses funds increased from \$30,000 to \$45,000 with an \$11,289 match. All transit updates are for FY 2015.

Jennifer Woodall made the motion and Jerry Brienza second the motion to move Amendment #5 to the 2014-2017 TIP forward for Policy Board Committee approval. It was approved unanimously.

AGENDA ITEM #4: AMENDMENT #2 TO THE ASHLAND AREA FY 2013-2017 TIP/2040 MTP

Terri Sicking noted that KYOVA is still operating under 2 separate TIPs and MTPs. Until Ashland's documents are merged with KYOVA's there will be separate amendments. Several months ago Kentucky adopted a 6-Year Highway Plan and these amendments are to reflect projects in that document. Three projects need to be amended to the TIP and MTP to match the 6-Year Highway Plan. The first project in Boyd County is US 60 at Highland to construct left turn lanes, install traffic signals and realign intersection. It was moved from 2013 to 2020. It is a non-6 Year Highway Plan project, but it needs to be documented that it has moved. The second project is KY-538 and is a landslide repair. This project has been removed because it is not on the 6-Year Highway Plan. The third project is to replace the bridge over Pond Run in Raceland. It is a new project and is not within the 6-Year Highway Plan. It is documented as year 2020 design only and the allocated funding is for \$350,000. There will most likely be a 20% match for this project. It is also an air quality exempt project. These projects were available for public review, but received no comments.

Philip Biggs made the motion and Marion Russell second the motion to move the revisions to the Ashland Area FY 2013-2017 TIP & 2040 MTP forward for Policy Board Committee approval. It was approved unanimously.

AGENDA ITEM #5: SUBMISSION OF KYOVA'S FY2014 COMPLETION "PERFORMANCE & EXPENDITURE" REPORT

Saleem Salameh gave a brief overview of the Completion Report. The Completion Report gives a detailed report of KYOVA's activities for the previous fiscal year to meet requirements for federal and state planning funding agencies. One comment has already been received from KYTC. KYOVA met the budget and promised products on time. There were no major delays on any line item. There were no comments.

Jennifer Woodall made the motion and Philip Biggs second the motion to move the 2014 Completion Report forward for the Policy Board Committee approval. It was approved unanimously.

AGENDA ITEM #6: OVERVIEW OF SUBALLOCATED FUNDS (STP, TAP, CMAQ – OHIO) COMPETITIVE PROCESS

These funds are allocated based on population. A certain portion goes to the urbanized areas. In April, the KYOVA Policy Committee approved the application process. All three states are eligible for STP funds. On October 29, there is a tentatively scheduled workshop for anyone who is interested in pursuing funding for STP, TAP or CMAQ – Ohio. A portion of that will be dedicated to the 5310 process. These funding sources have a 20% match requirement. There is an amount of money available at this time for STP projects. Kentucky has an estimated \$2.2 million, West Virginia has an estimated \$3 million and Ohio has an estimated \$1 million. KYOVA has 3 years to expend these funds. Local communities are encouraged to apply for these funds.

There was a question whether state funding can be used as a match for these sources, as toll credits can be used in Kentucky. It was concluded that you can use state funds but you can't use other federal grant funding as a match. More information will be given in the training session. It was suggested to contact the Office of Local Programs in Kentucky to get more information.

West Virginia and Kentucky have their own processes for CMAQ projects. Ohio DOT suballocates CMAQ funding to KYOVA.

AGENDA ITEM #7: PRESENTATION OF KYOVA'S PARTICIPATION PLAN

A copy of the Participation Plan has been provided in the handouts. This document is required for MPOs that outlines the process for public participation. This is a new document that includes all of Kentucky, West Virginia and Ohio policies. KYOVA was operating under 2 separate Participation Plans, but this document has been created to reflect standards for all three states. This is one step that needs to be completed as KYOVA merges the Ashland MPO with KYOVA. It explains how the MPO addresses any amendments or modifications to the TIP and MTP and it shows the procedures KYOVA needs to follow. This is KYOVA's written guidance and guidelines that the federal government looks at to ensure we are following when KYOVA submits documents. It also discusses the Coordinated Transportation Plan and gives guidelines for updating the Participation Plan as needed. There was a 45 day public comment period and open house and no comments were received during this time. The TIP and MTP have a 15 day review period. KYOVA needs cooperation of states and federal government to advertise and host an open house in the amount of time indicated in the document prior to KYOVA meetings.

Amendments should be received at least 30 days prior to a meeting to allow time for public comments; however, exceptions are allowed for emergencies.

There was one comment. It was noted that some members were not aware that this document was available. Minor changes may be made after approval. The WVMPO Association is working on recommendations for MPOs to have the potential to adopt and WVDOH is working toward a MPO manual to request certain things be in the Participation Plan. KYOVA has a unique situation with 3 states to appease. KYOVA and MPOs request these guidelines (in general) have flexibility; however, it is understood that WV is the lead state.

Philip Biggs made the motion and Jerry Brienza second the motion to move the Participation Plan forward for Policy Board Committee approval. It was approved unanimously.

AGENDA ITEM #8: 2016-2019 OHIO STIP/TIP DEVELOPMENT

In FY 2016 KYOVA is scheduled to have a new TIP for FY 2016-2019. The current TIP will expire on June 20, 2015. KYOVA will assist the merging of the Ashland TIP with the KYOVA TIP at this time. An updated MTP will also be needed by March 27, 2016. In order to meet the deadlines, the process will begin shortly for merging the TIP and MTP into one document. The first draft will be due February 23, 2015 and the final will be April 13, 2015. Also the Participation Plan is a prerequisite for preparing these documents. Local communities will be involved to provide input on projects for at least the next 4 years. Projects that will use the suballocated funds will also need to be submitted to be included in the documents. KYOVA needs to know what projects will be on the horizon for the next 4 years.

AGENDA ITEM #9: FY 2015 KYOVA TRANSPORTATION STUDIES/PROJECTS UPDATE

Various projects have been included in the FY 2015 UPWP. The projects include a DSS, Travel Demand Model, Non-Motorized Transportation Plans for Boyd and Greenup counties and for Lawrence County, Ohio, and various projects throughout the City of Huntington. KYOVA has published a request for proposals (RFP) for these projects and identified a review committee. KYOVA received 4 proposals and 3 were short-listed. Interviews will be held on October 16. There will be one consultant that will oversee all of these projects. There was a suggestion to have a short meeting with staff and the selection committee prior to the interviews to provide a clear understanding of what the process is and what to look for in the selection process meeting. The potential date for this meeting was set for October 10, 2014.

AGENDA ITEM #10: ANNUAL LISTING OF FY 2014 FEDERALLY OBLIGATED PROJECTS

KYOVA has generated a list of federally obligated projects for Ohio and West Virginia. Any projects (highway or transit) that had federal funds in the last fiscal year are within this document. This list reflects actual spending for each project. It is a federal requirement to publish this list 3 months after the end of the fiscal year. Kentucky projects are not due until December, 2014.

AGENDA ITEM #11: PRESENTATION OF FTA 5310 TRANSIT PROGRAM FOR THE HUNTINGTON, WV-KY-OH URBANIZED AREA “TRANSPORTATION MANAGEMENT AREA” (TMA) UPDATE

Work has continued on procurement documents and setting up specifications. The PMP was submitted and approved by FTA. The 5310 grant meeting is tentatively scheduled for October 29, 2014. Any questions should be directed to Jessica Webb.

AGENDA ITEM #12: HUNTINGTON, WV-KY-OH URBANIZED AREA TRANSIT SYSTEM STATUS UPDATE:

- **LAWRENCE COUNTY TRANSIT** – The Ohio Valley Commuter Express has had a positive response and has started to pick up. Saturday service has been requested and will hopefully be added in the near future. Lawrence County Transit is doing a tremendous amount of demand response for seniors and the elderly and is almost maxed out.
- **TTA** – Working with KYOVA to procure 3 new buses for 5310. There are capacity constraints on 2 routes – Madison Avenue and Westmoreland Ceredo/Kenova (CK) bus routes. Also, TTA is looking for funding for bike racks at bus stops. The state has gone with a broker to handle Non-Emergency Medical Transportation. Customers will go through a 1-800 number not the local agency. TTA is not providing this service. It does cause some lost revenue.
- **ASHLAND BUS SYSTEM (ABS)** – ABS is working on purchasing new buses and learning the process.

AGENDA ITEM #13: PRESENTATION OF THE HUNTINGTON, WV-KY-OH URBANIZED AREA 2013 CONGESTION MANAGEMENT PROCESS (CMP)

Development of the Congestion Management Process is complete. At the last Census, KYOVA became a Transportation Management Area (TMA) requiring that a CMP be completed for the area. The CMP is used to help decision-makers plan for future improvements. The CMP includes not only KYOVA’s planning area, also the portion of the TMA in Putnam County, WV. The CMP is a process that is set up, but is repeated every few years. It gives a snapshot of how the system is performing and is used to evaluate alternatives on how to tackle congestion. One thing that needs examination is reliability of the system. There are 2 types of congestion – recurring and nonrecurring. During the process KYOVA and Stantec identified a roadway network, strategies for developing performance measures and high priority locations. Solutions and recommendations for these problem areas were identified. The last step in the process is to determine how effective the process has been.

Phil Biggs made the motion and Jennifer Woodall second the motion to move the 2014 KYOVA Congestion Management Process forward for the Policy Board Committee approval.

AGENDA ITEM #14: KYOVA'S TENTATIVE TIMELINES TO MEET TMA REQUIREMENTS/RESPONSIBILITIES

KYOVA has 4 years from the official designation to comply with TMA requirements. That date is July 1, 2016. The last remaining items to be completed are the merging of KYOVA's and Ashland's MTP and TIP. The deadline for this merger is March 27, 2016. This merger is in progress and hopefully this deadline will be met by April 2015. Other items completed to meet TMA requirements by July 2016 include; Board membership expansion (completed in December 2012), Transit Designated Recipient for 5310 (completed in January 2013), KYOVA suballocation amounts, KYOVA/Ashland MPO merger (completed July 1, 2013) and the CMP (completed January 18, 2014).

AGENDA ITEM #15: KYOVA STUDIES/PROJECT BRIEF UPDATES/INFORMATIONAL SESSION:

- **RELATED TRANSPORTATION PROJECT ACTIVITIES** – Working with CVB to develop a plan for signage for tourism along the interstate including official highway signs and attraction signs. Looking at developing a billboard campaign as well. PATH is at a standstill, but is looking at the best approach for Phase 2 for that project.
- **HAL GREER FEDERAL SAFETY AUDIT** – A Road Safety Audit was completed in June. The WVDOH has released an executive summary of the findings from that audit. Several short-term, intermediate and long-term solutions were identified including a lighting and a speed study, a feasibility study for installing a traffic light and identifying funding and feasibility for railing along the roadway. More general improvements include additional signage, which is scheduled to be installed this November.
- **LAWRENCE COUNTY PROJECT UPDATES** – No update.
- **IRONTON RIVERFRONT TRAIL/MULTIMODAL TRANSIT PARKING FACILITY** – Stage 1 plans have been submitted to ODOT and USACE for the Ironton Trails Project. Construction is scheduled to begin in 2015. The parking garage design should begin in 2015 and construction in 2016.
- **PRICHARD INTERMODAL FACILITY, STATEWIDE FREIGHT PLAN, WV 10 (MELISSA-HUNTINGTON ROAD PROJECT), HUNTINGTON MALL TRAFFIC STUDY UPDATE** – No update at this time
- **IRONTON – RUSSELL BRIDGE & CHESAPEAKE BYPASS PHASE II/TRAC APPLICATION & ACCESS OHIO 2040** – The last Kentucky towers for the Ironton - Russell Bridge should be cast in November, 2014 and in June, 2015 the last Ohio towers. The completion date is April 2016. The Chesapeake Bypass is in the process of acquiring ROW.
- **TRI-STATE AIRPORT PROJECTS** – The airport is in the middle of a \$10 million taxiway improvement and lighting project. They are also in the process of developing the newly named Tri-State Aeroplex. It is a 95 acre site development at the airport. They have finished bringing sewer to the airport with the help of WVDOH and IJDC funds. They are in the process of bringing water to the facility. The project is approximately 70% complete. It is available for aeronautical and non-aeronautical business. Also the airport

is having discussions to develop a secondary access road, due to limited access in case of emergency or closure of the main road. Not only is the airport at risk, but FedEx is also located at the airport and relies on access of the main road.

- **CITY OF HUNTINGTON PROJECTS** – No update at this time.
- **KYTC/ASHLAND PROJECT UPDATES** – The 6 Year Highway Plan was approved. Working on developing the new 6 Year Plan with MAP-21 regulations. There was a call for TAP projects that closed the end of September. OLP has extra CMAQ funds and will be doing another CMAQ cycle this fall. It has not been announced as of yet.

Projects:

- Reconstruct US 60 from KY 716 to Rose Hill Cemetery – Will be awarded soon. Construction begins next spring
 - Congestion Mitigation on US 60 from I-64 to KY 180 intersection at Cannonsburg – Relocation of cemetery is complete. Scheduled for March 2015 letting
 - Safety upgrades on US 23 in Catlettsburg – pre-design meeting held
 - Bridge replacement at Russell Viaduct – Geotech work will begin in the near future and ROW will begin upon completion of Geotech report
 - Bridge replacement over Pond Run on Williams Ave
 - Bridge demolition on Jefferson Street – working with city to pedestrian or sidewalk project
 - Carl D. Perkins Bridge over Ohio River – Scheduled for October letting, work begins next spring. Color of the bridge will be green
 - Connector road from Flatwoods to Industrial Parkway
 - Reconstruct KY 2 – has received design funding
- **KYOVA WEBSITE, E-NEWSLETTER & FUTURE FEDERAL GRANT OPPORUNITIES** – Developing new website (www.kyovaipc.org). It is currently live, but not public still in development. Some improvements to the new site will include online forms and google maps with directions to our location. A lot of information is dated from the old website design, so the new website will be cleaner and more functional. KYOVA employee emails have change to @kyovaipc.org. KYOVA has an updated newsletter and will be working on an email newsletter for the near future. If anyone has projects they would like to see submitted for future TIGER grants please notify the KYOVA staff. These grant opportunities come around every year, but not sure when the next cycle will be.

AGENDA ITEM #16: MAP-21 FEDERAL UPDATE – RE-AUTHORIZATION/EXTENSION/ NPRM ON PLANNING RULE/CMAQ PROPOSED CHANGES

– Congress passed an extension for MAP-21 this summer. It will be extended until March 2015. It infused \$10.8 billion into the Highway Trust Fund. It will remain solvent until March. Rulemaking for MAP-21 is an ongoing process and will be ongoing through the spring. The comment period has been extended. Statewide and Metropolitan Planning was one of the first to come out. Nothing will be finalized until spring 2015. At the Policy Board meeting, Kevin Burgess will be doing a presentation on performance measures. It will be a brief introduction to Performance Based Planning. Part of the presentation will be about the Certification Review that KYOVA will undergo as a TMA. KYOVA is preparing for that as well as the FHWA division office.

AGENDA ITEM #17: OTHER BUSINESS – Kentucky maintained a Transportation Forum to meet quarterly to ensure their voice is heard. The quick notes are carried on from the Ashland Area MPO. The quick Notes give a quick overview of many items. They will continue and will supplement the newsletter. KYOVA has proposed several meeting dates for the Boyd and Greenup Transportation Forum, TAC meeting and Policy Board Committee meetings. Those dates for the TAC are: 2/25/15, 4/22/15 and 7/29/15. The TAC will continue to meet on Wednesdays with the Policy Board Committee meeting on the same Friday. Those dates are: 2/27/15, 4/24/15 and 7/31/15.

Also, the Huntington Mall Traffic Study is complete according to Stantec who prepared the report.

AGENDA ITEM #18: ADJOURNMENT