

KYOVA INTERSTATE PLANNING COMMISSION
POLICY MEETING

February 23, 2018

12:00 P.M.

MINUTES

AGENDA ITEM #1: CALL TO ORDER– NANCY CARTMILL, VICE-CHAIR

- Meeting was called to order by Nancy Cartmill, Vice-Chair

AGENDA ITEM #2: ROLL CALL – STEVE FRYE

- Attendees present for the Policy Board Meeting are as follows:

Kenneth Adkins	Ralph Kline
Bob Bailey	Patrick Leighty
Thomas Bell	Jim Morgan
Bart Bryant	Nickie Smith
Nancy Cartmill	Steven Towler
Paul Davis	James Turner
Shane Dillon	Randy Wheeler
Michael S. Graese	Steve Williams

AGENDA ITEM #3: MOTION TO APPROVE MINUTES FROM PREVIOUS MEETING
AS DISTRIBUTED

- Motion Davis / Bailey to approve as presented.

AGENDA ITEM #4: EXECUTIVE DIRECTOR’S REPORT – CHRIS CHILES, EXECUTIVE
DIRECTOR

- STAFF CHANGES
 - Mr. Chiles informed members of Dora Young’s retirement as Finance/Office Manager, Dannielle Slusher’s promotion from Fiscal Assistant to Finance/Office Manager, and Steve Frye’s promotion from Region 2 Project Manager to Fiscal Assistant.
- UPCOMING MOA’S/MOU’S
 - Mr. Chiles explained that there are upcoming MOU’s and MOA’s that are part of the Work Program, including the Umbrella MOU which will include all agencies in Ohio, West Virginia, and Kentucky. The final version is scheduled to be approved during KYOVA’s April 2018 meeting.
- PROPOSED WV REGIONAL COUNCIL MERGERS
 - Mr. Chiles spoke of the proposed merger of Regional Councils by the WV Development Office. This was originally set to merge Region 2 with Region 3. He stated this merger had been put on hold due to the resistance that was met state-wide.

AGENDA ITEM #5: PRESENTATION OF DRAFT FY 2019 UNIFIED PLANNING WORK PROGRAM (UPWP) AND BUDGET DOCUMENTS – CHRIS CHILES, EXECUTIVE DIRECTOR

- Mr. Chiles gave members a brief description of documents that were to be Approved.
- FY 2019 DRAFT UPWP
 - The UPWP contains the budget, studies, staff, and projects from one fiscal year to the next. The Policy Committee approves submission of the draft to state and federal agencies for their approval. The final version is scheduled to be voted on during KYOVA's April 2018 meeting.
- FY 2019 INDIRECT COST RATE
 - This is part of the UPWP document. Mr. Chiles spoke to members about the Indirect Cost Rate and the Fringe Rate.
- KYOVA AUTHORIZING RESOLUTION #2018-011
- KYOVA RESOLUTION AUTHORIZING USE OF KENTUCKY SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBGP) FUNDS #2018-012
 - MOTION TO APPROVE ALL OF THE ABOVE
 - Motion Smith / Davis to approve as presented.

RESOLUTIONS AND DRAFT VERSIONS OF BUDGET DOCUMENTS ARE APPROVED SO KYOVA CAN SUBMIT DOCUMENTS TO APPROPRIATE AGENCIES

AGENDA ITEM #6: TRANSPORTATION PERFORMANCE MANAGEMENT (TPM) UPDATE – LAURA TOOLE, FHWA-OH DIVISION

- Ms. Toole gave an overview of Transportation Performance Management. She gave a presentation to members present and explained strategic approaches, the use of system information to make decisions, and how to achieve national performance goals.

AGENDA ITEM #7: PRESENTATION OF SAFETY PERFORMANCE MEASURES – CHRIS CHILES, EXECUTIVE DIRECTOR

- WEST VIRGINIA, KENTUCKY, AND OHIO STATEWIDE SAFETY PERFORMANCE MEASURES RESOLUTION #2018-013
 - MOTION TO APPROVE
 - Motion Davis / Bailey to approve as presented.

KYOVA AGREES TO SUPPORT THE RESPECTIVE SAFETY GOALS ESTABLISHED BY ALL THREE STATES

AGENDA ITEM #8: KYOVA TRANSPORTATION STUDIES/PROJECTS UPDATE

- TRI-STATE TRANSIT EXPANSION STUDY – PAUL DAVIS, GENERAL MANAGER TTA
 - Mr. Davis briefed members on the Tri-State Transit Expansion Study.
- LAWRENCE COUNTY NON-MOTORIZED BICYCLE & PEDESTRIAN PLAN/MOBILITY STUDY – MATT SELHORST, HDR (VIA PHONE)

- Mr. Selhorst spoke about the four tasks that make up the Lawrence County Transportation Study: Truck Mobility Study, Park Avenue Traffic Study, Lawrence County and City of Ironton Pedestrian Non-Motorized Study, and the Ironton Sidewalk Assessment Plan.
- LAWRENCE COUNTY US 52 INTERCHANGE JUSTIFICATION – STEVE BERGMAN, MSG (VIA PHONE)
 - Mr. Bergman briefed members on traffic and safety studies that were done to confirm interchange locations along U.S.52 in Lawrence County, Ohio. He spoke primarily of the Charley Creek Road Interchange and Burlington Retail Area Interchange.
- I-64/EXIT 8 MIXED-USE DEVELOPMENT AND TRAFFIC MOBILITY STUDY – LINDSAY WALKER, KIMLEY-HORN (VIA PHONE)
 - Ms. Walker updated members on different tasks being done for the I-64/Exit 8 Study. She stated this was a highly progressive tourism corridor.
- TRI-STATE AIRPORT MULTIMODAL ECONOMIC IMPACT STUDY – ERIC LAING, CDM SMITH (VIA PHONE)
 - Mr. Lang discussed the three basic elements that go into an Economic Study: measures, categories, and types of economic impact.
- BARBOURSVILLE AND MILTON NON-MOTORIZED TRANSPORTATION STUDIES – MARTIN GUTTENPLAN, CDM SMITH (VIA PHONE)
 - Mr. Guttenplan spoke to members about evaluating existing census data, Non-Motorized Transportation options in Milton and Barboursville, prioritizing to get the most needed improvements designed and built first, and the economic impact of the Non-Motorized Transportation Study.
- TRI-STATE AIRPORT PROJECTS – BRENT BROWN, DIRECTOR TRI-STATE AIRPORT
 - Mr. Brown briefed members on the groundbreaking for a new elevator, and designs for a new multi-modal facility that will be connected to the elevator.
- KYTC CENTRAL UPDATE – BART BRYANT – KYTC (VIA PHONE)
 - Mr. Bryant discussed promotions within KYTC, plans for fixing infrastructure, the Highway Plan, and a new business (Brady Industries) coming to the Boyd/Greenup area.

- **BOYD AND GREENUP COUNTIES PROJECTS – TERRI SICKING, KYOVA**
 - Ms. Sicking gave members a brief update of turning lanes on U.S. 23 in Boyd County, the new Ironton-Russell Bridge, and the Industrial Parkway in Flatwoods, KY.

- **LAWRENCE COUNTY PROJECTS – RALPH KLINE, ILCAO**
 - Mr. Kline briefed members on the status of the Ironton Riverfront Trail Project and the Gateway Project. Patrick Leighty, Lawrence County Engineer, updated members of on-going Lawrence County road projects including the US 52 Solida Road Interchange, County Road 410 Wal-Mart Way, and several outlying rural road projects.

- **WV DOT STATEWIDE FREIGHT STUDY PLAN AND CRITICAL FREIGHT CORRIDOR DESIGNATIONS UPDATE – BRIAN CARR, WVDOH**
 - Mr. Carr introduced Chris Kinsey as the new Unit Leader at WVDOH. He brought members up to date on the progress of the Freight Corridor.

- **WV ROADS TO PROSPERITY HIGHWAY PROGRAM UPDATE - BRIAN CARR, WVDOH**
 - Mr. Carr discussed on-going highway projects in the State of WV. He stated projects were prioritized depending on the least amount of environmental and right-of-way impact.

AGENDA ITEM # 9: KYOVA SUBALLOCATED FUNDS (STBGP, TAP, CMAQ-OH) ROUND V APPLICATIONS UPDATE – CHRIS CHILES, EXECUTIVE DIRECTOR

- Mr. Chiles gave a brief explanation of the applications, grants, and selection of projects to receive grant funds. He stated the Elevator Project at Huntington Tri-State Airport will be the first completed construction project using KYOVA's sub allocated funds.

AGENDA ITEM #10: TECHNICAL ADVISORY COMMITTEE (TAC) REPORT – PAUL DAVIS, TAC CHAIRMAN

- Mr. Davis gave members a brief update on the TAC meeting which was held on Tuesday, February 20, 2018 in the KYOVA Conference Room. He spoke of the election of Patrick Leighty, Lawrence County Engineer, as Vice-Chair of the Technical Advisory Board. He also explained the resolution that members present would be voting on.

A) REVISIONS TO FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND METROPOLITAN TRANSPORTATION PLAN (MTP) (AMENDMENT #4)

- **FY 2018-2021 TIP REVISION RESOLUTION #2018-014**

- MOTION TO APPROVE
 - Motion Smith / Kline to approve as presented.
AMENDS THE TIP/MTP TO INCLUDE NEW PROJECTS AND UPDATE CURRENT ONES

B) TRANSIT SYSTEMS STATUS UPDATE FOR THE HUNTINGTON WV-KY-OH URBANIZED AREA – PAUL DAVIS, GENERAL MANAGER TTA

- Paul Davis, Tac Chairman, discussed the 5310 Grant Program. He stated this was designed to help seniors and disabled individuals. He spoke of the vans provided to the Huntington Housing Authority, Ohio Easter Seals, Bellefonte Hospital, and CCCSO.

AGENDA ITEM #11: 5310 TRANSIT PROGRAM ROUND IV APPLICATIONS & TRANSIT ASSET MANAGEMENT PLAN (TAMP) UPDATE – TERRI SICKING, KYOVA

- Ms. Sicking explained the 5310-application process. She stated these funds were available for West Virginia, Ohio, and Kentucky residents.

AGENDA ITEM #12: OLD BUSINESS

- None

AGENDA ITEM #13: NEW BUSINESS

- FUTURE KYOVA POLICY COMMITTEE MEETING DATES
 - APRIL 27, 2018 (FRIDAY)
 - SEPTEMBER 28, 2018 (FRIDAY)

AGENDA ITEM #14: ADJOURNMENT

CERTIFIED BY:

CHRIS CHILES
EXECUTIVE DIRECTOR