

KYOVA

Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area MPO

(Cabell and Wayne Counties, WV/Boyd and Greenup Counties, KY/Lawrence County, Ohio Urbanized Area)

FY 2024 Unified Planning Work Program

July 1, 2023 to June 30, 2024



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Updated with Amendment 1: September 22, 2023

ABSTRACT

TITLE: KYOVA Interstate Planning Commission FY 2024 Unified Planning Work Program (UPWP) and Budget⁽¹⁾

AUTHOR: KYOVA Interstate Planning Commission

DATE: April 28, 2023

SOURCE: KYOVA Interstate Planning Commission
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Huntington, West Virginia 25701
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AUTHORIZED

OFFICER: Christopher M. Chiles, Executive Director (cchiles@kyovaipc.org)

The FY 2024 KYOVA Interstate Planning Commission (Huntington, WV–KY–OH Urbanized Area) Unified Planning Work Program (UPWP) is prepared annually by the KYOVA Interstate Planning Commission to meet requirements of Federal and State transportation funding agencies. This 2024 UPWP contains transportation and environmental planning projects and programs to be conducted by KYOVA staff for state fiscal year (SFY) 2024, which begins July 1, 2023 and ends June 30, 2024. It is part of the official agreement between KYOVA, the West Virginia Department of Transportation (WVDOT/WVDOH), the Kentucky Transportation Cabinet (KYTC), and the Ohio Department of Transportation (ODOT). The UPWP is financed with combined Federal Highway Administration (FHWA) Planning (PL) Funds and the Federal Transit Administration (FTA) Section 5303 Planning Funds.

Planning Emphasis Areas (PEAs) for the FY 2024 Unified Planning Work Program include, but is not limited to: Climate Change, Equity and Justice⁴⁰ in Transportation Planning, Title VI and Environmental Justice, Complete Streets, Public Involvement, coordination with U.S. Department of Defense (DOD)/Strategic Highway Network (STRAHNET) and Federal Land Management Agency (FLMA), Planning and Environment Linkages (PEL) studies, Transportation Planning Data, Access Ohio 2045, Walk.Bike.Ohio, Transport Ohio, and the Bipartisan Infrastructure Law (BIL).

¹FY 2024 UPWP Development Schedule

1. 2/28/23 – KYTC & 03/03/2023 WVDOH & ODOT Draft UPWP
2. 4/30/23 – KYTC & 05/03/2023 WVDOH & ODOT Final UPWP

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KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024 Unified Planning Work Program

PREFACE

**Resolutions Approving the
FY 2024 UPWP and SF-424**

KYOVA POLICY BOARD AUTHORIZING RESOLUTION

I, DeAnna Holliday, do hereby certify that I am duly qualified and Chairwoman of the KYOVA Interstate Planning Commission and as such, I am the keeper of the seal, records and files of the KYOVA Interstate Planning Commission.

I do further certify that at a regularly constituted meeting of the Policy Committee of the KYOVA Interstate Planning Commission held on the 3rd day of March, 2023 at which a quorum of all of the members were present and voting, a certain Resolution was adopted in full accordance and conformity with the By-Laws of the Applicant as made and provided, and that the following is a complete and true copy of the pertinent provisions of said Resolution:

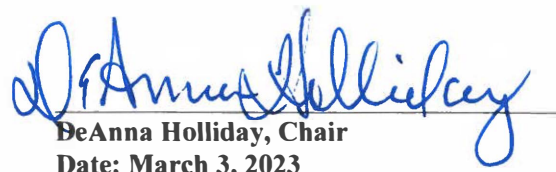
BE IT RESOLVED BY THE Policy Committee of the KYOVA Interstate Planning Commission:

1. That an application be made to the West Virginia Department of Transportation, Kentucky Transportation Cabinet, and the Ohio Department of Transportation to acquire funds to provide transportation planning and technical assistance as described in the FY 2023 UPWP.
2. That Christopher M. Chiles of the KYOVA Interstate Planning Commission is hereby authorized and directed to execute and file on behalf of the KYOVA Interstate Planning Commission such applications; and that Christopher M. Chiles is authorized to furnish such additional information as may reasonably be required by the Federal Transit Administration, West Virginia Department of Transportation, Kentucky Transportation Cabinet, or the Ohio Department of Transportation in connection with the aforesaid application for said grant.

I further certify that the original of the complete said Resolution is on file in the records of the KYOVA Interstate Planning Commission in my custody.

I do further certify that the foregoing Resolution remains in full force and effect and has not been rescinded, amended or altered in any manner since the date of its adoption.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal, (if appropriate), of the KYOVA Interstate Planning Commission, this 3rd day of March, 2023.



DeAnna Holliday, Chair
Date: March 3, 2023

**Sections 5311/5339/5310/5303/5304
SFY 2024**

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A GRANT UNDER THE INFRASTRUCTURE INVESTMENT AND JOBS ACT and A RESOLUTION COMMITTING THE LOCAL SHARE OF FUNDS NECESSARY TO SECURE A SECTION 5311/5339/5310/5303/5304 GRANT APPLICATION.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Infrastructure Investment and Jobs Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Section 504 of the Rehabilitation Act of 1973, that in connection with the filing of an application for assistance the applicant gives an assurance that it will comply with Section 504 of Rehabilitation Act of 1973 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is required by the U.S. Department of Labor in accordance with the provisions of Section 5333(b) of the Infrastructure Investment and Jobs Act, that in connection with the filing of an application for assistance under the Infrastructure Investment and Jobs Act, and in the absence of a waiver from the U.S. Department of Labor, the applicant gives an assurance that it will comply with Section 5333(b) of the Infrastructure Investment and Jobs Act, and the U.S. Department of Labor requirements thereunder; and

WHEREAS, it is the goal of the applicant that disadvantaged business enterprises be utilized to the fullest extent possible in connection with this project, and the definite procedures shall be established and administered to ensure that disadvantaged businesses shall have maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY THE KYOVA Interstate Planning Commission Policy Committee, hereinafter referred to as Applicant's Governing Board, OF THE KYOVA Interstate Planning Commission, hereinafter referred to as Applicant, authorizes the following in regards to Christopher M. Chiles, Executive Director , hereinafter referred to as Agency Representative:

Section 1. That Agency Representative of the Applicant is authorized to execute

and file an application on behalf of the Applicant with the U.S. Department of Transportation, to aid in the financing of the FTA 5303 Planning assistance projects described in the attachment.

Section 2. That Agency Representative is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

Section 3. That Agency Representative of the Applicant is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

Section 4. That Agency Representative of the Applicant is authorized to set forth and execute with such application an assurance that the Applicant will comply with the conditions of the Section 5333(b) Warranty as required by the U.S. Department of Labor effectuating the purposes of Section 5333(b) of Infrastructure Investment and Jobs Act.

Section 5. That Agency Representative is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.

Section 6. That Agency Representative is authorized to execute grant contract agreements on behalf of Applicant with the Kentucky Transportation Cabinet for aid in the financing of the F T A s e c t i o n 5 3 0 3 P l a n n i n g assistance project(s).

Section 7. That Agency Representative is authorized to sign all grant, budgets, application and contract agreements via electronic signature on behalf of Applicant with the Kentucky Transportation Cabinet.

Section 8. This Resolution shall be in full force and effect from and after the date of its adoption.

WHEREAS, Applicant is authorized by KRS 96A to apply for and accept grants of money to assist in the implementation of a transit system or for transportation planning in Boyd and Greenup Counties in Kentucky; and

WHEREAS, Applicant has applied to the Kentucky Transportation Cabinet and the Federal Transit Administration of the United States Department of Transportation Act of 1964, in connection with the Section 5311/5339/5310/5303/5304 project; and

WHEREAS, said Applicant requires assurance of the Applicant's Governing Board relative to the commitment of the local share for the Section 5311/5339/5310/5303/5304 project(s).

NOW THEREFORE, BE IT RESOLVED BY THE Applicant's Governing Board,

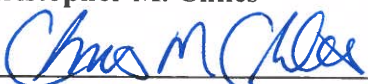
1. That the Applicant's Governing Board hereby gives assurance that it is the intent of this Body to commit its local share of the funds necessary to support this project to improve transit service in Applicant's service area, as stated above, for a minimum of five years from the inception of the project. Said local share of expenses is to be resolved from KYOVA'S local dues;
2. That the Applicant's Governing Board hereby gives assurance that it is the intent of this Body to continue the operation of transit service or planning for transit service for a minimum of five years.

ADOPTED by vote of the Applicant's Governing Board this 3rd day of March, 2023.

Approved:


Christopher M. Chiles

Executive Director


 Signature

Attest:

 _____ Finance/office manager
 Printed Name Title


 Signature

I, being the duly appointed _____ (Title) of the Applicant, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____, adopted by the Applicant's Governing Board, _____ (Date).

METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION

WHEREAS the USDOT the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the Bipartisan Infrastructure Law [BIL]) legislation requires the Metropolitan Planning Organization (MPO) to certify that its transportation planning process is in conformance with regulations; in accordance with 23 CFR 450.220, the West Virginia Department of Transportation and KYOVA Interstate Planning Commission, the Metropolitan Planning Organization for the Huntington WV-KY-OH urbanized area, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. 5303 and 5304, 23 CFR Part 450 and this subpart;
- II. In nonattainment and maintenance areas, sections 174 and 176 (c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
- III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- V. Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

KYOVA Interstate Planning Commission

Signature**Executive Director****Title****March 3, 2023****Date****West Virginia Department of Transportation**

Signature

Title

Date

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
- ☐ Continuation
- ☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

03/03/2023

4. Applicant Identifier:**5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:**

KYOVA INTERSTATE PLANNING COMMISSION

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

55-0514645

*** c. UEI:**

E9YUQTMCT217

d. Address:*** Street1:**

400 THIRD AVENUE/ P.O. BOX 939

Street2:*** City:**

HUNTINGTON

County/Parish:*** State:**

WV: West Virginia

Province:*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

25712-0939

e. Organizational Unit:**Department Name:****Division Name:****f. Name and contact information of person to be contacted on matters involving this application:****Prefix:***** First Name:**

CHRISTOPHER

Middle Name:

M

*** Last Name:**

CHILES

Suffix:**Title:**

EXECUTIVE DIRECTOR

Organizational Affiliation:*** Telephone Number:**

304-523-7434

Fax Number:

304-529-7229

*** Email:**

CCHILES@KYOVAIPC.ORG

Application for Federal Assistance SF-424*** 9. Type of Applicant 1: Select Applicant Type:**

N: Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

FEDERAL HIGHWAY ADMINISTRATION

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

UNIFIED PLANNING AND WORK PROGRAM & BUDGET (TRANSPORTATION PLANNING)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant THIRD	* b. Program/Project THIRD
Attach an additional list of Program/Project Congressional Districts if needed.	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px 10px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 10px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 10px;">View Attachment</div> </div>
17. Proposed Project:	
* a. Start Date: 07/01/2023	* b. End Date: 06/30/2024
18. Estimated Funding (\$):	
* a. Federal	<div style="border: 1px solid black; text-align: right; padding: 2px 20px;">1,887,665.00</div>
* b. Applicant	<div style="background-color: yellow; height: 20px; width: 100%;"></div>
* c. State	<div style="border: 1px solid black; text-align: right; padding: 2px 20px;">117,495.00</div>
* d. Local	<div style="border: 1px solid black; text-align: right; padding: 2px 20px;">193,395.00</div>
* e. Other	<div style="background-color: yellow; height: 20px; width: 100%;"></div>
* f. Program Income	<div style="background-color: yellow; height: 20px; width: 100%;"></div>
* g. TOTAL	<div style="border: 1px solid black; text-align: right; padding: 2px 20px;">2,198,555.00</div>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on 	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px 10px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 10px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 10px;">View Attachment</div> </div>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <div style="border: 1px solid black; width: 100px; height: 1.2em;"></div>	* First Name: <div style="border: 1px solid black; padding: 2px 20px;">CHRISTOPHER</div>
Middle Name: <div style="border: 1px solid black; padding: 2px 20px;">M</div>	
* Last Name: <div style="border: 1px solid black; padding: 2px 20px;">CHILES</div>	
Suffix: <div style="border: 1px solid black; width: 100px; height: 1.2em;"></div>	
* Title: <div style="border: 1px solid black; padding: 2px 20px;">EXECUTIVE DIRECTOR</div>	
* Telephone Number: <div style="border: 1px solid black; padding: 2px 20px;">304-523-7434</div>	Fax Number: <div style="border: 1px solid black; padding: 2px 20px;">304-529-7229</div>
* Email: <div style="border: 1px solid black; padding: 2px 20px;">CCHILES@KYOVAIPC.ORG</div>	
* Signature of Authorized Representative: <div style="background-color: yellow; width: 100%; height: 40px; display: flex; align-items: center; justify-content: center;"> </div>	* Date Signed: <div style="background-color: yellow; padding: 2px 20px;">3-3-23</div>

Resolution #2024-001

Resolution Approving Amendment #1 to the FY 2024 KYOVA Interstate Planning Commission Unified Planning Work Program

WHEREAS, KYOVA Interstate Planning Commission has been designated as the Metropolitan Planning Organization (MPO) by the Governors of West Virginia, Kentucky, and Ohio for the Huntington, WV-KY-OH Urbanized Area acting through the West Virginia Department of Transportation/Division of Highways, the Kentucky Transportation Cabinet (KYTC), and the Ohio Department of Transportation (ODOT) and locally elected officials in the KYOVA region; and

WHEREAS, in accordance with the joint Federal Highway Administration – Federal Transit Administration regulations or urban transportation planning (23CFR Parts 420 and 49 CFR Part 613), a Unified Planning Work Program is required to be developed; and


WHEREAS, KYOVA formally adopted the FY 2024 Unified Planning Work Program as the official staff work program and budget for the KYOVA TMA at its regularly scheduled meeting on April 28, 2023 ; and

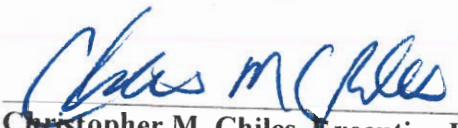
WHEREAS, KYOVA received additional funding from the WVDOT to complete planning studies for work element # 382224, 382324, and 382424; and

WHEREAS, KYOVA received a request from Lawrence County Transit to adjust the funding source for work element # 381124; and

WHEREAS, KYOVA FY 2024 UPWP budget tables have been modified to reflect the changes set forth by the addition of above noted work elements;

NOW, THEREFORE, BE IT RESOLVED that the KYOVA Interstate Planning Commission approves the proposed amendments to the KYOVA FY 2024 Unified Planning Work Program as shown in the attached budget and work element update with any corrections based upon the motion of September 22, 2023.


DeAnna Holliday, Chair
Date: September 22, 2023


Christopher M. Chiles, Executive Director
Date: September 22, 2023

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KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024

Unified Planning Work Program

SECTION I

Introduction

INTRODUCTION

PURPOSE

The KYOVA Interstate Planning Commission (Huntington, WV–KY–OH Urbanized Area) Unified Planning Work Program (UPWP) outlines the planning activities to be performed by all participants in the cooperative metropolitan planning process in the West Virginia counties of Cabell and Wayne; Kentucky counties of Boyd and Greenup; and the urbanized portion of Lawrence County, Ohio. The work program reflects a careful consideration of critical transportation issues currently facing the region as well as the analytical capabilities necessary to address them. The UPWP is required as a basis and condition for all federal funding assistance for transportation planning by the joint planning regulations of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Included within, is a proposed budget for the year's activities, complete with identification of the expected funding sources for said budget. Applicable federal statutes are: 23 USC 134(a), (f), and 49 USC 5303(a), (b). Primary federal regulations are 23 CFR 420.109, 23 CFR 450.314, and 49 CFR 613.

Under the provisions of the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the Bipartisan Infrastructure Law [BIL]) planning emphasis will be placed Climate Change, Equity and Justice, Complete Streets, Public Involvement, and coordination with the U.S. Department of Defense (DOD) Strategic Highway Network (STRAHNET) the Federal Land Management Agency (FLMA), implementation of Planning and Environment Linkages (PEL), and advancing transportation data. Additionally, the states within the KYOVA planning area have established PEAs which will include but not be limited to: Implementation of the Bipartisan Infrastructure Law (BIL) to include a minimum of 2.5% of PL funding to increase safe and accessible options for multiple travel modes for people of all ages and abilities and incorporate the requirements of Section 11201 of BIL in the MPO Planning Process, Implementation of Access Ohio 2045, Walk.Bike.Ohio, and Transport Ohio programs, and Title VI and Environmental Justice.

All aspects of transportation planning taken herein will be conducted context sensitive to surrounding land-use and integrated with and in support of larger community goals related to economic development, preservation of environmental resources, responsible for existing infrastructure, safety and security within the transportation system, equitable participation, and maintenance of the quality of life in the region. The work elements herein will keep these goals in mind.

GOALS AND OBJECTIVES

KYOVA Interstate Planning Commissions goals and objectives are to conduct and implement a comprehensive multi-modal transportation planning process for KYOVA's planning area that is consistent with the USDOT Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the Bipartisan Infrastructure Law [BIL]). The planning process shall be in the interest of advancing the economic and social welfare of all individuals within the planning area by producing an equitable plan for metropolitan transportation development and transportation facilities. Planned transportation facilities and activities shall provide adequate service for local and metropolitan movements of all persons, goods, and services as reflected in forecasts for future land-use, area development and to create access to opportunity. The goal shall be developed to generate projected patterns and quantities to aid in the future design of streets, highways and other transportation modes and facilities. KYOVA's Metropolitan Transportation Plan (MTP) is based on existing and projected land-use, as well as transportation and economic development characteristics, in specified increments of approximately four (4) years, to meeting the needs of the area through the year 2050.

Additionally, the MTP shall be physically and financially feasible and should be acceptable to the federal, state, and local agencies and capable of being revised due to unforeseen circumstances.

KYOVA GOALS

- Develop plans and programs that are consistent with the USDOT Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the Bipartisan Infrastructure Law [BIL]).
- Improve the quality of life for the region's citizens by identifying ways to enhance regional transportation systems.
- Assist member governments and agencies in addressing local and regional transportation concerns in a continuing, cooperative, and comprehensive manner.
- Assure the equitable flow and prudent expenditures of public funds.

KYOVA OBJECTIVES

- Secure and share data to evaluate and assess the service provided by the existing transportation system.
- Establish a program for continuous updating of data as conditions change to permit periodic review of the plan by reflecting consideration of alternate activities.
- Create a truly functional relationship between transportation and balanced metropolitan development.
- Determine current transportation deficiencies and future needs, with respect to both facilities and operations, within the context of urban growth and foreseeable land-use changes.
- Provide early, effective, continuous public involvement, and technical planning support into the decision making process to encourage proactive participation by all parties and to provide legislative entities and the public with fully documented reports on transportation needs.
- Prepare realistic plans to improve all modes of transportation services and established programs and priorities for plan implementation.
- Maintain federal designations and planning processes and meet federal and state requirements for regional programs.

KYOVA PERFORMANCE TARGETS

KYOVA will complete the Performance Target Reports within 180 days of the last state's submission from our tri-state region (West Virginia, Kentucky, and Ohio) adoption of targets. A process has been developed jointly with each state DOT to report these targets and annual values as designated by FHWA and/or FTA. This process will be reviewed prior to each reporting period to evaluate and verify the reporting requirements are met.

PREVIOUS WORK

The FY 2023 End of Year Performance and Expenditure Report (P&E) will provide a complete accounting and narrative of the year's activities. During FY 2023 monthly reports and/or invoices were submitted to WVDOH/WVDOT, KYTC, and ODOT detailing completed activities.

HISTORY AND MISSION

KYOVA Interstate Planning Commission is an association of local governments in western West Virginia, northeastern Kentucky, and southern Ohio that serves as a forum for assessing and acting upon regional transportation concerns. KYOVA's goal is to promote cooperation among members, the governments closest to the people, and to maximize their capabilities for solving problems that cannot be solved by any one authority.

KYOVA was formally organized on October 11, 1968. Its creation, via interstate compact, was the culmination of years of thought initiated in 1965 with the beginning of the Huntington-Ashland-Ironton Area Transportation Study (HAIATS). KYOVA was formed from HAIATS to coordinate and administer transportation planning. In the late 1980s, the Kentucky counties seceded from the KYOVA Interstate Planning Commission and the Commonwealth of Kentucky designated FIVCO Area Development District to function as the MPO and to perform the transportation planning activities in Boyd and Greenup counties, Kentucky. In March 2012, the U.S. Census Bureau released its 2010 urbanized area (UZA) information which demonstrated that the Huntington, WV–KY–OH Urbanized Area grew in terms of land area and population. The 2010 population for the Huntington, WV–KY–OH Urbanized Area exceeded 200,000, and as a result of the population growth, the area was designated a Transportation Management Area (TMA). The newly designated Huntington, WV–KY–OH TMA added Boyd and Greenup counties, Kentucky to the previous West Virginia counties of Cabell and Wayne and the urbanized portion of Lawrence County, Ohio. Additionally, the areas of Hurricane and Teays Valley in Putnam County, West Virginia were included in the March 2012 TMA designation. As a result, beginning July 1, 2013, all MPO planning activities relating to the Boyd and Greenup counties in Kentucky were reunited with the KYOVA Interstate Planning Commission. However, the Regional Intergovernmental Council (RIC) located in Charleston, West Virginia continue oversight for the transportation planning activities for Putnam County.

To provide a recognized geographical area of activity, in 1966, the Bureau of the Census designated the urbanized area of Huntington-Ashland-Ironton as the Metropolitan Statistical Area (MSA). This area included: Cabell and Wayne counties in West Virginia; Boyd and Greenup counties in Kentucky; Lawrence County, Ohio; and the cities of Huntington, West Virginia; Ashland, Kentucky; and Ironton, Ohio. In 1973 and 1981 the Bureau of the Census expanded the MSA to include Carter County, Kentucky; however, they were not included in subsequent Censuses. On February 28, 2013, the Office of Management and Budget (OMB) redesignated the MSA based on the standards published in the June 28, 2010 Federal Register (75 FR 37246-37252) and Census Bureau data to include Putnam and Lincoln counties, West Virginia making the Huntington, WV MSA the largest in the state of West Virginia with seven (7) counties from a three-state region and a population estimate of 356,581 as of July 1, 2021¹.

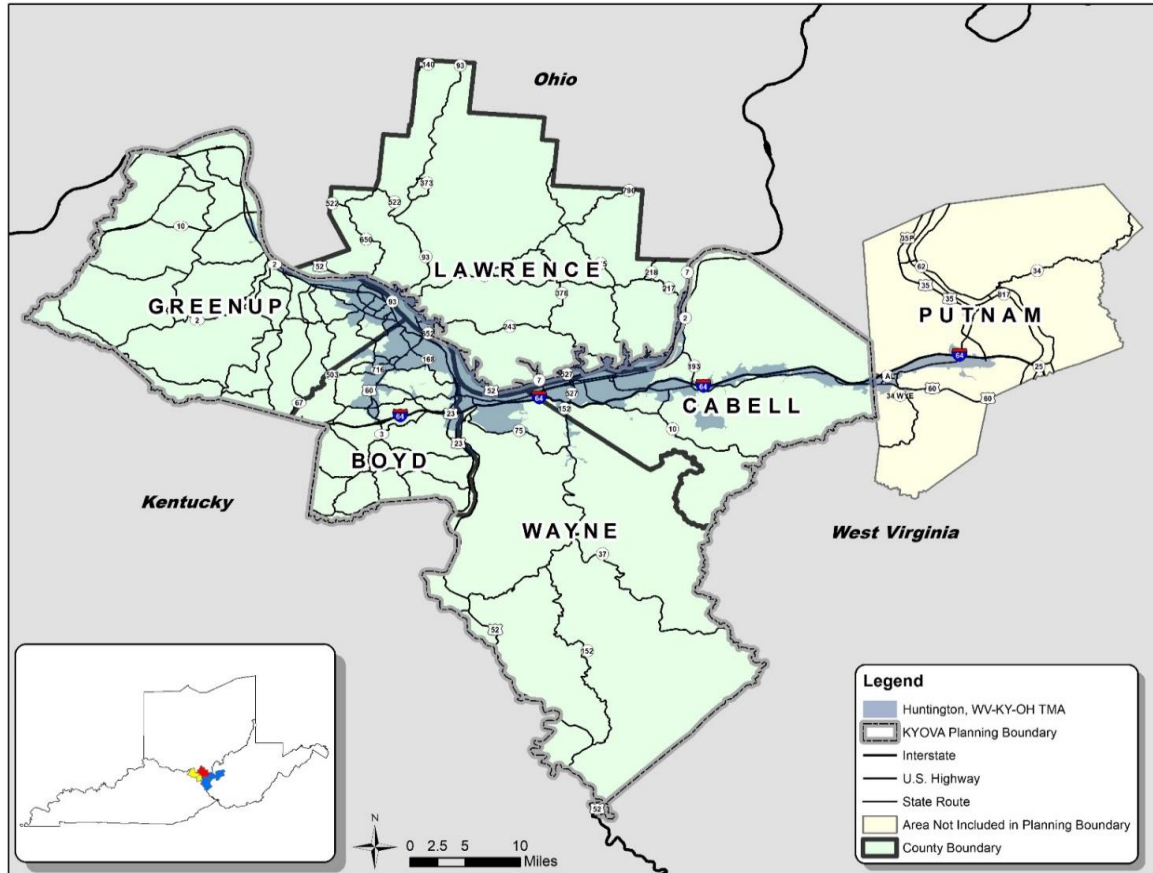
AREA OVERVIEW

The Huntington, WV–KY–OH Transportation Management Area encompasses Cabell and Wayne counties and a portion of Putnam County in West Virginia, Boyd, and Greenup counties in Kentucky and

¹ Source: U. S. Census Bureau, Population Division / Annual Estimates of the Resident Population for Metropolitan Statistical Areas in the United States and Puerto Rico: April 1, 2020 to July 1, 2021 (CBSA-MET-EST2021-POP). Release Date: March 2022. Link: *Metropolitan and Micropolitan Statistical Areas Totals: 2020-2021* (census.gov).

the urbanized portion of Lawrence County, Ohio. This area encompasses the urban area for the present design year to 2050. As mentioned previously, RIC oversees the transportation planning for Putnam County, West Virginia. **Figure 1** depicts Huntington, WV-KY-OH Transportation Management Area, and the planning area for the KYOVA Interstate Planning Commission.

Figure 1: KYOVA Metropolitan Planning Boundary for the Huntington, WV-KY-OH TMA



Below, **Table 1** presents a snapshot of the region's land area, population, and housing units.

Table 1: KYOVA Demographic Summary

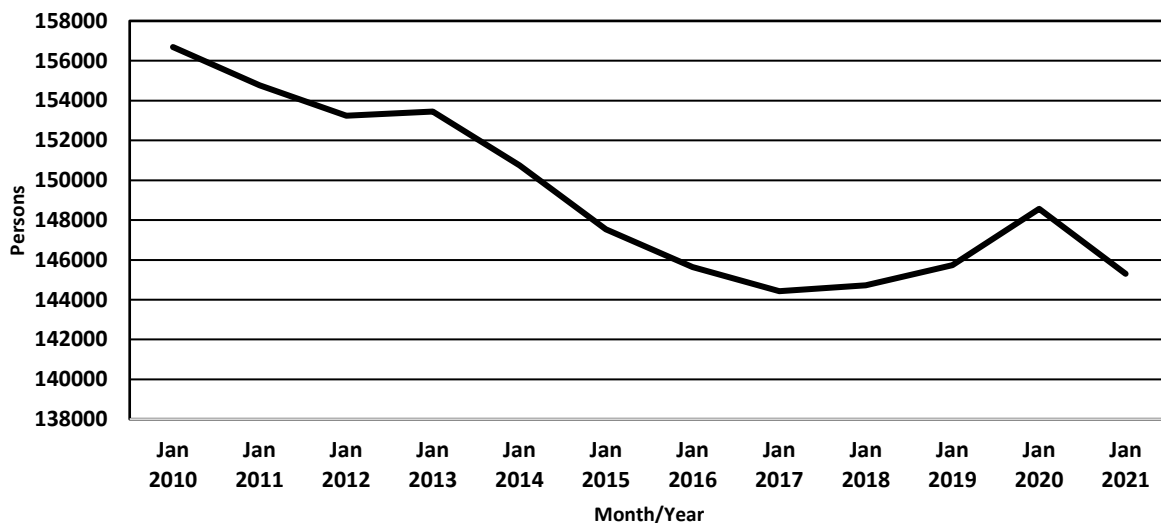
County/State	Land Area** (square miles, 2020)	Population (2010)*	Population - Estimates (July 1, 2021)**	Total Housing Units**
Cabell, West Virginia	281.02	96,319	93,418	46,084
Wayne, West Virginia	506.01	42,481	38,498	18,225
Putnam, West Virginia	345.68	55,486	57,260	24,865
Boyd, Kentucky	159.86	49,542	47,899	21,739
Greenup, Kentucky	344.40	36,910	35,649	16,246
Lawrence, Ohio	453.39	62,450	57,445	26,519
Total	2,090.43	343,188	330,169	153,678

Sources: *American Fact Finder 2010 Census – Community Facts / **U.S. Census Bureau Quick Facts – July 1, 2022

The Bureau of Labor Statistics of the U.S. Department of Labor published the Huntington-Ashland, WV-KY-OH Metropolitan Statistical Area's Civilian Labor force at 147,127 persons for the period ending

January 2020, which was the most recent at the time of this report. The unemployment rate in October 2020 was 6 percent. **Figure 2** illustrates the Labor Force History from January 2010 to January 2021.

Figure 2: Civilian Labor Force Huntington-Ashland, WV-KY-OH (MSA) – January 2010 to January 2021



Source: U.S. Bureau of Labor Statistics, Civilian Labor Force in Huntington-Ashland, WV-KY-OH (MSA) [HUNT554LFN], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/HUNT554LFN>, January 9, 2023.

Air Quality

On November 29, 2018, EPA issued Transportation Conformity Guidance for the South Coast II Court Decision (EPA-420-B-18-050, November 2018) that addresses how transportation conformity determinations can be made in areas that were nonattainment or maintenance for the 1997 ozone NAAQS when the 1997 ozone NAAQS was revoked but were designated attainment for the 2008 ozone NAAQS in EPS's original designations for this NAAQS (May 21, 2012).

The transportation conformity regulation at 40 CFR 93.109 sets forth the criteria and procedures for determination conformity. The conformity criteria for MTPs and TIPs include the latest planning assumptions (93.110), latest emissions model (93.111), consultation (93.112), transportation control measures (93.113(b) and (c), and emissions budget and/or interim emissions (93.118 and/or 93.119). For the 1997 ozone NAAQS areas, transportation conformity for MTPs and TPS for the 1997 ozone NAAQS can be demonstrated without a regional emissions analysis, per 40 CFR 93.109(c). This provision states that the regional emissions analysis requirement applies one year after the effective date of EPA's nonattainment designation for a NAAQS and until the effective date of revocation of such NAAQS for an area. The 1997 ozone revocation was effective on April 6, 2015, and the South Coast II court upheld the revocation. As no regional emission analysis is required for the conformity determination, there is no requirement to use the latest emissions model, or budget or interim emissions test.

Therefore, based on the Transportation Conformity Guidance for the South Coast II Court Decision, the Huntington, WV-KY-OH Urbanized Area (KYOVA) has no maintenance areas but is subject to the South Coast decision and must complete a conformity report.

Local Participation and Boundaries

KYOVA Interstate Planning Commission welcomes the sound concept of more local participation in transportation planning, especially in areas where local concerns and plans for progress are best known

and understood. It is KYOVA's belief that local participation will result in a better understanding and cooperation among the general public and all governmental agencies involved in the transportation planning process.

KYOVA continues to examine and act upon broad transportation issues affecting communities that are within its planning area. KYOVA is responsible for the annual dissemination of millions of dollars in federal transportation funds to implement specific highway and transit projects. The division of the KYOVA Metropolitan Planning Area (Huntington, WV–KY–OH Urbanized Area), by state boundaries, presents obstacles to the transportation planning process. Different laws and procedures of each state must be taken into consideration, along with other controlling factors, such as the extent of industrial, residential, and business areas; location and services provided by transportation agencies and terminals; and proposed developments to serve a mobile population. These challenges can be objectively addressed by the counties and municipalities that form the Huntington, WV–KY–OH Urbanized Area. Social and economic factors that determine the pattern of future development must project future transportation needs and must also be considered in the planning process.

As a unified body, KYOVA Interstate Planning Commission is the forum which directs regional transportation matters. The forum represents regional "governance" by which the various counties, villages, townships, authorities, and districts, each with different responsibilities and missions, work together as a unit to address transportation issues through committees, task forces, workshops, and seminars. Some groups convene with state or federal agencies, local governments, private sector representatives and citizens to work on specific projects while others meet to investigate developing regional issues that may affect the future of the transportation system. The KYOVA communities within the Metropolitan Planning Organization present a united front to state and federal governments. Together, the region's counties and cities form a common alliance to promote a unified transportation system for the effective movement of people, goods, and services.

The Huntington, WV-KY-OH Urbanized Area transportation system relies on KYOVA's Transportation Improvement Program (TIP) and the Metropolitan Transportation Plan (MTP). The TIP and MTP must incorporate all short-and long-range requirements as defined in the [Infrastructure Investment and Jobs Act \(IIJA\)/Bipartisan Infrastructure Law \(BIL\)](#) – the current transportation bill signed into law on November 15, 2021.

The predecessors to the [Infrastructure Investment and Jobs Act \(IIJA\)/Bipartisan Infrastructure Law \(BIL\)](#), the FAST Act, Moving Ahead for Progress in the 21st Century ACT (MAP 21) and the Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), addressed challenges inherent to the modern transportation system, including safety, security, traffic congestion, intermodal connectivity, freight movement and environmental protection. SAFETEA-LU set forth eight planning factors that agencies were required to consider when developing their plans. The IIJA/BIL, MAP-21 and the FAST Act continued these planning factors, but the latter added two additional factors to expand from eight to ten. Planning Factors as it pertains to the KYOVA's FY 2024 Unified Planning Work Program and activities are identified on page 14.

KYOVA's FY 2024 Unified Planning Work Program (UPWP) also recognizes the six (6) Livability Principles as adopted by the U.S. Department of Transportation, the U.S. Departments of Housing and Urban Development and the U.S. Environmental Protection Agency. These Livability Principles are:

- Provide more transportation choices
- Promote equitable, affordable housing
- Enhance economic competitiveness
- Support existing communities
- Coordinate and leverage federal policies and investment
- Value communities and neighborhoods

ORGANIZATIONAL STRUCTURE

KYOVA's planning process is authorized by a Joint Resolution adopted by the states of West Virginia, Kentucky, and Ohio. The objectives and policies of KYOVA were formed under Chapter 8, Article 4C, Section 1, Official Code of West Virginia, 1931, as amended, now operating under revised Chapter 8, Article 26, Sections 1 through 5; Section 713.30 through 713.34, Ohio Revised Code and Chapter 65, and further described in the Articles of Agreement of the KYOVA Interstate Planning Commission (Huntington, WV–KY–OH Urbanized Area). KYOVA adopted the state of Kentucky's planning process as it relates to transportation and regional planning efforts.

The planning process provides the WVDOH/WVDOT, KYTC, and ODOT with the following:

- Prospectus;
- Work program and budget for the current year and each ensuing year in accordance with the Prospectus;
- Periodically updated, annually affirmed Metropolitan Transportation Plan (MTP) resulting from the process;
- Biennially updated Transportation Improvement Program (TIP) resulting from the process; and
- Periodic reporting of events, developments and accomplishments resulting from the transportation planning process.

The comprehensive scope of KYOVA Interstate Planning Commission (Huntington, WV–OH–OH Urbanized Area) requires an organizational structure that ensure all affected agencies and groups may participate in the development and coordination of the planning process, and that the work be carried forward in an efficient manner to develop the plan within the scheduled time and financial budget. Furthermore, Section 23 CFR 450.310 (d) states that each metropolitan planning organization that serves as a designated Transportation Management Area (TMA) shall consist of local elected officials; officials, of public agencies that administer or operation major modes of transportation in the metropolitan area, including representation by providers of public transportation; and appropriate state officials.

To fulfill the federal requirement, identified individuals serve on the KYOVA transportation committees where they provide technical advice and public support in order for the region to realize its full potential. Proper technical staffing is also essential to attain KYOVA's objectives. A description of KYOVA's committee structure, based on KYOVA Bylaws and 23 CFR 301 (d), is as follows:

EXECUTIVE COMMITTEE

The Executive Committee is comprised of the chief elected officials or their designated appointee from within the KYOVA Planning Boundary. From its membership, a smaller Executive Board is appointed to oversee the routine work. Staff will report to the Executive Committee on administrative and procedural matters.

POLICY COMMITTEE (PC)

The Policy Committee (PC) consists of 42 voting members who are comprised of representatives from: Cabell, Wayne, and Putnam counties, West Virginia; the city of Huntington, West Virginia; Boyd and Greenup counties, Kentucky; the city of Ashland, Kentucky; Lawrence County, Ohio; and the city of Ironton, Ohio and one member from each of the three local/regional transit agencies. KYOVA's Policy Board Members, the formal decision-making body, is determined by established Bylaws. The Bylaws provide a seat for identified locally elected officials and their appointees and are not selected by the MPO. KYOVA encourages member governments to consider diversity when making appointee selections. All meetings and official activities of the MPO are held in buildings and locations that comply with accessibility standards according to the Americans with Disabilities Act (ADA).

KYOVA Interstate Planning Commission Policy Committee (As of March 14, 2023)**KYOVA Policy Committee (PC) Officers**

Name	Agency	Title	Elected/ Appointed
Ms. DeAnna Holliday, Chair	Lawrence County, OH	Commissioner	E
Mr. Jeffrey Maddox, Vice-Chair	Wayne County, WV	Commissioner	E
Ms. Kelli Sobonya, Secretary	Cabell County, WV	Commissioner	E
Mr. Paul Davis, Treasurer	Tri-State Transit Authority, WV	General Manager/President	A

KYOVA Policy Committee (PC)

Agency/Organization	Name	Title	Elected/ Appointed*
Cabell County, WV			E
	Vacant		E
	Ms. Kelli Sobonya	Commissioner	E
	Ben Newhouse	Cabell County Administrator	A
	Mr. Chad Nelson	Citizen Member	A
City of Huntington, WV	Mr. Steve Williams	Mayor, City of Huntington	E
	Vacant		A
	Mr. James Turner	Lawyer	A
	Mr. Howard Anderson	Citizen Member	A
	Vacant	Citizen Member	A
Wayne County, WV	Mr. Jeffrey Maddox	Commissioner	E
	Mr. Kenneth Adkins	Citizen Member/Commissioner	A
	Mr. Shane Dillion	Citizen Member	A
	Mr. Timothy Bias	Mayor, City of Kenova, WV	A
	Mr. Andy Skidmore	County Commission	E
Putnam County, WV	Vacant		A
	Vacant		A
Boyd County, KY	Mr. Eric Chaney	County Judge Executive	E
	Mr. Gary Blanton	Assistant Road Foreman	A
	Mr. Randy Stapleton	County Commissioner	A
City of Ashland, KY	Mr. Matthew Perkins	Mayor	E
	Mr. Michael Graese	City Manager	A
	Mr. Randy Wheeler	Transit Supervisor (Ashland Bus System)	A
Greenup County, KY	Mr. Bobby Hall	County Judge Executive	E
	Mr. John Callihan	Citizen Member	A
	Mr. Don Fraley	Citizen Member	A
	Vacant		A
Lawrence County, OH	Ms. Deanna Holliday	President, Lawrence County, OH Commission	E
	Vacant	Citizen Member	A
	Mr. Patrick Leighty	County Engineer	A
	Mr. Terry Porter	Trustee	A
	Dr. Bill Dingus	Director, Lawrence County, OH Chamber of Commerce	A
	Mr. Ralph Kline	Assistant Director, ILCAO	A
City of Ironton, OH	Mr. Samuel Cramblit	Mayor	E
	Vacant		A
Transportation Providers	Mr. Paul Davis	General Manager, Tri-State Transit Authority, WV	A
	Mr. Brent Brown	Director, Huntington Tri-State Airport	A

TECHNICAL ADVISORY COMMITTEE (TAC)

The Policy Committee (PC) makes appointments to the Technical Advisory Committee (TAC) to provide technical, legal, and financial advice to the Policy Committee (PC). Membership includes representation from the operating units of the agencies represented on the Policy Committee (PC) as well as other professional and technical personnel in the area working closely with the governmental agencies. The TAC may function with a series of sub-committees for transportation, economic development, finance, law, and other related tasks.

KYOVA Technical Advisory Committee (TAC) Members (As of March 14, 2023)

Mr. Paul Davis, Chair Tri-State Transit Authority, Huntington, West Virginia – President
Mr. Patrick Leighty, Vice-Chair Lawrence County, Ohio – County Engineer

The following organizations/agencies are represented on the KYOVA Technical Advisory Committee:

AGENCY/ORGANIZATION	POSITION
West Virginia Department of Highways – Central Office	<ul style="list-style-type: none"> Director of Planning Regional Planning Unit Leader Planner
West Virginia Department of Highways – District Office #2	<ul style="list-style-type: none"> Manager Planner
West Virginia Department of Environmental Protection – AQ	<ul style="list-style-type: none"> Planner
West Virginia Public Transit	<ul style="list-style-type: none"> Executive Director
City of Huntington, West Virginia	<ul style="list-style-type: none"> Public Works Director Planner
Cabell County	<ul style="list-style-type: none"> Citizen Member
Wayne County Economic Development Authority	<ul style="list-style-type: none"> Director
Tri-State Transit Authority	<ul style="list-style-type: none"> General Manager Assistant Manager
Huntington Tri-State Airport	<ul style="list-style-type: none"> Director
Kentucky Transportation Cabinet – Division of Planning	<ul style="list-style-type: none"> Director Transportation Engineering Branch Manager Planning Supervisor
Kentucky Transportation Cabinet – Highway District Office #9	<ul style="list-style-type: none"> Chief District Engineer Planning Supervisor Planner
City of Ashland, Kentucky	<ul style="list-style-type: none"> City Manager Transit Supervisor City Appointment
Boyd/Greenup Citizens Advisory Committee	<ul style="list-style-type: none"> Five (5) members
Ashland Alliance	<ul style="list-style-type: none"> President/CEO
Gallia County	<ul style="list-style-type: none"> County Engineer
Lawrence County, Ohio	<ul style="list-style-type: none"> County Engineer Director/Asst. Director, Ironton-Lawrence County Community Action Organization Manager, Lawrence County Transit
City of Ironton	<ul style="list-style-type: none"> City Appointment
The Greater Lawrence County Chamber of Commerce	<ul style="list-style-type: none"> Chamber Appointment
Ohio Department of Transportation – Central Office	<ul style="list-style-type: none"> Transportation Planner Air Quality Planner Planner
Ohio Department of Transportation – District 9	<ul style="list-style-type: none"> Program Coordinator Program Management Coordinator Planning Engineer
Federal Highway Administration	<ul style="list-style-type: none"> West Virginia Division Kentucky Division Ohio Division

KYOVA Staff and contact Information (As of March 6, 2023)

Staff Member	Title	E-mail
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Steve Frye	Fiscal Assistant	sfrye@kyovaipc.org
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<u>Mailing Address</u> P. O. Box 939 Huntington, WV 25712	<u>Physical Address</u> 400 Third Avenue Huntington, WV 25701	Phone: 304-523-7434 Fax: 304-529-7229
Social Media	Webpage	www.kyovaipc.org
	Facebook	Keyword: KYOVA Interstate Planning Commission
	Twitter	Keyword: @kyovaipc

FY 2024 UPWP PLANNING TASKS SUMMARY

To accomplish the planning program requirements, KYOVA develops an annual Unified Planning Work Program (UPWP) identifying specific planning work tasks to be conducted. This Work Program identifies specific objectives to be attained, methodology to be used, products to be developed, functional responsibilities, and financial participation. The following provides a summary of KYOVA's FY 2024 UPWP Planning (PL) funded work elements. Detailed activities are included in the individual work elements found in Section II of this document.

380124 – Management and Administration activities are directed toward administering the day-to-day administrative, contract management, Unified Planning Work Program (UPWP), Title VI and Americans Disability Act (ADA) oversight/complaint activities, Disadvantaged Business Enterprise (DBE), and financial planning activities that ensure that the MPO conform to internal policy, as well as the policies and legal requirements set forth by WVDOH, KYTC, ODOT, and federal agencies and obligations stated in the USDOT legislation set forth in the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).

380224 – Short-Range Planning and Transportation Improvement Program (TIP) consists of short-range planning activities which supports the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) legislation for the near-term transportation needs within the KYOVA planning area. The short-range program is designed to identify deficient areas, provide a solution to the deficiency, and initiate strategies to eliminate such challenges. Additionally, Transportation Improvement Program (TIP) maintenance, which provides a four-year biennially updated listing of transportation projects by funding category and construction phase; performance measures, safety and security planning, transportation resilience/reliability planning and studies, freight planning, pedestrian/bicycle planning, administration of the Surface Transportation Block Group (STBG) Program dedicated funds, and assistance in implementation of ODOT's Walk.Bike.Ohio Access initiative fall under the Short-Range Planning and TIP work element.

380324 – Metropolitan Transportation Planning guides the long-term development of transportation improvements for a period of approximately twenty (20) years. KYOVA's Metropolitan Transportation Plan (MTP) provides the guidance for the Huntington, WV-KY-OH Urbanized Area through 2050. The goals and objectives of the MTP are based upon the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) legislation, planning regulations, changes in population, commercial activities, industrial development, and patterns of growth. The MTPs intent is to maximize the benefits of available funding provided by all government agencies for transportation improvements in the service area; provide local governments with information on future system demands with alternative solutions to meet those demands which will allow sound transportation policy decisions. During FY 2024 KYOVA will coordinate with ODOT to Implement Access Ohio 2045 themes, strategies, and actions.

380424 – Transportation Surveillance and Geographic Information System (GIS) provides for collection and maintenance of data files and transportation modelling. Data collection and analysis in support of transportation equity, public involvement, and Planning and Environmental Linkages (PEL) studies and plans, land-use, transportation crash/fatalities/traffic accident program data files all play an important role to improve transportation decision-making services to the region. As one part of the data analysis, KYOVA utilizes a TransCAD travel demand modeling software that is continually refined to provide the most accurate traffic forecast volumes, economic data, travel time segments, etc.

380524 – Air Quality Planning and Conformity places an emphasis on air quality planning activities that ensure the transportation planning activities are consistent and meet requirements as outlined by the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL), the Federal Clean Air Act (as amended), US EPA Guidance, State Environmental Agencies, and local and state government clean air goals.

380624 – Public Participation addresses the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) regulation and focuses on three basic principles: 1) ensure public involvement of low-income and minority group in decision-making; 2) prevent high and adverse impacts of decisions on low-income and minority groups; and 3) ensure low-income and minority groups receive their proportionate share of benefits. This element also addresses the Participation Plan maintenance, public outreach activities for amendments and administrative modifications/adjustments to the MTP, TIP, Human Transportation Services Coordination Plan, and Title VI/Environmental Justice and LEP document updates.

380724 – Surface Transportation Program (STP) Planning provides for sustainable development through interagency cooperative practices and management strategies that target increased accessibility, cleaner air and water, improved health conditions and broad-based economic, community development and recovery through the metropolitan planning process and surface transportation planning.

380824 – Transit Planning – West Virginia & Ohio provides for coordinated transit planning activities for the West Virginia and Ohio counties within the KYOVA Planning Boundary. It also includes transit coordination with the Kentucky counties (Boyd and Greenup), also within the KYOVA Planning Area. Other activities include data collection and planning support, assistance with Section 5307, 5339, 5310 programs, and maintaining KYOVA's Coordinated Public Transit-Human Services Transportation Plan.

380924 – Section 5310 Administration in this activity KYOVA partners with the Tri-State Transit Authority (TTA) in the administration of the Huntington, WV-KY-OH Urbanized Area Section 5310 Program.

381024 – KYOVA/RIC Joint TMA Coordination (WV) provides support to coordinate with the Regional Intergovernmental Council (RIC) and other agencies regarding federally mandated TMA planning, programming, and funding for the Huntington, WV-KY-OH Urbanized Area to include Putnam County, West Virginia.

381124 – Lawrence County, Ohio Transit-Deviated Fixed-Route – CMAQ project will support and perform transit operation planning to the Lawrence County Transit (LCT). Funding to be provided by CMAQ – Ohio.

381224 – Lawrence County, OH Specific project will provide transportation planning services/activities specific to Lawrence County, Ohio.

381324/381424/381524 – Complete Streets Designated Activity – support activities specifically directed toward the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation to provide an equitable and safe transportation network for travelers of all ages and abilities.

381624 – Barboursville WV to Proctorville, OH Bridge Crossing PEL Study (WV Specific) will conduct a Study to include PEL along WV Rt 2 to OH Rt 7 bridge crossing – this is the WV funding portion.

381724 – US-60/Newman’s Branch Road Intersection Study (WV Specific) will conduct a traffic study along US-60 near Milton Elementary School.

381824 – Barboursville WV to Proctorville, OH Bridge Crossing PEL Study (OH Specific) will conduct a study to include PEL along WV Rt 2 to OH Rt 7 bridge crossing – this is the Ohio funding portion.

381924 – Lawrence County, OH SRTS and Safety Analysis (OH Specific) will work with Lawrence County Schools to gather information to develop improvements for intersections throughout the county.

382024 – Boyd County US-60/KY-180 Corridor Management Study (KY Specific) will complete a corridor management plan in Boyd County, KY along US-60/KY-180 from KY-3 to the Ashland City limits.

382124 – Ohio River Valley Tri- State Safety Action Plan project will provide funding to complete a comprehensive Safety Action Plan for the Tri-State Region funded through the SS4A program.

385124 – Kentucky 5303 Transit Planning – this element provides for coordinated planning activities to oversee and develop the transit planning process, program, and activities for the Kentucky Section 5303 funding dedicated to Boyd and Greenup Counties which are located in the Huntington, WV-KY-OH Urbanized Area.

PLANNING FACTORS

The FAST Act, the previous transportation bill, defined ten specific “Planning Factors” for developing transportation plans and programs. These planning factors which ensure the local transportation planning process is consistent with national goals and objectives continue with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).

Planning Factors

1. Support the economic vitality of the KYOVA Planning Area (Huntington, WV–KY–OH Urbanized Area), especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized uses;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Table 2 identifies KYOVA’s FY 2024 UPWP work elements as they relate to the ten (10) planning factors. *Note: Planning Studies are not included.*

Table 2: FY 2024 UPWP Planning Factors

KYOVA FY 2024 UPWP Work Element	Planning Factors									
	1	2	3	4	5	6	7	8	9	10
380124 – Management and Administration	X						X			
380224 – Short-Range Planning and Transportation Improvement Program (TIP)		X	X	X	X	X		X	X	X
380324 – Metropolitan Transportation Planning	X	X	X	X	X	X		X	X	X
380424 – Transportation Surveillance and Geographic Information (GIS)	X	X	X	X	X	X	X	X	X	X
380524 – Air Quality Planning	X				X		X			X
380624 – Public Participation		X	X					X		X
380724 – Surface Transportation Program (STP) Planning	X	X	X	X	X	X	X	X	X	X
380824 – Transit Planning – West Virginia & Ohio	X	X		X	X	X			X	X
380924 – Section 5310 TMA Transit Administration (shared activity with TTA)	X	X		X		X		X		X
381024 – KYOVA/RIC Joint TMA Coordination – WV	X	X		X	X	X	X	X	X	X
381324/381424/381524 – Complete Streets Designated Activity		X	X	X	X	X			X	X
385124 – Kentucky 5303 Transit Planning	X	X	X	X	X	X	X	X	X	X

FY 2024 UPWP PLANNING EMPHASIS AREA HIGHLIGHTS – FHWA/FTA/STATE GUIDANCE

The FY 2024 UPWP was developed to meet the requirements set forward in the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL). Prior to development of the Work Program, KYOVA received guidance from FHWA – West Virginia, Kentucky and Ohio Divisions, Federal Transit Administration (FTA), Ohio Department of Transportation (ODOT), and the Kentucky Transportation Cabinet (KYTC) for the planning emphasis areas to address. **Tables 3 and 4** provides a summary the planning emphasis areas and references KYOVA’s FY 2024 UPWP and corresponding work element. *Note: Planning studies are not reflected in the planning emphasis areas.*

Table 3: FY 2024 FEDERAL (FHWA & FTA) TRANSPORTATION PLANNING EMPHASIS AREAS

Planning Emphasis Area	Description/Detail	FY 2024 UPWP Work Element
Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future	Work with State department of transportation (State DOT), FTA, FHWA, and providers of public transportation to ensure that transportation plans and infrastructure investments help achieve the national greenhouse gas reduction, net-zero emissions, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. (Executive Order 14008)	380224, 380524, 380224
Equity and Justice⁴⁰ in Transportation Planning	Work with State DOTs, FTA, FHWA, and providers of public transportation to advance racial equity and support for underserved and disadvantaged communities. (Executive Order 13985)	380324, 380424, 380824, 385124
Complete Streets	Work with State department of transportation (State DOT), FTA, FHWA, and providers of public transportation to review current policies, rules, and procedures to determine their impact on safety for all road users.	380224, 382324, 381424, 381524, 385124
Public Involvement	Work to increase meaningful public involvement in transportation planning process.	380424, 380624
Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination	Coordination with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities.	380224, 380324
Federal Land Management Agency (FLMA) Coordination	Coordination with FLMAs in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands.	380224, 380324
Planning and Environmental Linkages (PEL)	Encourage agencies (DOTs, Public Transit, etc.) to implement PEL as part of the transportation planning and environmental review process.	380224, 380424
Data in Transportation Planning	Encourage and work with State DOTs, FHWA, FTA and other agencies to incorporate data sharing and consideration into the transportation planning process.	380224, 380324, 380424, 380723, 380824, 385124

TABLE 4: FY 2024 STATE DOT TRANSPORTATION PLANNING EMPHASIS AREAS

State/s	Planning Emphasis Area	Description/Detail	FY 2024 UPWP Work Element
OH	Access Ohio 2045 Implementation	<ul style="list-style-type: none"> • Alignment of AO2045 strategies with MPO Transportation Plan development • Statewide safety initiatives collaboration • Establishing new and expanding existing transportation partnerships • Transportation data sharing • Multi-modal corridor studies collaboration 	380224, 380324, 380424
OH	Walk.Bike.Ohio Implementation	<ul style="list-style-type: none"> • Alignment of WBO strategies with MPO Transportation Plan development • Encourage active transportation in MPO region • Look for innovative ways to optimize funding for active transportation projects • Evaluate the active transportation system to understand system performance needs and identify regional active transportation priorities • Serve as a technical resource on active transportation to local jurisdictions 	380124, 380224, 380824, 381324, 381424, 381524
OH	Transport Ohio Implementation	<ul style="list-style-type: none"> • Alignment of Transport Ohio strategies with MPO Transportation Plan development • Look for innovative ways to optimize funding for freight projects • Evaluate the freight system to understand system performance needs and identify regional priorities • Serve as a technical resource on freight to local jurisdictions 	380224, 380324, 380424, 381024
OH	Title VI and Environmental Justice	<ul style="list-style-type: none"> • MPOs should clearly document specific activities they are coordinating related to Title VI and EJ within their annual work programs 	380124, 380424, 380624, 380824, 385124
OH	Implementation of the Bipartisan Infrastructure Law (BIL)	<ul style="list-style-type: none"> • A minimum of 2.5% of PL funding is required to be used to increase safe and accessible options for multiple travel modes for people of all ages and abilities. Examples of what counts towards this 2.5% requirement are included in Section 11206 of BIL • Incorporate the requirement of Section 11201 of BIL in the MPO Planning Process. This includes: <ul style="list-style-type: none"> • Consultation with officials responsible for housing • Option for TMAs to develop a housing coordination plan • Utilizing web-based tools for public involvement • Clarification on the requirements when multiple MPOs cover the same urbanized area • Clarification of the requirements when designating MPO officials or representatives 	380124, 380224, 380624, 381324, 381424, 381524

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024 Unified Planning Work Program

SECTION II

Planning Work Elements

Note: All activities are on-going unless noted otherwise in the Work Element Products

380124: MANAGEMENT AND ADMINISTRATION

ELEMENT NO.: 380124	TOTAL REVENUE	REVENUE			MAN HOURS		
MANAGEMENT AND ADMINISTRATION	\$141,297	WV	KY	OH	WV	KY	OH
		\$70,649	\$43,802	\$26,846	861	534	327
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

The *Management and Administrative* work element goal is to facilitate the efficient administration of the transportation planning program and to efficiently manage and meet federal, state, local governments, and public transit agencies regulatory, administrative, and management requirements within the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and state planning regulations.

METHODOLOGY

This work Element provides for the management and administrative activities for the FY 2024 UPWP. Activities include but are not limited to:

1. Administration and Management

- KYOVA Staff will provide monthly progress and year end Performance Expenditure reports, audits, budget management, lease agreements, multi-party planning agreements, DBE program reports, program self-certification, and equipment and supply purchases.
- Dissemination and public knowledge of information is necessary for a successful transportation planning program. During FY 2024, KYOVA Staff will maintain committee membership lists and will provide information to the Policy Committee (PC), Technical Advisory Committee (TAC), Executive Board, and citizens-at-large. Representation and activities include but are not limited to public ports, providers of transportation services, both private and public.
- Training is paramount in order to successfully fulfill the transportation planning functions. To ensure staff is up to date on program activities, federal and state requirements, KYOVA staff will attend trainings and/or host meetings, courses, seminars, workshops, and conference calls. At times meeting cost may be incurred and for eligible expenses, KYOVA Staff will secure and pay for printing charges and meeting space outside the KYOVA Office.
- KYOVA will review the interagency agreements for federal, state, and local partners and update as needed.
- Direct charges solely for transportation planning activities and/or events that do not fall directly under one of the other work elements within the KYOVA FY 2024 UPWP will be charged to this element.

2. Unified Planning Work Program (UPWP)

The UPWP is an annual document outlining the work activities to be accomplished during the fiscal year. During FY 2024 KYOVA Staff will amend or make any necessary corrections to the FY 2024 UPWP and provide the Draft and Final FY 2025 UPWP as defined by the West Virginia Department of Highways (WVDOT/WVDOH), the Kentucky Transportation Cabinet (KYTC), the Ohio Department of Transportation (ODOT), the Federal Highway Administration (FHWA), and the Federal Transit

Administration (FTA). The UPWP element includes completion of the Annual Performance and Expenditure Report.

3. Title VI/LEP/EJ Oversight

Oversight activities for the Title VI/LEP Plan and Environmental Justice complaint procedures will be managed by the KYOVA Title VI Coordinator to ensure policies and activities are in accordance with local, state, and federal regulations.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. Management and Administration activities and expenses to successfully fulfill the transportation planning activities within the Huntington, WV-KY-OH Transportation Management Area and the KYOVA planning area.
2. Unified Planning Work Program (UPWP) activities for FY 2024 and FY 2025.
3. Oversight of KYOVA's Title VI/LEP Plan and Environmental Justice complaint process as detailed in the KYOVA Title VI/LEP Plan.

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel required to support the KYOVA Staff in the overall management and administrative activities to include all other activities that do not fall directly under any of the remaining work elements. This may include but is not limited to meetings, conferences, and training activities with WVDOT/WVDOH, KYTC, ODOT, FHWA; FTA, EPA, Ohio Association of Regional Councils (OARC); National Transit Institute (NTI), National Highway Institute (NHI), National Association of Regional Councils (NARC) Conferences, National Association of Development Organizations (NADO) Annual Training Conference, Washington Policy Conference, National Regional Transportation Conference; Kentuckians for Better Transportation (KBT) Annual Conference and meetings, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, and American Association of State Highway and Transportation Officials (AASHTO) Planning Conferences/GIS Transportation Symposium.

380224: TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MANAGEMENT & SHORT-RANGE TRANSPORTATION PLANNING

(SYSTEM PLANNING, CONGESTION MANAGEMENT PROCESS, PERFORMANCE MEASURES, ITS ARCHITECTURE STRATEGIES, SAFETY STUDIES, TRANSPORTATION SECURITY, ADA TRANSITION PLAN, PEDESTRIAN/BICYCLE PLANNING – FTA BUDGET CODE: 44.26.06)

ELEMENT NO.: 380224	TOTAL REVENUE	REVENUE			MAN HOURS		
TIP MANAGEMENT & SHORT-RANGE TRANSPORTATION PLANNING	\$159,000	WV	KY	OH	WV	KY	OH
REVISED		\$79,500	\$49,290	\$30,210	970	601	368

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

The Transportation Improvement Program (TIP) and Short-Range Planning work element provides support to fulfill TIP development/oversight and short-range planning activities. TIP activities will develop and manage an effective, multi-year TIP that identifies and prioritizes transportation improvements. Projects are to be consistent with transportation plans and studies developed through the urban transportation planning process and to ensure the TIP is fiscally and air quality constrained. Short-range planning activities include development of a transportation system that will safely and efficiently accommodate the traffic flow and encourage advancement for all modes that is ADA compliant while implementing legislation from the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).

METHODOLOGY

1. Transportation Improvement Program (TIP)

The TIP is a biennial statement for state and local governments and transit authorities. It is part of a four-year schedule of prioritized and anticipated spending on specific transportation projects and improvements in conjunction with each State Transportation Improvement Program (STIP) for the KYOVA Planning Area (West Virginia, Kentucky, and Ohio). To fulfill this work element, the following activities will be undertaken.

- TIP Maintenance and Conformity will be assured through the staff's on-going consultation with federal, state, and local governments, as well as the general public. Staff will undertake the following:
 - Monitor and reconcile projects in the TIP through Amendments and/or Administrative Modifications. Amendments and Administrative Modifications will be processed as outlined in the current KYOVA Participation Plan. Identified projects will reflect current projects on each state DOTs STIP and be fiscally constrained (to include all regionally significant projects) and progressing toward implementation. KYOVA will follow guidance and timelines as provided by each state DOTs. KYOVA will follow DOTs S/TIP Development Schedule to complete TIP updates.
 - Staff support activities
 - Management and administration of the TIP to include review and update of TIP fiscal constraint documents.
- Eligible meeting expenses of hosting meetings outside the KYOVA office to accommodate for space to better engage KYOVA committee members and the community-at-large.

- Host and/or participate in meetings facilitated by WVDOT/DOH, KYTC, ODOT, local transit agencies, FHWA, FTA, and other local or planning agencies to establish new and expand existing transportation partnerships.
- Performance Measures
 - KYOVA will coordinate with the state DOTs to successfully report targets as established in the federal guidelines. Additionally, KYOVA will review current policies, rules and procedures to determine project impact on safety for all road users to include those outside of automobiles.
 - Integration of performance measures will be completed through an established reporting process which will illustrate the targets consistency with the Infrastructure and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).
- Reports and monitoring plays an important role to ensure the transportation system meets the community needs as well as to federal, state, and local needs/requirements. KYOVA will perform the following to ensure those needs are met.
 - Monitor the Ellis System monitoring (OH specific activity) and report inconsistencies to ODOT between Ellis and the KYOVA TIP project schedule.
 - Performance Measures and the reporting process will be integrated and consistent with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).
 - Project conformity determination and reports will be completed, as needed.
 - Prioritization of short-range projects will be undertaken, as needed.
 - Annual Listing of Obligated Projects: The Annual Listing of Obligated Project report for highway, transit, and planning projects funded with federal funds will be completed within 90 days of the end of the state fiscal year for West Virginia and Ohio (9/30/23) and within 90 days of the end of the federal fiscal year for Kentucky (12/31/23), or as otherwise directed by each state's DOT.

2. Short-term initiatives

Short-term initiatives relating to transportation of persons, goods, and freight in the KYOVA planning area (Huntington, WV-KY-OH Urbanized Area) will be reviewed and assessed to identify actions that present a systematic approach challenges. These activities may include:

- Complete Streets Planning
Complete Streets Planning to include the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) regulations along with the state and local initiatives to include implementation assistance/coordination with ODOTs Walk.Bike.Ohio to encourage active transportation (OH specific activity). Activities may include:
 - Assessment and evaluation of active transportation in the KYOVA region. This may include vehicular, bicycle, pedestrian, transit, and other non-motorized transportation with consideration of travel and tourism.
 - System performance analysis to identify regional active transportation priorities and investigate innovative ways to optimize funding for active transportation projects.
 - KYOVA Staff to serve as a technical resource to local jurisdictions for active transportation activities and provide assistance to potential recipients to plan, develop, and operate streets and networks that prioritize safety and security, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists.

- Plan to reconnect communities and to support livable communities through facilitating more environmentally friendly forms of mobility, such as walking, biking, and public transit.
- Plan to provide equitable and safe transportation network for travelers of all ages and abilities.
- Consider arterial roads and bicycle facilities to include safe pedestrian facilities, safe transit stops, and safe crossing opportunities.
- Promote to improve safety and security, and accessible for all road users and while making ADA compliant.
- Technical assistance to the West Virginia Association of MPOs, KY MPO Director's Council, and Ohio Council of Regional Councils (OARC).
- Provide support to ODOT with Access Ohio 2045 Implementation of themes, strategies, and actions to include multi-modal corridor studies collaboration; alignment of strategies with MTP; statewide safety and security initiative collaboration; transportation data sharing; and establishing new and expanding existing transportation partnerships.
- Develop, promote, and encourage effective working relationships among state, local and federal transportation officials, and other stakeholders responsible for various aspects of transportation infrastructure protection, emergency management, and system operations to reduce vulnerability of existing transportation infrastructure to natural disasters.
- Planning and Environmental Linkages
 - Encourage agencies (DOTs, Public Transit, etc.) to implement PEL as part of the transportation planning and environmental review process.
 - During planning activities, consider timeline of projects and eligibility under FHWA's NEPAs Categorical Exclusion environmental review regulations 23 CFR Part 771(c)(3).
- Climate Change
 - Identification of transportation vulnerabilities to climate change impacts and evaluate potential solutions and plan to improve the condition, resilience and safety of road and bridge assets consistent with asset management plans. Once identified, prioritization of projects/activities to determine those less vulnerable and more resilient to changing climate.
 - Inclusion of resiliency of the transportation system and activities to reduce stormwater runoff and greenhouse gas emission.
- Freight
 - Participation in local, state, regional, and national freight initiatives.
 - Education of governmental officials and the general public.
 - Consultation with WVDOH, KYTC, and ODOT freight divisions to ensure that Critical Urban Freight Corridors and Critical Rural Freight Corridors in the Huntington, WV-KY-OH TMA are identified in the state's National Highway Freight System.
 - Coordination for Strategic Highway Network (STRAHNET)/Department of Defense (DOD); and work with stakeholders concerning programs and data sources available to support freight transportation activities and facilities.
- Transportation Planning Coordination
 - Coordinate and consult with FLMA's and officials responsible for housing (when warranted) in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands and housing. This may include opportunities to leverage transportation funding to support access and transportation needs.
 - Participation and coordination activities with WVDOT/WVDOH, KYTC, ODOT, FHWA, and FTA, and other transportation planning partners to include scoping studies initiated by KYTC, WVDOT and ODOT.

- Review current policies, rules, and procedures to determine project impact on safety for all road users to include those outside of automobiles.
 - Dissemination of information and project updates to elected officials, administrators, state, and federal agencies, and the general public.
 - Provide assistance to LPAs regarding ADA Transition Plans.
 - Technical assistance to the West Virginia Association of MPOs, KY MPO Director's Council, and Ohio Council of Regional Councils (OARC).
 - Eligible meeting expenses of hosting meetings outside the KYOVA office to accommodate for space and to better engage KYOVA committee members and the community-at-large.
 - Staff support for Short-Range Transportation Planning not specifically identified above.
3. KYOVA Surface Transportation Block Grant Program
- KYOVA, as the designated TMA for the Huntington, WV-KY-OH TMA receives federal suballocated funds through the Surface Transportation Block Grant Program (STBG), the STBG Set-Aside Program, ODOT Congestion and Mitigation Air Quality Program (CMAQ) for Lawrence County, OH, along with recent Covid Relieve Act funds. To guarantee accuracy, keep track of the funding, and to promote the program, KYOVA will oversee, maintain and be responsible for the fiscal management of the dedicated STBG funding program.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. KYOVA Transportation Improvement Program (TIP) activities to include maintenance, amendments, administrative modifications, and funding refinement activities for the Huntington, WV-KY-OH Urbanized Area.
2. Short-range planning initiatives to fulfill the transportation planning requirements under IIJA/BIL. This includes complete streets planning, Planning and Environmental Linkages and Categorical Exclusion environmental review activities, freight planning, coordination activities, and to serve as a resource to local, regional, state, and federal agencies.
3. Oversight activities for the KYOVA Surface Transportation Block Grant Program (STBG), STBG Set-Aside and other current federal/state funding programs providing funds for transportation related projects.

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel required to assist the KYOVA staff in short-range transportation planning and to administer and manage the Transportation Improvement Program (TIP). This may include but is not limited to meetings, conferences, and training activities with WVDOT/WVDOH, KYTC, ODOT, FHWA; FTA, EPA, Ohio Association of Regional Councils (OARC); National Transit Institute (NTI), National Highway Institute (NHI), National Association of Regional Councils (NARC) Conferences, National Association of Development Organizations (NADO) Annual Training Conference, Washington Policy Conference, National Regional Transportation Conference; Kentuckians for Better Transportation (KBT) Annual Conference and meetings, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, and American Association of State Highway and Transportation Officials (AASHTO) Planning Conferences/GIS Transportation Symposium.

380324: METROPOLITAN TRANSPORTATION PLANNING

ELEMENT NO.: 380324	TOTAL REVENUE	REVENUE			MAN HOURS		
METROPOLITAN TRANSPORTATION PLANNING	\$85,449	WV	KY	OH	WV	KY	OH
REVISED		\$42,725	\$26,489	\$16,235	522	323	198

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To maintain KYOVA'S fiscally constrained Metropolitan Transportation Plan (MTP) and pursue activities which meet the requirements of federal rules and regulations including the provisions of the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and any subsequent transportation authorization.

To assess, propose and support a multi-modal network relative to highways, transit (public transportation and human services transportation), bicycle/pedestrian, safety, freight, air quality and other transportation related activities while continuing development for Performance Measure reporting to meet the region's transportation needs at least 20 years into the future.

METHODOLOGY

Metropolitan Planning Organizations (MPOs) must maintain a focus on managing the existing infrastructure while considering environmental effects of its planning process. Staff will undertake the following to fulfill the Metropolitan Transportation Planning activities:

1. Metropolitan Transportation Plan

The Metropolitan Transportation Plan (MTP) is a long-range planning document that identifies transportation deficiencies, policies, strategies, and projects over the next 20 plus years. The MTP is updated on a four-year cycle. As the metropolitan planning organization (MPO) for the Huntington, WV-KY-OH urbanized area, KYOVA is required to conduct a continuing, cooperative, and comprehensive (3-C) transportation planning process – with a 20-year horizon – thus, the Metropolitan Transportation Plan (MTP). KYOVA adopted the KYOVA 2050 MTP April 22, 2022 and became effective August 26, 2022. The MTP serves as the foundation for the development of the Transportation Improvement Program (TIP). To ensure the MTP is meeting these goals KYOVA staff will:

- Maintain and updated the 2050 MTP to include processing Amendments and/or Administrative Modifications, and prioritization of projects while demonstrating a fiscally and physically constrained financial plan.
- Integration and evaluation of current performance measures for consistency of the reporting process as outlined in the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and presented in the MTP.
- Engage FHWA, FTA, FLMA's, and providers of public transit to review current and new metropolitan transportation plans to advance Federal investments to disadvantaged communities.

- Coordination activities and provide support to ODOT for alignment of Access Ohio 2045 strategies with KYOVA MTP and future MTP updates to include: multi-modal corridor studies collaboration; statewide safety and security initiative collaboration; transportation data sharing; and establishing new and expanding existing transportation partnerships.

2. Long-Range Planning Activities

To deliver a safe, reliable and integrated transportation system KYOVA must evaluate needs, and develop multimodal initiatives and recommendations that connect needs across all modes of transportation for KYOVA planning area. These efforts will be completed through the Long-Range Planning Activities as stated below.

- Consider issues relative to highways, transit (public transportation and human services transportation), bicycle/pedestrian, safety, freight, air quality and other transportation related activities.
- Review of current policies, rules, and procedures to determine project impact on safety for all road users to include those outside of automobiles.
- Coordinate with state DOTs, FTA, FHWA, and providers of public transportation to explore opportunities and advance equity and support for underserved and disadvantaged communities by improving infrastructure by accommodating new and emerging technologies like electric vehicle charging stations, renewable energy generation, and broadband deployment in transportation rights of way.
- Coordination and collaboration with private and public transit providers, state and local agencies, and the general public continue to evaluate the area's transportation network.
- Identification, evaluation, and coordination to promote livable communities through facilitating more environmentally friendly forms of mobility, such as walking, biking, and public transit, and increasing the number of routine destinations that are safely and comfortably accessible through these modes.
- Investigate social welfare, economic factors and environmental impacts that determine future transportation patterns and development.
- Utilize, coordinate, and establish a process to report KYOVA's Performance Measures to compliment the decision-making process with WVDOT/WVDOH, KYTC, ODOT, FHWA, and FTA when choosing projects for inclusion in the MTP and as it relates to Transport Ohio and/or the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL), and any subsequent transportation legislation.
- Review WVDOT/WVDOH, KYTC, and ODOT statewide transportation plans; update the federal aid functional classification system and National Highway System, including intermodal connectors, and serve as a technical resource on freight to local jurisdictions, as requested.
- Project prioritization activities and procedures for all modes and project types to include procedures relating to KYOVA's suballocated Surface Transportation Block Grant (STBG) Program, STBG Set Aside Program, and the Ohio CMAQ dedicated suballocated funds.
- Educate agencies and the public at large how modes in the existing system can be managed and operated more efficiently.
- Continue participation in regional, state, local and national forums projects for addressing federal, state, and local planning requirements such as updates to the West Virginia, Kentucky, and Ohio transportation plans.

- Coordination with representatives from DOD in the coordination and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities and Federal Land Management Agency (FMLA) for infrastructure and connectivity needs related to access routes and other public roads and services that connect to Federal lands.
- Coordinate with FLMA's (when warranted) in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands. This may include opportunities to leverage transportation funding to support access and transportation needs.
- Create and/or modify projects in the KY CHAF database and assist with Kentucky's SHIFT Project Prioritization activities (KY specific project), project prioritization and inclusion of projects from the Ohio Technical Review Advisory Committee (TRAC) to include staff time, travel, and preparation to present to the TRAC (OH specific project).
- Include freight and aviation planning with long-range goals and develop ways to optimize funding to improve the safety and efficiency of freight movement through the intermodal transportation system for the traveling population and goods to include Transport Ohio implementation strategies with the MTP.
- Prioritized project list from the CMP to be incorporated into the long-range transportation planning activities and the MTP. The prioritized list will be funded based on need and availability of funds.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. An up to date and compliant long-range transportation plan (Metropolitan Transportation Plan – MTP) for the KYOVA planning area (Huntington WV-KY-OH Urbanized Area).
2. Long-Range Transportation Planning activities that will deliver a safe, reliable and integrated transportation system by development of multimodal initiatives and recommendations that connect needs across all modes of transportation for KYOVA planning area that will investigate social welfare, economic factors, and environmental impacts that determine future transportation patterns and development.

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel required to aid the KYOVA staff in the Metropolitan (long-range) Transportation Planning process. This may include but is not limited to meetings, conferences, and training activities with WVDOT/WVDOH, KYTC, ODOT, FHWA; FTA, EPA, Ohio Association of Regional Councils (OARC); National Transit Institute (NTI), National Highway Institute (NHI), National Association of Regional Councils (NARC) Conferences, National Association of Development Organizations (NADO) Annual Training Conference, Washington Policy Conference, National Regional Transportation Conference; Kentuckians for Better Transportation (KBT) Annual Conference and meetings, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, and American Association of State Highway and Transportation Officials (AASHTO) Planning Conferences/GIS Transportation Symposium.

380424: TRANSPORTATION SURVEILLANCE AND GEOGRAPHIC INFORMATION SYSTEMS (GIS)

(SURVEILLANCE, MANAGEMENT & OPERATIONS, TRAVEL MODEL FORECASTING, CONGESTION MANAGEMENT PROCESS, INTELLIGENT TRANSPORTATION SYSTEMS PLANNING, CONNECTED VEHICLES, DATA COLLECTION)

ELEMENT NO.: 380424	TOTAL REVENUE	REVENUE			MAN HOURS		
TRANSPORTATION SURVEILLANCE AND GIS	\$104,963	WV	KY	OH	WV	KY	OH
		\$52,481	\$32,539	\$19,943	639	396	242
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To provide support for various transportation projects and programs through data collection (historical inventory of transportation related data such as land-use, population, employment, environmental justice, traffic counts, crash data, etc.); modeling (air quality, travel demand model, socioeconomic, etc.); general analysis, consideration of connected vehicle technology; and evaluation by using transportation modeling and GIS to create maps and other visualization products.

METHODOLOGY**1. GIS and Database Development and Data Sharing**

GIS is an information system specializing in the input, management, analysis, and reporting of geographical (spatially related) information which can help transportation planners integrate agency-wide information to achieve better operational efficiencies and results. To illustrate how the information can be utilized to achieve these goals, KYOVA will:

- Utilize Arc GIS Pro as a tool to manipulate, evaluate, update and query the KYOVA maintained databases to enhance the methodology for seamless editing of regional highway and transit networks and provide ongoing maintenance of existing GIS network editing tools. New GIS applications may be developed to facilitate validation of analysis of highway and transit. Examples of these activities include:
 - GIS activities and updates to include current U. S. Census datasets; land-use model and processes; analysis of socio-economic and other data to support economic development, transportation equity, and Planning and Environmental Linkages (PEL) studies, and collection of data to justify project prioritization and project development..
 - On-going maintenance and technical support for planning activities to include the TIP, MTP, highway/roadway and bicycle/pedestrian projects, regional studies, traffic flow maps, freight analysis, and the data network.
 - To strengthen WVDOT/WVDOH, KYTC, ODOT HPMS and safety programs and initiatives, KYOVA will collect data; utilize NPMRDS for data analysis;
 - Encourage and work with State DOTs, FHWA, FTA and other agencies to incorporate data sharing and consideration into the transportation planning process. Topics to be addressed as aspects of regional transportation coordination planning may include:
 - Linkage with emergency transportation planning, to include COVID-19, by addressing the interrelationships for everyday transportation management; operations and technology with preparedness planning for regional emergencies, including technical, procedural, and organizational aspects; traffic signals to assist member agencies in the exchange and coordination of interjurisdictional traffic signal operations information and activities; travel information to coordinate enhancement of the collection, processing and delivery of real-time roadway and transit condition information,

including regional “511” telephone information systems; transportation safety, such as crash locations in the Huntington, WV-KY-OH Urbanized Area.

- GIS activities and updates to include current U. S. Census datasets; land-use model and processes; analysis of socio-economic and other data to support economic development, transportation equity, and Planning and Environmental Linkages (PEL) studies.

2. Socioeconomic/Demographic Research and Analysis

Socioeconomic and Demographic analysis is essential to carry out the transportation planning functions. Work activities for FY 2024 will focus on analysis and sharing of the 2020 Census datasets. These task may include:

- Analysis of socio-economic and other data to support economic development, transportation equity, Planning and Environmental Linkages (PEL) studies, evaluation of low-income and minority populations and/or disproportionately high and adverse impacts as it relates to public participation, Title VI/Environmental Justice/LEP activities and communities with higher concentrations of older adults and those with poor access to essential services and collection of data to justify project prioritization and project development. The reports may incorporate unique visualizations to illustrate future growth and stability for the region
- KYOVA Staff will provide support activities for the Ohio Technical Review Advisory Committee (TRAC), Kentucky CHAF and SHIFT process, planning studies, as requested, and public involvement activities.

3. Travel Demand Model (TDM)

A Travel Demand Model (TDM) is a tool to support the urban transportation planning process. It is a series of analytical techniques used to predict future demand for transportation facilities and services and estimates the impacts of policies and program on behavior and travel demand. A TDM can predict how changes in size and character of the population will impact the transportation system in the future. KYOVA’s model base year is 2020, with future years 2030, 2040, and 2050.

- KYOVA will continue validation of the TransCAD travel forecasting model for the base year 2020 and the future horizon year of 2050.
- KYOVA will develop and/or maintain the current Travel Demand Model (TDM) to coincide with the 2020 Census and ensure it will provide the most relevant information for planning studies, traffic flow maps, freight analysis/movement, land-use attributes such as planned development/closures of hospitals and schools, etc. During development, KYOVA will coordinate with WVDOT, KYTC-Modal Branch, and ODOT for travel time segments and other similar data.

4. Intelligent Transportation Systems (ITS)

ITS improves transportation safety and mobility and enhances productivity through the integration of advanced communications technologies into the transportation infrastructure and in vehicles. ITS systems encompass a broad range of wireless and wire line communications-based information and electronics technologies. These technologies include Vehicle to Vehicle (V2V) Communications for Safety; Vehicle to Infrastructure (V2I) Communications for Safety; Real-Time Data Capture Management; Dynamic Mobility Applications; Road Weather Management; Applications for the Environment; Human Factors; Mode-Specific Research; Exploratory Research; and Cross-Cutting Activities. NOTE: KYOVA relies on each statewide (WVDOT/KYTC/ODOT) ITS Architecture/Plan.

- KYOVA will assist WVDOT, KYTC, and ODOT, as requested, in maintaining their statewide ITS architectures for the Metropolitan Planning Area in accordance with federal law and regulation. Additionally, KYOVA will assist in the coordination of the use of the regional ITS architecture as guidance to regional project implementation to include activities and training that address connected vehicle technology.

- Integrate transportation operations considerations into the metropolitan transportation planning process to ensure that transportation system operations are reflected in regional plans and programs.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. Development and/or refinement of GIS databases and maps to support planning activities for all modes of transportation, as needed.
2. Socioeconomic/Demographic data analysis and sharing for the Huntington, WV-KY-OH Urbanized Area and KYOVA's Planning Area, as needed.
3. Travel Demand Model update activities to include traffic model results for KYOVA Planning Area; coordination with WVDOH, KYTC, and ODOT Multimodal Branch on travel time segments, housing, employment changes, and analyzing NPMRDS data, as requested.
4. Intelligent Transportation Systems (ITS) coordination activities with WVDOH, KYTC, ODOT, and area stakeholders to implement ITS plan recommendations, as requested

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel required to provide assistance to the KYOVA staff in transportation database/geographic information systems and transportation surveillance systems. This may include but is not limited to meetings, conferences, and training activities with WVDOH, KYTC, ODOT, FHWA; FTA, EPA, Ohio Association of Regional Councils (OARC); National Transit Institute (NTI), National Highway Institute (NHI), National Association of Regional Councils (NARC) Conferences, National Association of Development Organizations (NADO) Annual Training Conference, Washington Policy Conference, National Regional Transportation Conference; Kentuckians for Better Transportation (KBT) Annual Conference and meetings, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, and American Association of State Highway and Transportation Officials (AASHTO) Planning Conferences/GIS Transportation Symposium.

380524: AIR QUALITY PLANNING AND TRANSPORTATION CONFORMITY

ELEMENT NO.: 380524	TOTAL REVENUE	REVENUE			MAN HOURS		
AIR QUALITY PLANNING AND CONFORMITY	\$45,000	WV	KY	OH	WV	KY	OH
REVISED		\$22,500	\$13,950	\$8,550	274	170	104

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To ensure that the transportation planning activities in the KYOVA Metropolitan Planning Area are consistent and meet requirements as outlined by the [Infrastructure Investment and Jobs Act \(IIJA\)/Bipartisan Infrastructure Law \(BIL\)](#), the Federal Clean Air Act (as amended); the US Environmental Protection Agency guidance; National Environmental Policy Act (NEPA); State Environmental Agencies; and local and state government clean air goals.

METHODOLOGY

- Air Quality Planning
KYOVA Staff will engage in air quality planning which will identify transportation strategies to support emission reduction from on-road mobile sources of pollution.
 - Coordinate air quality planning with external conformity partners, including the Environmental Protection Agency (EPA), state Division of Air Quality, WVDOT, KYTC, ODOT, Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).
 - Review project environmental impact statements (EIS), as requested.
 - Project identification, evaluations, and ODOT justification application as related to CMAQ and other air quality programs.
 - Prioritization of KY CMAQ applicant projects, as requested by KYTC Office of Local Programs and/or KYTC Central Office. *Note: this is a Kentucky specific activity.*
 - Evaluate opportunities to reduce greenhouse gas emissions and identification of transportation system vulnerabilities to climate change impacts as well as evaluating potential solutions.
 - Research and promote programs and energy conscious projects that reduce ground-level Ozone, PM_{2.5}, and those that create no significant impact on air quality in the Huntington, WV-KY-OH Urbanized Area, and support Transit Oriented Development (TOD) activities.
- Transportation Conformity
Transportation conformity is a way to ensure that Federal funding and approval goes to those transportation activities that are consistent with air quality goals. Conformity applies to the transportation plans, Transportation Improvement Programs (TIPs), and project funded or approved by the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA) in areas that do not meet or previously have not met air quality standards for ozone, carbon monoxide, particulate matter, or nitrogen dioxide. These areas are known as 'nonattainment areas' or 'maintenance areas.'² KYOVA Staff will complete the following Transportation conformity activities to fulfill this requirement

² FHWA Air Quality-Transportation Conformity website: https://www.fhwa.dot.gov/environment/air_quality/conformity/

- KYOVA may periodically perform analysis, review, assess, and coordinate air quality programs in the region as contributed to 8-hour ozone redesignation for MTP and TIP projects and updates; identify potential projects; coordinate funding under the Congestion Mitigation and Air Quality (CMAQ) Program – Ohio and work with local jurisdictions to build a reservoir of projects for inclusion in the MTP and TIP and ensure projects are consistent with federal air quality regulations and guidelines, support Transit Oriented Development (TOD) activities. Relate Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Performance Measures to the performance of the NHS, Freight, and CMAQ Measures and coordinate with WVDOT/WVDOH, KYTC, ODOT, FHWA, and FTA to integrate and develop a reporting process. Continue to develop, implement, and complete emissions analysis associated with Ohio's CMAQ Program (funded through ODOT suballocations) and evaluate and prioritize Kentucky CMAQ project selection, as requested by KYTC.
- KYOVA will perform conformity analysis due to the South Coast Air Quality Management District v. EPA where the federal court vacated portions of the 2015 EPA rules for ozone for Boyd, Cabell, and Wayne Counties that were previously designated as a maintenance area for the 1997 8-hour ozone standard. These counties are in attainment for the 2008 8-hour ozone standard.
- Maintain an up-to-date transportation conformity model (air quality) and determination of emission changes for proposed Ohio CMAQ projects, as needed.
- Review/update of modeling hardware/software and contract with consultants to assist KYOVA with the air quality conformity and modeling.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. Air quality planning and technical assistance for project identification, evaluations which will identify transportation strategies to support emissions reduction from on-road mobile sources of pollution.
2. Transportation conformity assessments, studies, and modeling activities that are consistent with air quality goals for the Huntington, WV-KY-OH Urbanized Area, as needed or requested.

PROFESSIONAL DEVELOPMENT

Training and travel required to aid the KYOVA staff in air quality, conformity determination and Congestion Mitigation activities. This may include but is not limited to meetings, conferences, and training activities with WVDOT/WVDOH, KYTC, ODOT, FHWA; FTA, EPA, Ohio Association of Regional Councils (OARC); National Transit Institute (NTI), National Highway Institute (NHI), National Association of Regional Councils (NARC) Conferences, National Association of Development Organizations (NADO) Annual Training Conference, Washington Policy Conference, National Regional Transportation Conference; Kentuckians for Better Transportation (KBT) Annual Conference and meetings, Association of Metropolitan Planning Organizations (AMPO) Annual Conference, and American Association of State Highway and Transportation Officials (AASHTO) Planning Conferences/GIS Transportation Symposium.

380624: PUBLIC PARTICIPATION

ELEMENT NO.: 380624	TOTAL REVENUE	REVENUE			MAN HOURS		
PUBLIC PARTICIPATION	\$52,436	WV	KY	OH	WV	KY	OH
		\$26,218	\$16,255	\$9,963	319	198	121
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To engage the public, community stakeholders, local officials, and the Interagency Consultation Group (IAC) in the transportation planning process according to the methods outlined in the Huntington, WV-KY-OH Urbanized Area (KYOVA) Participation Plan and to ensure that the Participation Plan is compliant with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).

METHODOLOGY

Public involvement provide transportation agencies and the public with a means for exchanging information about planning and project development activities. When effective, public involvement activities enable the public to participate in transportation decision making. Transportation professionals need to measure the impact of public involvement activities to ensure that they are successful and an efficient use of public resources. In addition, repeated measurement can track an agency's performance over time, demonstrating ongoing commitment to public involvement and increasing overall accountability in the transportation decision-making process. To ensure that the public is engaged with the transportation planning activities within the Huntington, WV-KY-OH Planning Area and to ensure that no person, on the grounds of race, color, sex, age, disability, or national origin, is excluded from participation in, denied the benefits of, or be otherwise subject to discrimination under any KYOVA program or activity, KYOVA will complete the following activities.

1. Public Involvement and Public Outreach Activities

All public participation activities (public notice, public meetings, maps, visualization techniques, social media, website enhancement, etc.) should be employed during updates, amendments, and administrative modifications/adjustments of the MTP, TIP, Coordinated Public Transit-Human Services Transportation Plan, Participation Plan. To ensure a comprehensive, coordinated, and continuous (3C) participation process that encourage public participation by

- Encouraging public participation utilizing Virtual Public Involvement (VPI) tools while continuing a public participation process for individuals without access to computers and mobile devices and target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services.
- Providing timely public notices and public access to key decisions and satisfactorily address Environmental Justice (EJ) and Title VI concerns.
- Public outreach activities which include providing timely public notices and public access to key decisions and satisfactorily address Environmental Justice (EJ) and Title VI concerns, publications to the general public such as flyers, newsletters, and handouts; involvement of the local officials, general public, etc. on transportation committees; inclusion of planning activities for access to

- essential services, including multi-modal transportation connectivity gap analysis and plan to address identified gaps (Access to Opportunity)
 - Social media account oversight (Facebook, Twitter, Zoom, etc.), sponsor public workshops and meetings to distribute and discuss the transportation planning process and/or project specific activities to include the expenses of hosting workshops and meetings both at KYOVA and outside the office to accommodate for space to encourage KYOVA committee and the community's participation.
 - Host and/or participate, as needed, in workshops and/or meetings on key transportation issues, projects, and training activities that engage the local officials and all users of the transportation system, (disadvantaged and underrepresented, persons with disabilities, and the community-at-large). Emphasis will be placed on engaging those that traditionally have not been involved in the transportation planning process but will include all persons within the KYOVA planning area. Consultant(s) support may be utilized for these activities.
 - The public involvement process should increase transparency into the decision making process and will be reviewed and updated regularly to ensure it meets and/or exceeds the federal requirements.
2. Compliant Documents to Provide Guidance and Procedures
- Maintaining an up to date Participation Plan and Title VI/LEP Plan.
 - Revisions and required public notices published in the newspaper of the largest circulation (or as specified by federal regulation) in the Huntington, WV-KY-OH Urbanized Area for the KYOVA's Participation Plan, Title VI/LEP Plan, Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), the Coordinated Public Transit-Human Services Transportation Plan, and other federally mandated documents.
 - Develop criteria and measurement tools for EJ components when evaluating projects to be advanced through the planning process to include mapping to determine permissible funding for projects identified in the Title VI and EJ communities.
3. Technical Assistance to the WV Association of Metropolitan Planning Organizations (WVAMPO)
Technical and administrative assistance to the West Virginia Association of Metropolitan Planning Organizations (MPO) for coordination and outreach activities between the WV MPOs, WVDOH, FHWA, EPA, DAQ, FTA, etc.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. A comprehensive, coordinated, and continuous participation process that encourage public participation.
2. KYOVA will evaluate and update the following documents for compliance and effectiveness and ensure they are readily made available to the public for review: (Participation Plan, MTP, TIP, Coordinated Public Transit-Human Services Transportation Plan, Title VI/LEP Plan, etc., annually or as needed to fulfill requirements.
3. Technical and administrative assistance to the West Virginia Association of MPOs, as needed.

PROFESSIONAL DEVELOPMENT

Limited travel to provide assistance for citizen engagement during planning activities and program updates.

380724: SURFACE TRANSPORTATION PROGRAM (STP) PLANNING

(FUNDING OBTAINED FROM KYOVA'S STBG PROGRAM SUB-ALLOCATION – SHARED PROPORTIONATELY BETWEEN WV, KY & OH)

ELEMENT NO.: 380724	TOTAL REVENUE	REVENUE			MAN HOURS		
		WV	KY (STBG \$)	OH	WV	KY	OH
SURFACE TRANSPORTATION PROGRAM (STP) PLANNING	\$47,839	\$23,919	\$14,830	\$9,089	291	181	111
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To develop the foundation for sustainable development through interagency cooperative practices and management strategies that target increased accessibility; cleaner air and water; improved health conditions; broad-based economic and community development through the metropolitan planning process and surface transportation planning. KYOVA is the primary link between the local governments and is solely responsible for the programming of locally sponsored, federally funded projects in the KYOVA Metropolitan Planning Area.

METHODOLOGY

KYOVA is responsible for project selection and programming through allocation of Surface Transportation Block Grant (STBG) Program suballocated funds, a federal-aid highway flexible funding program that supports a broad range of surface transportation needs. KYOVA, serving as the primary link between the local governments, developed a STBG Program application process which ranks projects based on predetermined criteria that integrate transportation, land-use, air quality, and employment opportunities. To ensure projects meet the federal eligibility guidelines, the following methodology will be applied.

1. STBG projects must meet specific federal eligibility guidelines. To ensure the projects meet eligibility KYOVA will: assist applicants in the STBG Program application process; facilitate communication between local governments, state, and federal agencies; and establish the priorities for the local Surface Transportation Block Grant Program (STBG) Program and implement the Program of Projects (POP).
2. Track the funding commitments of identified projects [specifically the Surface Transportation Block Grant (STBG) Program] to ensure that progress is being made in securing funds and advancing local priorities toward implementation. With this tracking, Performance Measures will be identified as directed in the [Infrastructure Investment and Jobs Act \(IIJA\)](#)/[Bipartisan Infrastructure Law \(BIL\)](#) cooperatively with WVDOT/WVDOH, KYTC, ODOT, FHWA, and FTA to integrate and develop a reporting process that will make progress toward the Safety Performance Management, Pavement, Bridge, Highway Safety Improvement Program, and the Highway Asset Management Plans for NHS.
3. To support future development of the transportation system in the Huntington, WV-KY-OH Urbanized area, KYOVA will develop practices that sustain and expand bicycle/pedestrian facilities and supports development of a regional bike/pedestrian system; initiates or builds upon data, studies, or reports that advance a more balanced intermodal transportation network inclusive of

such modes as walking, biking, public transit, and paratransit; supports and assists to coordinate activities amongst agencies and modes interested in the future of transportation; and continues to support local governments and the community by identifying funding opportunities.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. A well-developed Surface Transportation Block Grant (STBG) Program and STBG Set-Aside Program for the local governments, the states, and federal agencies to serve all modes of transportation. This includes the evaluation of, development, and maintenance of the application process, STBG Project Database, studies and/or reports that will lead to identification and ranked project listing along with potential funding sources to be integrated into future planning documents.

PROFESSIONAL DEVELOPMENT

Limited travel to support the Surface Transportation Block Grant Program and Set-Aside Program to include meeting with federal, state, and local agencies.

380824: TRANSIT PLANNING – WEST VIRGINIA AND OHIO (WV & OH SPECIFIC)

(MANAGEMENT, OPERATIONS AND SUPPORT CAPITAL INVESTMENT DECISIONS THROUGH EFFECTIVE SYSTEMS PLANNING (FTA BUDGET CODE – 44.26.10 AND 44.24.14))

ELEMENT NO: 380824	TOTAL REVENUE	REVENUE			MAN HOURS		
TRANSIT PLANNING – WV & OH	\$109,476	WV	KY	OH	WV	KY	OH
REVISED		\$76,633	\$0	\$32,843	635	0	272

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To provide on-going transit planning support, assistance, research and analysis to the various federally funded committees, boards, and officials of the Tri-State Transit Authority (TTA), Lawrence County Transit (LCT), other transit service providers and decision-makers in West Virginia and Ohio; continue development of the Regional Models of Cooperation; and maintain the KYOVA Coordinated Public Transit-Human Services Transportation Plan, which integrates all aspects of transit and mobility to ensure an adequate level of access to all populations while improving the range of options for meeting diverse mobility needs.

METHODOLOGY

Transit plays an important role in transportation planning. To fully understand and to plan for the future of transit there must be a collaborative effort between agencies and organizations to identify strategies and goals that encourage participation by all users that will increase access to public transit. KYOVA will employ the following methods to facilitate transit planning.

1. Transit Planning

KYOVA will support and promote transit planning activities that provides better connection for residents via public transit to regional employment opportunities, health care facilities, schools, grocery stores, etc. These activities may include but not be limited to:

- KYOVA will provide technical support for FTA Section 5307, 5303, 5310, and 5303 transit programs and activities to transit systems that operate within the boundary of the KYOVA Metropolitan Planning Area.
 - Allocations of Sections 5307 and 5339 funding will be agreed upon by the transit agencies through a “Split Letter”/MOU initiated by TTA and supported by KYOVA.
- Provide Section 5310 application assistance to Tri-State Transit Authority (TTA), Lawrence County Transit (LCT) and other transit service providers and decision-makers (Regional Models of Cooperation).
- To better understand and accommodate for future transit routes it is necessary to identify the needs and conditions of the bus stops and shelters and to ensure they are ADA compliant. KYOVA will assist in the reporting of these items, whether in coordination with a consultant or completed by the individual transit agencies within the KYOVA planning area.
- Identification of priority projects for seniors, individuals with disabilities and individuals with lower incomes; collection of data/surveys regarding ridership.
- To achieve better intermodal connectivity KYOVA will coordinate integration with bicycle and pedestrian planning and projects.
- Monitor and record of fixed route service indicators and demand response services to compare service standards on a system-side and route level basis.

- Assist transit agencies with identifying a state of good repair that will help transit agencies to prioritize funding to achieve or maintain existing networks as directed by the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL).
 - To advance racial equity and support for the underserved and disadvantaged communities (EO 13985), KYOVA will coordinate with providers of public transportation.
 - Review and/or recommend routes or service changes for the local transit agencies (Tri-State Transit Authority (WV) and Lawrence County Transit (OH)).
 - Database and GIS/data file of the TTA and LCT transit routes, stops, and schedules – as provided by the transit agencies to produce summary of reports for products such as system wide data, bus stop location GIS maps, comparisons based on the inclusion of past on-board survey data and project prioritization, while placing an emphasis on compliance with FTA guidelines and promoting transit connectivity and safety and security; integration with bicycle and pedestrian planning.
2. Administration and Reporting
- Perform TIP and MTP updates (Administrative Modifications, Amendments) and update financial tables within these documents.
 - Update Transit Asset and Safety Performance Measures based on data provided by the transit agencies.
 - Title VI/Environmental Justice/LEP Plan updates and reports
 - Preparation and distribution of the “Annual Federally Obligated Funds” report.
 - Assistance to transit providers with the Transit Asset Management (TMA) Plan, the Public Transportation Agency Safety Plan (PTASP)
 - Maintain and document agency MOUs and/or “Split Letter” regarding Sections 5310, 5307, and 5339.
 - Monitor and implement Performance Measures, as coordinated with WVDOT/WVDOH, KYTC, ODOT, FHWA, FTA, etc., related to transit asset management and transit safety that are consistent with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) federal transportation legislation.
 - Staff support and assistance with the Coordinated Public Transit-Human Services Transportation Plan update scheduled in FY 2024 – see item #3.
3. Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan)
- The Coordinated Plan identifies the transportation needs of individuals with disabilities, older adults, and people with low incomes, provides strategies for meeting these needs, and prioritizes transportation services for funding and implementation. Federal transit law also requires that projects selected for funding under the Section 5310 Program be included in a locally developed coordinated public transit-human services transportation plan. During FY 2024, KYOVA will update their 2019 Coordinated Plan using the services of a consultant.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. Transit planning support and assistance in the WV and OH portion of the KYOVA Planning Area.
2. Transit administration and reporting activities in the WV and OH portion of the KYOVA Planning Area to include the TIP, MTP, Title VI/LEP, Performance Measures, etc., as needed.
3. Updated Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) by contract with consultant (update will be completed by end of FY 2024).

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel to include participation in transit conferences and meetings to support transit planning. This may include but is not limited to meetings, conferences and training activities with WVDOT/WVDOH, KYTC, ODOT, FHWA, FTA, National Transit Institute (NTI), Ohio Transportation Engineering Conference (OTEC), Ohio Public Transit Association (OPTA), Kentucky Public Transit Association (KPTA), West Virginia Public Transit Association (WVPTA), National Association of Regional Councils (NARC), National Association of Development Organizations (NADO), and American Public Transportation Association (APTA).

380923: SECTION 5310 TMA TRANSIT ADMINISTRATION (KYOVA PORTION SHARED WITH TTA)

(WAYNE AND CABELL COUNTIES, WV/BOYD AND GREENUP COUNTIES, KY/URBANIZED AREA OF LAWRENCE COUNTY, OH)

ELEMENT NO.: 380924	TOTAL REVENUE	REVENUE			MAN HOURS		
SECTION 5310 TMA TRANSIT ADMINISTRATION (KYOVA PORTION SHARED WITH TTA)	\$11,500	WV	KY	OH	WV	KY	OH
REVISED		\$11,500	\$0	\$0	140	0	0

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

Shared coordination and oversight activities with the Tri-State Transit Authority (TTA) regarding the competitive process for the KYOVA Interstate Planning Commission (Huntington, WV-KY-OH Urbanized Area) Section 5310 program funds. Section 5310 Program authorizes federal capital and operating assistance grants which are intended to enhance mobility for seniors and persons with disabilities and to serve the special needs of transit dependent populations beyond traditional public transportation services and American with Disabilities Act (ADA) complementary paratransit services.

METHODOLOGY

KYOVA will provide the following assistance and support to fulfill the Section 5310 TMA Transit Administration work element as outlined in the MOU between KYOVA Interstate Planning Commission and Tri-State Transit Authority (TTA).

1. Jointly, the Tri-State Transit Authority (TTA), who serves as the Designated Recipient, and KYOVA Interstate Planning Commission, will share Section 5310 program administration duties and administration funds for the Huntington, WV-KY-OH Urbanized Area as specified by a Memorandum of Understanding (MOU). Administrative Funds are distributed on a 50/50 basis.
2. Continuing with the previous transportation bills (MAP-21 and the FAST Act), funding eligibility of Section 5310 Program are utilized for operating costs for transportation services in addition to capital costs. A Review Committee, with input from KYOVA and TTA, will determine the annual percentage of Section 5310 funds allocated to the type of project. (No less than 55 percent of Section 5310 Program funding in any given year may be allocated to capital projects).
3. The Huntington, WV-KY-OH Section 5310 Program Management Plan (PMP), which will be administered jointly between KYOVA and TTA, will be the basis as to how the awards are distributed to eligible recipients; therefore, the Huntington, WV-KY-OH Urbanized Area proposes to adhere to the Memorandum of Understanding (MOU) between KYOVA and TTA for the Section 5310 program administration responsibilities. KYOVA will perform the following tasks: conduct an annual "call for projects"; develop a prioritized scoring process for Section 5310 application review; host Section 5310 informational session; designate a review committee to prioritize transit projects; update the Coordinated Public Transit-Human Services Transportation Plan, as needed, ensure projects and agencies are included in the Coordinated Plan; and perform recordkeeping pertaining to eligible administrative cost for the purposes of management in the Transit Award Management System (TrAMS). TTA, as the Designated Recipient, will be responsible for presenting information on the types of vehicles available through the procurement and program; vehicle procurement and follow-up, including pre-award and post-delivery audits; collection Section 5310 grant awardees;

submission of grant application and quarterly reports in the Transit Award Management System (TrAMS). KYOVA may be available to assist with additional responsibilities as requested by TTA to ensure the success of the 5310 Program implementation and administration.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

Section 5310 Program and Agency MOU to jointly share administrative responsibilities with the Designated Recipient, Tri-State Transit Authority (TTA).

PROFESSIONAL DEVELOPMENT

Limited travel and training to support the Huntington, WV-KY-OH Section 5310 Program.

381024: KYOVA/RIC JOINT TMA COORDINATION (WV SPECIFIC)

ELEMENT NO.: 381024	TOTAL REVENUE	REVENUE			MAN HOURS		
KYOVA/RIC JOINT TMA COORDINATION	\$10,000	WV	KY	OH	WV	KY	OH
		\$10,000	\$0	\$0	122	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To coordinate with the Regional Intergovernmental Council (RIC) and other agencies regarding the federally mandated TMA planning, programming, and funding for the Huntington, WV-KY-OH Urbanized Area within the KYOVA Planning area and Putnam County, West Virginia.

METHODOLOGY

KYOVA Interstate Planning Commission will coordinate planning and programming of transportation studies and projects that will impact the previously established national goals under the FAST Act and carried forward with IIJA/BIL (safety/security, infrastructure conditions, congestion reduction, system reliability, freight movement, economic vitality, environmental stability, and reduction of project delays) with the Regional Intergovernmental Council (RIC). These activities will include, but not be limited to, review and coordination of the Congestion Mitigation Process (CMP), regional design and/or planning studies, freight activities, MOU's, collaboration with agencies regarding the 2024/2025 TMA Certification Review, and safety projects and programs.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

MOUs and activities implemented through a coordinated process with the Regional Intergovernmental Council (RIC) to include data collection and analysis to establish prioritized, fiscally balanced strategies for transportation planning within the Huntington, WV-KY-OH Transportation Management Area (TMA).

PROFESSIONAL DEVELOPMENT

Meetings, training, and travel to coordinate transportation planning activities with RIC and other agencies involved with the Huntington, WV-KY-OH TMA; this is to include all city, county, state, or governmental agencies (FHWA, FTA, EPA, etc.). This may include, but is not limited to, meetings, and training activities with WVDOT/WVDOH, FHWA, FTA and EPA.

Updated: Amendment 1 - September 22, 2023

381124: LAWRENCE COUNTY, OH TRANSIT PLANNING—DEVIATED FIXED ROUTE

(FUNDING SOURCE: LCT – OHIO FY2022 PID-113226, FY 2023 PID-113224, and FY2023 PID-113227, and FY 2024 PID-113228)

ELEMENT NO.: 381124	TOTAL REVENUE	REVENUE			MAN HOURS		
		WV	KY	OH	WV	KY	OH
LAWRENCE COUNTY, OHIO TRANSIT PLANNING - DEVIATED FIXED ROUTE - CMAQ (PID 113227)	\$20,500	\$0	\$0	\$20,500	0	0	250
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To support and perform transit operation planning to the Lawrence County Transit (LCT) for a minimum of three (3) years – FY 2022, FY 2023, and FY 2024 and not to exceed five (5) years. Administrative cost payable to KYOVA from LCT for three consecutive years (and not to exceed five (5) years) or until funding is expended is \$615,000 at an estimated cost of \$41,000 per year.

PROJECT HISTORY

Beginning FY 2022 (July 1, 2021), following an analysis of the pilot* program, including the routes, ridership, and additional growth opportunities, Lawrence County Transit introduced significant changes to the existing routes resulting in new service and increased ridership to frequent commuter destinations. Providing increased ridership relates to a reduction in fuel consumption and emissions of individual cars or trucks, thus improving air quality. ODOT approved CMAQ funding for fiscal years 2022, 2023 and 2024 for an FY total of \$205,000 with a three (3) year Total Cost of \$615,000. Matching funds of 20% for the three (3) years will be \$123,000 or \$41,000 each year to initiate this service.

** Lawrence County Public Transit System has operated a pilot shuttle service connecting destinations in Ironton, South Point and Proctorville, Ohio, Ashland, Kentucky, and Huntington, West Virginia since 2017.*

METHODOLOGY

LCT was provided funding to provide transportation services within Ironton, Ohio and the urbanized area of Lawrence County, Ohio with service to Huntington, WV and Ashland, KY. KYOVA will provide transit operation and support to the LCT in regard to the Deviated Fixed Route CMAQ funded project. Additional planning assistance include coordination activities with LCT to explore opportunities to promote and sustain transit services within their service area and assist in identifying a state of good repair that will help the transit agencies in prioritizing funding to achieve or maintain transit networks as addressed in the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and previous transportation legislation (FAST Act).

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission in cooperation with the Lawrence County Transit and the ODOT Office of Transit.

PRODUCTS**KYOVA****Activities:**

KYOVA has committed \$615,000 to support LCT's new deviated fixed route service and planning over a minimum of three (3) years and not to exceed five (5) years using KYOVA's Congestion Mitigation and Air Quality (CMAQ) suballocated funds including local funds (\$123,000) for operation support and LCT FTA Section 5303 funds for planning operation to be conducted by KYOVA. *Note: FY 2024 funds will not be provided by CMAQ but by LCT. KYOVA will perform the following to assist LCT in transit planning/activities:*

- KYOVA will assist with transit planning, evaluation of transit services, provision of data, conformity analysis for identified projects, if required, and the creation of improvements to these services.
- KYOVA will assist in the identification of potential grants and other funding sources for use by LCT.
- KYOVA will provide information to LCT and ILCAO staff on federal compliance issues as they arise.
- KYOVA may assist LCT and ILCAO with the implementation of purchasing service agreements with other agencies and organizations, as requested.

Lawrence County Transit System will perform the following (no charge to work element):

1. During FY2024 LCT will operate a public transportation program funded by funds allocated by LCT. Note: following a Lawrence County Transit CMAQ Analysis/Study completed in 2020, a new service was developed to better serve the community. The new service began July 1, 2021 and will conclude no funds from the CMAQ program will be utilized.
2. LCT will work closely with KYOVA and ILCAO to ensure effective communication.
3. LCT will pay KYOVA from its FTA Section 5307 or other designated funds a rate up to \$20,500 per year for three (3) consecutive years based on quarterly installments or up to five (5) years until for the FTA Section 5307 funds.
4. LCT will utilize designated funds to cover the operating costs of the deviated fixed route shuttle service that targets daily commuters between major employers and universities between the three principal cities of Ironton, Ohio; Ashland, Kentucky; and Huntington, West Virginia.
5. LCT will provide the vehicles and all ancillary equipment necessary to operate the routes as recommend in the CMAQ Analysis/Study.
6. LCT has contracted with ILCAO to serve as the administrative party for the newly established routes.
7. LCT will meet all local, state, and federal requirements associated with the operation of the newly established CMAQ funded service including any necessary drug and alcohol testing, National Transit Database reporting, and other pertinent federal requirements.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

381224: LAWRENCE COUNTY, OHIO PROJECT (OH SPECIFIC)

ELEMENT NO.: 381224	TOTAL REVENUE	REVENUE			MAN HOURS		
LAWRENCE COUNTY, OHIO PROJECT	\$41,486	WV	KY	OH	WV	KY	OH
		\$0	\$0	\$41,486	0	0	506
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To complete a transportation planning and/or study activities for the Urbanized area of Lawrence County, Ohio.

METHODOLOGY

KYOVA will complete a transportation planning study/activities specifically for the urbanized area of Lawrence County, Ohio. KYOVA will administer the project.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

To be determined following consultation with Lawrence County, OH.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

381324: COMPLETE STREETS DESIGNATED ACTIVITY – WEST VIRGINIA

ELEMENT NO.: 381324	TOTAL REVENUE	REVENUE			MAN HOURS		
COMPLETE STREETS DESIGNATED ACTIVITY - WV	\$10,375	WV	KY	OH	WV	KY	OH
		\$10,375	\$0	\$0	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS:

To support activities specifically directed toward the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation to provide an equitable and safe transportation network for travelers of all ages and abilities.

METHODOLOGY

Development of a Complete Streets Implementation/Prioritization Action Plan with the assistance of an outside consultant. The Plan will provide guidance to align future efforts and establish a clear path towards creating a sustainable multi-modal network for the KYOVA Region. Thus, creating a comprehensive, integrated, and connected transportation network for the KYOVA Region that balances the access, mobility, and safety needs of pedestrians, bicyclists, transit users, and motorists of all ages and abilities.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission.

PRODUCTS

Complete Streets Implementation/Action Plan which will review current policies and/or make recommendations to set those policies to be in alignment with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation and to identify and prioritize eligible projects for the KYOVA Region.

PROFESSIONAL DEVELOPMENT

Minimal travel and/or training will be required by the KYOVA Staff for program support activities.

381424: COMPLETE STREETS DESIGNATED ACTIVITY – KENTUCKY

ELEMENT NO.: 384124	TOTAL REVENUE	REVENUE			MAN HOURS		
COMPLETE STREETS DESIGNATED ACTIVITY – KY	\$4,675	WV	KY	OH	WV	KY	OH
		\$0	\$4,675	\$0	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS:

To support activities specifically directed toward the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation to provide an equitable and safe transportation network for travelers of all ages and abilities.

METHODOLOGY

Development of a Complete Streets Implementation/Prioritization Action Plan with the assistance of an outside consultant. The Plan will provide guidance to align future efforts and establish a clear path towards creating a sustainable multi-modal network for the KYOVA Region. Thus, creating a comprehensive, integrated, and connected transportation network for the KYOVA Region that balances the access, mobility, and safety needs of pedestrians, bicyclists, transit users, and motorists of all ages and abilities.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission.

PRODUCTS

Complete Streets Implementation/Action Plan which will review current policies and/or make recommendations to set those policies to be in alignment with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation and to identify and prioritize eligible projects for the KYOVA Region.

PROFESSIONAL DEVELOPMENT

Minimal travel and/or training will be required by the KYOVA Staff for program support activities.

381524: COMPLETE STREETS DESIGNATED ACTIVITY – OHIO

ELEMENT NO.: 381524	TOTAL REVENUE	REVENUE			MAN HOURS		
COMPLETE STREETS DESIGNATED ACTIVITY – OH	\$6,286	WV	KY	OH	WV	KY	OH
		\$0	\$0	\$6,286	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS:

To support activities specifically directed toward the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation to provide an equitable and safe transportation network for travelers of all ages and abilities.

METHODOLOGY

Development of a Complete Streets Implementation/Prioritization Action Plan with the assistance of an outside consultant. The Plan will provide guidance to align future efforts and establish a clear path towards creating a sustainable multi-modal network for the KYOVA Region. Thus, creating a comprehensive, integrated, and connected transportation network for the KYOVA Region that balances the access, mobility, and safety needs of pedestrians, bicyclists, transit users, and motorists of all ages and abilities.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission.

PRODUCTS

Complete Streets Implementation/Action Plan which will review current policies and/or make recommendations to set those policies to be in alignment with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) Complete Streets regulation and to identify and prioritize eligible projects for the KYOVA Region.

PROFESSIONAL DEVELOPMENT

Minimal travel and/or training will be required by the KYOVA Staff for program support activities.

381624: WV ROUTE 2/OH ROUTE 7 BRIDGE & PEL STUDY (WV SPECIFIC)

ELEMENT NO.: 381624	TOTAL REVENUE	REVENUE			MAN HOURS		
OH RT 2/OH RT 7 BRIDGE PEL STUDY (WV SPECIFIC)	\$200,000	WV	KY	OH	WV	KY	OH
REVISED		\$200,000	\$0	\$0	0	0	0

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To complete a study to include PEL to assess and evaluate the need and location for a bridge between Barboursville WV and Proctorville, OH between WV Route 2 to OH Route 7. This new bridge crossing will examine traffic flow between Barboursville, WV and Proctorville, OH, which are located in the Huntington, WV-KY-OH urbanized Area. A bridge linking the two areas would serve as a vital component to enhance local and regional mobility and economic development for the tri-state area.

METHODOLOGY

KYOVA will hire an outside consultant to perform duties outlined in the scope of work, which KYOVA will prepare with WVDOH and ODOT. Throughout the duration of this project, the Consultant will be available to provide related technical assistance and training to KYOVA staff members and stakeholders. The project will be funded at 80% federal and 10% local match from KYOVA and 10% from WVDOT.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will lead the project with participation by WVDOH and ODOT.

PRODUCTS

The consultant will prepare a final report – WV Route 2/OH Route 7 Bridge and PEL Study that will address regional mobility and economic development for the tri-state area - estimated completion by end of FY 2024.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

381724: US-60/NEWMAN'S BRANCH ROAD INTERSECTION STUDY (WV SPECIFIC)

ELEMENT NO.: 381724	TOTAL REVENUE	REVENUE			MAN HOURS		
US-60/NEWMAN'S BRANCH ROAD INTERSECTION STUDY	\$100,000	WV	KY	OH	WV	KY	OH
		\$100,000	\$0	\$0	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

Hire a consultant to produce a traffic study for the US-60 corridor that includes Newman's Branch Road near the new Milton Elementary School in Cabell County. The study shall evaluate roadway safety and identify deficiencies and solutions to make the corridor safe for all modes of transportation and provide safe access to Milton Elementary School.

METHODOLOGY

KYOVA will hire a consultant to complete a traffic study for the US-60/Newman Branch corridor that includes the intersection at Newman's Branch Road near the new Milton Elementary School in Cabell County. Within the study, the consultant will evaluate roadway deficiencies and identify solutions to make the corridor safe for all modes of transportation and provide safe access to Milton Elementary School. A Scope of Work will be developed in coordination with the Cabell County Board of Education. The funding will be 80% federal, 10% State, and 10% local which will be provided by Cabell County Board of Education. KYOVA will administer the project.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

A detailed intersection/traffic study for the Cabell County US-60 Corridor including Newman's Branch Road near the Milton Elementary School - estimated completion date by end of FY 2024.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

381824: WV ROUTE 2/OH ROUTE 7 BRIDGE PEL STUDY (OH SPECIFIC)

ELEMENT NO.: 381824	TOTAL REVENUE	REVENUE			MAN HOURS		
OH RT 2/OH RT 7 BRIDGE PEL STUDY (OH SPECIFIC)	\$50,000	WV	KY	OH	WV	KY	OH
		\$0	\$0	\$50,000	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To complete a study to include PEL to assess and evaluate the need and location for a bridge between Barboursville WV and Proctorville, OH between WV Route 2 to OH Route 7. This new bridge crossing will examine traffic flow between Barboursville, WV and Proctorville, OH, which are located in the Huntington, WV-KY-OH urbanized Area. A bridge linking the two areas would serve as a vital component to enhance local and regional mobility and economic development for the tri-state area.

METHODOLOGY

KYOVA will hire an outside consultant to perform duties outlined in the scope of work, which KYOVA will prepare with WVDOH and ODOT. Throughout the duration of this project, the Consultant will be available to provide related technical assistance and training to KYOVA staff members and stakeholders. The project will be funded at 80% federal and 20% from Toll Credits.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will lead the project with participation by WVDOH and ODOT.

PRODUCTS

The consultant will prepare a final report – WV Route 2/OH Route 7 Bridge and PEL Study that will address regional mobility and economic development for the tri-state area. - estimated to be completed by end of FY 2024.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

381924: LAWRENCE COUNTY, OH SRTS AND SAFETY ANALYSIS STUDY (OH SPECIFIC)

ODOT PID #: 118829 – CRRSAA funds

ELEMENT NO.: 381924	TOTAL REVENUE	REVENUE			MAN HOURS		
LAWRENCE COUNTY, OH SRTS & SAFETY ANALYSIS STUDY (PID #118829)	\$29,603	WV	KY	OH	WV	KY	OH
		\$0	\$0	\$29,603	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To hire an outside consultant to complete a study and gather information required for the Safe Routes to School and Safety Analysis grant application.

METHODOLOGY

KYOVA will hire an outside consultant to complete a study and gather information required for the Safe Routes to School and Safety Analysis grant application. KYOVA will coordinate with Lawrence County to develop the Scope of Work. Funding will be 100% federal through the CRRSAA funds. KYOVA will administer the project.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission.

PRODUCTS

A Safe Routes to School and Safety Analysis study for Lawrence County, OH - estimated completion date end of FY 2024.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

382024: US-60/KY-180 CORRIDOR MANAGEMENT STUDY (KY SPECIFIC)

Funded through KY MPO Discretionary funds at 80/20 with Boyd County Fiscal Court, KY providing match.

ELEMENT NO.: 382024	TOTAL REVENUE	REVENUE			MAN HOURS		
US60/KY180 CORRIDOR MGT STUDY (KY SPECIFIC)	\$250,000	WV	KY	OH	WV	KY	OH
		\$0	\$250,000	\$0	0	0	0
REVISED							

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To conduct a Corridor Management Study to evaluate the existing infrastructure and facilities to identify where needs to support future development along US-60/KY-180 from the intersection at KY-3 to the Ashland City Limits in Boyd County, KY.

METHODOLOGY

A consultant will be brought under contract through the KYTC On-Call Consultant pool. KYOVA will coordinate with Boyd County Fiscal Court to develop the scope of work that will complete a US-60/KY-180 Corridor Management Study beginning at the intersection at KY-3 to the Ashland City Limits. Within the study, the consultant will evaluate roadway deficiencies, intersection/access points, potential land-use, and identify solutions to accommodate growth within the region. Funding will be provided through the KY MPO Discretionary funds at 80% federal and 20% local match. Boyd County Fiscal Court will provide the 20% local match. KYOVA will administer the project.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission.

PRODUCTS

A detailed Corridor Management Study for the US-60/KY-180 corridor between the intersection at KY-3 to the Ashland City Limits - estimated completion date end of FY 2024.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

382124: OHIO RIVER VALLEY TRI-STATE COMPREHENSIVE SAFETY ACTION PLAN (SS4A)

ELEMENT NO.: 382124	TOTAL REVENUE	REVENUE			MAN HOURS			
OH RIVER VALLEY TRI-STATE COMPREHENSIVE SAFETY ACTION PLAN	\$640,000	WV	KY	OH	WV	KY	OH	FHWA
REVISED		\$640,000	\$0	\$0	0	0	0	731

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To hire a consultant to complete an Ohio River Valley Tri-State Comprehensive Safety Action Plan (SS4A) for the planning areas within KYOVA Interstate Planning Commission. Collected data will provide the information and data to apply for and successfully compete for SS4A Implementation Grants working toward achieving zero roadway fatalities and serious injuries in our rural and socioeconomically disadvantaged region.

METHODOLOGY

KYOVA has partnered with MITRE Corporation and the Appalachian Transportation Institute (API) at Marshall University to complete the Ohio River Valley Tri-State Comprehensive Safety Action Plan for the tri-state planning area of KYOVA. The partners will hire a consultant to complete a scope of work and will establish roles for each partnering agency. The required 20% match (\$160,000) will be obtained through a joint agreement with the partners.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will serve as lead with MITRE and API serving as active partners.

PRODUCTS

An Ohio River Valley Tri-State Comprehensive Safety Action Plan for the KYOVA planning area within the Huntington, WV-KY-OH that will provide that will provide the information and data to apply for and successfully compete for SS4A Implementation Grants.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

382224: NORFOLK SOUTHERN RAIL TRAIL FEASIBILITY STUDY

(FUNDING OBTAINED FROM KYOVA'S STBG PROGRAM SUB-ALLOCATION – WAYNE COUNTY/HADCO WILL PROVIDE MATCH)

ELEMENT NO.: 382224	TOTAL REVENUE	REVENUE			MAN HOURS		
		WV	KY	OH	WV	KY	OH
NORFOLK SOUTHERN RAIL TRAIL FEASIBILITY STUDY	\$100,000	\$100,000	\$0	\$0	0	0	0
REVISED							

WORK SCHEDULE (NOVEMBER 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
N/A	N/A	N/A	N/A	X	X	X	X	X	X	X	X

GOAL

To complete a feasibility study for the development of a rail trail on the old Norfolk Southern line in Wayne County, WV. This study will provide data to substantiate future project development that will further the economic development and tourism efforts in the tri-state area.

METHODOLOGY

KYOVA will hire an outside consultant to perform duties outlined in the scope of work, which KYOVA will prepare with Wayne County and HADCO. The chosen consultant will be available to provide related technical assistance and training to the KYOVA staff and regional stakeholders for the duration of this project. The consultant, if required, will arrange and hold public meetings and provide handouts and materials during these meetings and provide regular updates as designated in the scope of work. The project will be funded at 80% federal through the KYOVA Surface Transportation Block Grant (STBG) Program. The 20% local match will be provided by Wayne County and/or HADCO through the Benedum Grant they received.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will lead the project with participation by Wayne County and HADCO.

PRODUCTS

The consultant will prepare a final report – *Norfolk Southern Rail Trail Feasibility Study* that will include potential economic development and tourism opportunities. Estimated completion on or before June 30, 2025.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

382324: SPRING VALLEY ROAD AND PIEDMONT ROAD INTERSECTION STUDY

(FUNDING OBTAINED FROM KYOVA'S STBG PROGRAM SUB-ALLOCATION – WAYNE COUNTY WILL PROVIDE MATCH)

ELEMENT NO.: 382324	TOTAL REVENUE	REVENUE			MAN HOURS		
		WV	KY	OH	WV	KY	OH
SPRING VALLEY ROAD AND PIEDMONT ROAD INTERSECTION STUDY	\$50,000	\$50,000	\$0	\$0	0	0	0
REVISED							

WORK SCHEDULE (NOVEMBER 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
N/A	N/A	N/A	N/A	X	X	X	X	X	X	X	X

GOAL

To complete an intersection study at Spring Valley Road and Piedmont Road in Wayne County, WV. This study will include a safety analysis at the intersection and approaches to recommend needed improvements.

METHODOLOGY

KYOVA will hire an outside consultant to perform duties outlined in the scope of work, which KYOVA will prepare with Wayne County. The chosen consultant will be available to provide related technical assistance and training to the KYOVA staff and regional stakeholders for the duration of this project. The consultant, if required, will arrange and hold public meetings and provide handouts and materials during these meetings and provide regular updates as designated in the scope of work. The project will be funded at 80% federal through the KYOVA Surface Transportation Block Grant (STBG) Program. The 20% local match will be provided by Wayne County.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will lead the project with participation by Wayne County.

PRODUCTS

The consultant will prepare a final report – *Spring Valley Road and Piedmont Road Intersection Study* that will include a safety analysis and recommendations for improvements. Estimated completion on or before June 30, 2025.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

382424: WV-2 Design Study From 31st Street Bridge to US-35

(FUNDING OBTAINED FROM KYOVA'S STBG PROGRAM SUB-ALLOCATION – CABELL COUNTY WILL PROVIDE MATCH)

ELEMENT NO.: 382424	TOTAL REVENUE	REVENUE			MAN HOURS		
		WV	KY	OH	WV	KY	OH
WV-2 Design Study From 31st Street Bridge to US-35	\$200,000	\$200,000	\$0	\$0	0	0	0
REVISED							

WORK SCHEDULE (NOVEMBER 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
N/A	N/A	N/A	N/A	X	X	X	X	X	X	X	X

GOAL

To complete a study to evaluate needed improvements on WV-2 from the 31st Steet Bridge in (Cabell County) to US-35 in Mason County. The goal of the study is to identify needs and to meet the demand of future growth and development.

METHODOLOGY

KYOVA will hire an outside consultant to perform duties outlined in the scope of work, which KYOVA will prepare with Cabell County. The chosen consultant will be available to provide related technical assistance and training to the KYOVA staff and regional stakeholders for the duration of this project. The consultant, if required, will arrange and hold public meetings and provide handouts and materials during these meetings and provide regular updates as designated in the scope of work. The project will be funded at 80% federal through the KYOVA Surface Transportation Block Grant (STBG) Program. The 20% local match will be provided by Cabell County.

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission will lead the project with participation by Wayne County.

PRODUCTS

The consultant will prepare a final report – *WV-2 Study from 31st Street Bridge to US-35* to include an analysis to determine the impact of future roadway development, safety and drainage concerns. Estimated completion on or before June 30, 2025.

PROFESSIONAL DEVELOPMENT

Limited travel will be required of the KYOVA Staff.

385124: KENTUCKY 5303 TRANSIT PLANNING

(FTA BUDGET CODE: 44.21.00)

ELEMENT NO.: 385124	TOTAL REVENUE	REVENUE			MAN HOURS		
KENTUCKY 5303 TRANSIT PLANNING	\$78,670	WV	KY	OH	WV	KY	OH
		\$0	\$78,670	\$0	0	776	0

WORK SCHEDULE (JULY 1, 2023 THROUGH JUNE 30, 2024)

July	August	September	October	November	December	January	February	March	April	May	June
X	X	X	X	X	X	X	X	X	X	X	X

GOALS

To provide on-going Section 5303 transit planning support, assistance, research, and analysis to the local, state and federal committees, boards, and officials within the Kentucky portion of the Huntington, WV-KY-OH Transportation Management Area (TMA) (Boyd and Greenup counties); continue development of the Regional Models of Cooperation; maintain the KYOVA Coordinated Public Transit – Human Services Transportation Plan, which integrates all aspects of transit and mobility to ensure an adequate level of access to all populations while improving the range of options for meeting diverse mobility needs; and coordination with KYTC to address the current and emerging performance measures and participate in discussions with KYTC, FHWA, FTA, and other MPOs on performance-based planning and performance targets is also an integrate part of this work activity.

METHODOLOGY

Transit plays an important role in transportation planning. To fully understand and to plan for the future of transit there must be a collaborative effort between agencies and organizations to identify strategies and goals that encourage participation by all users that will increase access to public transit. KYOVA will employ the following methods to facilitate transit planning.

1. Transit Planning and Coordination Activities

KYOVA will support and promote transit planning activities that provide critical services that connect all members of the community with jobs, healthcare, school, and other opportunities. These activities may include but not be limited to:

- KYOVA will provide technical support for FTA Section 5307, 5303, 5310, and 5303 transit programs and activities to transit systems that operate within the boundary of the KYOVA Metropolitan Planning Area.
 - Allocations of Sections 5307 and 5339 funding will be agreed upon by the transit agencies through a “Split Letter”/MOU initiated by TTA and supported by KYOVA.
- Coordination and assisted activities to include but not limited to involvement of local officials, agencies, and the public with inclusion of transit providers on the KYOVA Technical Advisory Committee (TAC), the Policy Committee (PC), the Transit Providers Committee.
- Coordination with the Ashland Bus System to ensure a regional approach to transportation planning by promoting cooperation and coordination between transit agencies, the MPO and the Commonwealth of Kentucky.
- Evaluate opportunities to provide critical services that connect all members of the community with jobs, healthcare, school, and other opportunities; as well as completion of administrative activities and reports.
- Provide Section 5310 application assistance to Ashland Bus System/City of Ashland and other transit service providers and decision-makers (Regional Models of Cooperation).

- To better understand and accommodate for future transit routes it is necessary to identify the needs and conditions of the bus stops and shelters and to ensure they are ADA compliant. KYOVA will assist in the reporting of these items, whether in coordination with a consultant or completed by the individual transit agencies within the KYOVA planning area.
 - Identification of priority projects for seniors, individuals with disabilities and individuals with lower incomes; collection of data/surveys regarding ridership.
 - To achieve better intermodal connectivity KYOVA will coordinate integration with bicycle and pedestrian planning and projects.
 - Facilitate transit activities associated with Disadvantaged Business Enterprise, Equal Employment Opportunity, and Title VI Programs, and specialized programs for the elderly and disabled, including program associated with the ADA.
 - Model and/or map transit projects and explore the opportunities to increase transit ridership and evaluate opportunities to increase access to public transportation as a component of the federally mandated Congestion Management Process (CMP).
 - Monitor and record of service indicators of fixed route and demand response services to compare service standards on a system-side and route level basis.
 - KYOVA will hold and/or participate in meetings which include representatives from transit agencies, human service agencies, private providers, and individuals with disabilities;
 - Support Transit Oriented Development (TOD).
 - To advance racial equity and support for the underserved and disadvantaged communities (EO 13985), KYOVA will coordinate with providers of public transportation.
 - Review and/or recommend routes or service changes regarding the Ashland Bus System (ABS) by data collection and analysis to better connect residents via public transit to regional employment opportunities, health care facilities, schools, grocery stores, etc.; bicycle and pedestrian planning to better achieve intermodal connectivity, data collection to identify priority projects for seniors, individuals with disabilities, and individuals with lower income.
 - Database and GIS/data file of the ABS transit routes, stops, and schedules – as provided by the transit agencies to produce summary of reports for products such as system wide data, bus stop location GIS maps, comparisons based on the inclusion of past on-board survey data and project prioritization, while placing an emphasis on compliance with FTA guidelines and promoting transit connectivity and safety; integration with bicycle and pedestrian planning.
 - Assist in identifying a state of good repair that will help the transit agencies in prioritizing projects and funding as addressed in the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and previous transportation legislation (FAST Act).
2. Administration and Reporting
- Perform TIP and MTP updates (Administrative Modification, Amendments) and update financial tables within these documents to ensure project inclusion into the Kentucky STIP through updates, administrative modifications, and amendments. These efforts will be coordinated with KYTC – Office of Transportation Delivery, KYTC – Central Office/Division of Planning and the Ashland Bus System.
 - Unified Planning Work Program activities to include amendments and/or modifications to the FY 2024 UPWP; Draft and final approval of FY 2025 UPWP;
 - Process invoicing, progress reports, budgets, and necessary revisions of financial and administrative funds, and updates of prospectus and contracts (when warranted), and expenses for meeting room rentals, copying of documents, etc.
 - Maintain current and up to date Title VI/Environmental Justice/LEP Plan updates and reports
 - Preparation and distribution of the “Annual Federally Obligated Funds” report as specified by KYTC Central Office/Division of Planning.

- Assistance to transit providers with the Transit Asset Management (TMA) Plan, the Public Transportation Agency Safety Plan (PTASP)
 - Maintain and document agency MOUs and/or “Split Letter” regarding Sections 5310, 5307, and 5339.
 - Monitor and implement Performance Measures, as coordinated with WVDOT/WVDOH, KYTC, ODOT, FHWA, FTA, etc., related to transit asset management and transit safety that are consistent with the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) federal transportation legislation.
 - Staff support and assistance with the Coordinated Public Transit-Human Services Transportation Plan update scheduled in FY 2024 – see item #3.
3. Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan)
The Coordinated Plan identifies the transportation needs of individuals with disabilities, older adults, and people with low incomes, provides strategies for meeting these needs, and prioritizes transportation services for funding and implementation. Federal transit law also requires that projects selected for funding under the Section 5310 Program be included in a locally developed coordinated public transit-human services transportation plan. During FY 2024, KYOVA will update their 2019 Coordinated Plan using the services of an outside consultant.
4. All other transit related activities and/or projects
All other transit related activities and/or projects not specifically identified in the Transportation Planning and Coordination Activities (#1) or Administration and Reporting (#2).

RESPONSIBLE AGENCY

KYOVA Interstate Planning Commission

PRODUCTS

1. Transit planning support, assistance, and coordination for the KY portion of the KYOVA Planning area.
2. Transit administration and reporting activities in the KY portion of the KYOVA Planning Area to include the TIP, MTP, Title VI/LEP, Performance Measures, etc.
3. Updated Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) - update to be completed by end of FY 2024.
4. All other activities and/or projects not specified above relating to transit planning items #1 and #2.

PROFESSIONAL DEVELOPMENT

Training, travel, accommodations, and development activities to include participation to include but not limited to those activities and participation in Kentucky Transit Conferences, Kentuckians for Better Transportation (KBT), Kentucky Public Transit Association (KPTA), KYTC, FTA, FHWA, National Transit Institute (NTI) and National Highway Institute (NHI) courses/training, National Association of Development Organizations (NADO), National Association of Regional Councils (NARC); and other programs/conferences that would assist in Kentucky specific and regional transit planning.

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024 Unified Planning Work Program

SECTION III

Budget

9/12/2023 KYOVA INTERSTATE PLANNING COMMISSION FUNCTIONAL AGENCY RESPONSIBILITY BUDGET SUMMARY TABLE I FY-2024				
		KYOVA/HAIATS		TOTAL
WORK ELEMENT	PROJECT CODE 380	TOTAL		
	TRANSPORTATION PLANNING - WV/KY/OH JOINT PLANNING ELEMENTS			
380124	MANAGEMENT AND ADMINISTRATION	\$141,297		\$141,297
380224	SHORT RANGE/TRANSPORTATION IMPROVEMENT PROGRAM (TIP) & TIP MANAGEMENT	\$159,000		\$159,000
380324	METROPOLITAN TRANSPORTATION PLANNING (MTP)	\$85,449		\$85,449
380424	TRANSPORTATION SURVEILLANCE AND GIS	\$104,963		\$104,963
380524	AIR QUALITY PLANNING	\$45,000		\$45,000
380624	PUBLIC PARTICIPATION	\$52,436		\$52,436
380724	SURFACE TRANSPORTATION PROGRAM (STP) PLANNING	\$47,839		\$47,839
	TOTAL JOINT FUNDED	\$635,984		\$635,984
	TRANSIT PLANNING WEST VIRGINIA/OHIO ONLY			
380824	TRANSIT AND HUMAN SERVICES PLANNING WV&OH	\$109,476		\$109,476
	TOTAL WV/OH TRANSIT FUNDS	\$109,476		\$109,476
	TOTAL JOINT FUNDS & WV/OH TRANSIT	\$745,460		\$745,460
	STATE SPECIFIC PROJECT			
380924	SECTION 5310 TMA TRANSIT ADMINISTRATION (SHARED WITH TTA)	\$11,500		\$11,500
381024	KYOVA/RIC JOINT TMA COORDINATION (WV)	\$10,000		\$10,000
381124	LAWRENCE COUNTY, OH TRANSIT PLANNING - DEV FIXED ROUTE	\$20,500		\$20,500
381224	LAWRENCE COUNTY, OH PROJECT	\$41,486		\$41,486
381324	COMPLETE STREETS - WV	\$10,375		\$10,375
381424	COMPLETE STREETS - KY	\$4,675		\$4,675
381524	COMPLETE STREETS - OH	\$6,286		\$6,286
381624	WV RT. 2/ OH RT. 7 BRIDGE (WV)	\$200,000		\$200,000
381724	US 60 NEWMAN'S BRANCH RD. STUDY	\$100,000		\$100,000
381824	WV RT. 2/ OH RT. 7 BRIDGE (OHIO)	\$50,000		\$50,000
381924	LAWRENCE COUNTY SAFE ROUTES TO SCHOOL	\$29,603		\$29,603
PID 118829	BOYD COUNTY US-60/ KY 180 CORRIDOR MANAGEMENT STUDY	\$250,000		\$250,000
PID ****	SS4A - OHIO RIVER TRI-STATE SAFETY ACTION PLAN	\$640,000		\$640,000
382224	NORFOLK SOUTHERN RAIL TRAIL STUDY	\$100,000		\$100,000
382324	SPRING VALLEY RD. INTERSECTION STUDY	\$50,000		\$50,000
382424	WV RT. 2 CORRIDOR STUDY	\$200,000		\$200,000
	STATE SPECIFIC PROJECTS	\$1,724,425		\$1,724,425
TOTAL STATE SPECIFIC FUNDING		\$1,724,425		\$1,724,425
	KENTUCKY TRANSIT (5303) PLANNING			
385124	KENTUCKY 5303 TRANSIT PLANNING	\$78,670		\$78,670
	TOTAL KENTUCKY TRANSIT	\$78,670		\$78,670
TOTAL KY FTA TRANSIT FUNDS		\$78,670		\$78,670
	TOTAL HAIATS BUDGET	\$2,548,555		\$2,548,555

TABLE III
KYOVA INTERSTATE PLANNING COMMISSION
PROGRAM YEAR FY 2024

		JOINT FUNDED ELEMENTS/STATE SPECIFIC ELEMENTS						PLANNING FUNDS				SURFACE TRANSPORTATION PLANNING FUNDS				TTA		TRANSIT CONTINGENCY FUNDS				PLANNING FUNDS				STP FUNDS				KYTC - FTA				FHWA	
		TOTAL	TOTAL ODOT FUNDS	OHIO CRSSA	OHIO FHWA	ODOT STATE	KYOVA LOCAL	TOTAL WV FUNDS	WV FHWA	STATE MATCH	KYOVA LOCAL	WV DTAL STP FUNDS	WV STP FUNDS	STATE MATCH	KYOVA LOCAL	KYOVA LOCAL	WV 5310	WV TRANSIT	WV TRANSIT	WV TRANSIT	KYOVA LOCAL	TOTAL KY FUNDS	KY PL FUNDS	KY STATE MATCH	KYOVA LOCAL	KY STATE	KY FUNDS	KYOVA LOCAL	KY CRRSAA	KY FTA 5303	KY FTA 5303	FTA 5303 CASH		LAWRENCE CO. TRANSIT	
ELEMENT	TRANSPORTATION PLANNING	100%	19.0000%	100%	80%	10%	10%	50.0000%	80%	10%	10%	100%	80%	10%	10%	20%	100%	100%	80%	20%	31.0000%	80%	5%	15%	SPECIFIC	80%	20%	100%	100%	80%	MATCH			100%	
380124	MANAGEMENT AND ADMINISTRATION																																		
	BUDGETED AMOUNT	141,297	26,846	0	21,476	2,685	2,685	70,649	56,519	7,065	7,065	0	0	0	0	0	0	0	0	0	0	43,802	35,042	2,189	6,571	0	0	0		0	0	0		0	
380224	SHORT RANGE/TRANSPORTATION IMPROVEMENT PROGRAM (TIP) & TIP MANAGEMENT																																		
	BUDGETED AMOUNT	159,000	30,210	0	24,168	3,021	3,021	79,500	63,600	7,950	7,950	0	0	0	0	0	0	0	0	0	0	49,290	39,431	2,465	7,394	0	0	0		0	0	0		0	
380324	METROPOLITAN TRANSPORTATION PLANNING (MTP)																																		
	BUDGETED AMOUNT	85,449	16,235	0	12,988	1,623	1,624	42,725	34,181	4,272	4,272	0	0	0	0	0	0	0	0	0	0	26,489	21,192	1,324	3,973	0	0	0		0	0	0		0	
380424	TRANSPORTATION SURVEILLANCE AND GIS																																		
	BUDGETED AMOUNT	104,963	19,943	0	15,955	1,994	1,994	52,481	41,985	5,248	5,248	0	0	0	0	0	0	0	0	0	0	32,539	26,031	1,627	4,881	0	0	0		0	0	0		0	
380524	AIR QUALITY PLANNING																																		
	BUDGETED AMOUNT	45,000	8,550	0	6,840	855	855	22,500	18,000	2,250	2,250	0	0	0	0	0	0	0	0	0	0	13,950	11,160	698	2,092	0	0	0		0	0	0		0	
380624	PUBLIC PARTICIPATION																																		
	BUDGETED AMOUNT	52,436	9,963	0	7,970	996	997	26,218	20,974	2,622	2,622	0	0	0	0	0	0	0	0	0	0	16,255	13,004	813	2,438	0	0	0		0	0	0		0	
380724	SURFACE TRANSPORTATION PROGRAM (STP) PLANNING	47,839	9,090	0	7,272	909	909	23,919	19,136	2,392	2,391	0	0	0	0	0	0		0	0	0	14,830	0		0	14,830	11,864	2,966		0	0	0		0	
	TOTAL JOINT FUNDED	635,984	120,837	0	96,669	12,083	12,085	317,992	254,395	31,799	31,798	0	0	0	0	0	0	0	0	0	0	197,155	145,860	9,116	27,349	14,830	11,864	2,966		0	0	0		0	
380824	TRANSIT AND HUMAN SERVICES PLANNING WV&OH																																		
	BUDGETED AMOUNT	109,476	32,843	0	26,275	3,284	3,284	76,633	61,305	7,664	7,664	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
	TOTAL TRANSIT WEST VIRGINIA/OHIO	109,476	32,843	0	26,275	3,284	3,284	76,633	61,305	7,664	7,664	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
	TOTAL JOINT FUNDED/TRANSIT	745,460	153,680	0	122,944	15,367	15,369	394,625	315,700	39,463	39,462	0	0	0	0	0	0	0	0	0	0	197,155	145,860	9,116	27,349	14,830	11,864	2,966		0	0	0		0	
	WEST VIRGINIA STATE SPECIFIC PROJECTS																																		
380924	SECTION 5310 TMA TRANSIT ADMINISTRATION (SHARED WITH TTA)	11,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,500		0	0	0	0	0	0	0	0	0	0		0	0	0		0	
381024	KYOVA/RIC JOINT TMA COORDINATION (WV)	10,000						10,000	8,000	1,000	1,000		0	0	0	0																			
381324	COMPLETE STREETS - WV	10,375	0	0	0	0	0	10,375	8,300	1,037	1,038		0	0	0		0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
381624	WV RT. 2/ OH RT. 7 BRIDGE (WV)	200,000	0	0	0	0	0	0	0	0	0	200,000	160,000		40,000	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
381724	US 60 NEWMAN'S BRANCH RD. STUDY	100,000	0	0	0	0	0	0	0	0	0	100,000	80,000		20,000		0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
382224	NORFOLK SOUTHERN RAIL TRAIL STUDY	100,000	0	0	0	0	0	0	0	0	0	100,000	80,000		20,000		0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
382324	SPRING VALLEY RD. INTERSECTION STUDY	50,000	0	0	0	0	0	0	0	0	0	50,000	40,000		10,000		0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
382424	WV RT. 2 CORRIDOR STUDY	200,000	0	0	0	0	0	0	0	0	0	200,000	160,000		40,000		0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
	TOTAL WV STATE SPECIFIC PROJECT	681,875	0	0	0	0	0	20,375	16,300	2,037	2,038	650,000	520,000	0	130,000	0	11,500	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0	
	OHIO STATE SPECIFIC																																		
381124	LAWRENCE COUNTY, OH TRANSIT PLANNING - DEV FIXED ROUTE	20,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		20,500		
381224	LAWRENCE COUNTY, OH PROJECT	\$41,486	41,486	0	33,189	4,148	4,149	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0		0		
381524	COMPLETE STREETS - OH	\$6,286	6,286	0	5,029	630	627	0	0	0	0	0	0	0	0	0	0</																		

9/21/202312

TABLE III
KYOVA INTERSTATE PLANNING COMMISSION
PROGRAM YEAR FY 2024
JOINT FUNDED ELEMENTS/STATE SPECIFIC ELEMENTS

WEST VIRGINIA PORTION ONLY

			JOINT PLANNING FUNDS				SURFACE TRANSPORTATION PLANNING FUNDS				
		TOTAL	TOTAL WV	WV	STATE	KYOVA	WV TOTAL	WV	STATE	KYOVA	KYOVA
ELEMENT	TRANSPORTATION PLANNING	100%	FUNDS	FHWA	MATCH	LOCAL	STP FUNDS	STP FUNDS	MATCH	LOCAL	LOCAL
			50%	80%	10%	10%	100%	80%	10%	10%	20%
380124	MANAGEMENT AND ADMINISTRATION										
	BUDGETED AMOUNT	141,297	70,649	56,519	7,065	7,065	0	0	0	0	
380224	SHORT RANGE/TRANSPORTATION IMPROVEMENT PROGRAM (TIP) & TIP MANAGEMENT										
	BUDGETED AMOUNT	159,000	79,500	63,600	7,950	7,950	0	0	0	0	
380324	METROPOLITAN TRANSPORTATION PLANNING (MTP)										
	BUDGETED AMOUNT	85,449	42,725	34,181	4,272	4,272	0	0	0	0	
380424	TRANSPORTATION SURVEILLANCE AND GIS										
	BUDGETED AMOUNT	104,963	52,481	41,985	5,248	5,248	0	0	0	0	
380524	AIR QUALITY PLANNING										
	BUDGETED AMOUNT	45,000	22,500	18,000	2,250	2,250	0	0	0	0	
380624	PUBLIC PARTICIPATION										
	BUDGETED AMOUNT	52,436	26,218	20,974	2,622	2,622	0	0	0	0	
380724	SURFACE TRANSPORTATION PROGRAM (STP) PLANNING										
		47,839	23,919	19,136	2,392	2,391	0	0	0	0	
	TOTAL JOINT FUNDED	635,984	317,992	254,395	31,799	31,798	0	0	0	0	
380824	TRANSIT AND HUMAN SERVICES PLANNING WV&OH										
	BUDGETED AMOUNT	109,476	76,633	61,305	7,664	7,664	0	0	0	0	
	TOTAL TRANSIT WEST VIRGINIA/OHIO	109,476	76,633	61,305	7,664	7,664	0	0	0	0	
	TOTAL JOINT FUNDED/TRANSIT	745,460	394,625	315,700	39,463	39,462	0	0	0	0	
	WEST VIRGINIA STATE SPECIFIC PROJECTS										
	WV - TRI STATE TRANSIT (TTA) STATE SPECIFIC PROJECT										
380924	SECTION 5310 TMA TRANSIT ADMINISTRATION (SHARED WITH TTA)	11,500	0	0	0	0	0	0	0	0	0
	TOTAL WV - TTA STATE SPECIFIC PROJECT	11,500	0	0	0	0	0	0	0	0	0
381024	KYOVA/RIC JOINT TMA COORDINATION (WV)	10,000	10,000	8,000	1,000	1,000	0	0	0	0	0
381324	COMPLETE STREETS - WV	10,375	10,375	8,300	1,037	1,038	0	0	0	0	0
381624	WV RT. 2/ OH RT. 7 BRIDGE (WV)	200,000	0	0	0	0	200,000	160,000	0	0	40,000
381724	US 60 NEWMAN'S BRANCH RD. STUDY	100,000	0	0	0	0	100,000	80,000	0	0	20,000
382224	NORFOLK SOUTHERN RAIL TRAIL STUDY	100,000	0	0	0	0	100,000	80,000	0	0	20,000
382324	SPRING VALLEY RD. INTERSECTION STUDY	50,000	0	0	0	0	50,000	40,000	0	0	10,000
382424	WV RT. 2 CORRIDOR STUDY	200,000	0	0	0	0	200,000	160,000	0	0	40,000
	TOTAL OTHER WV STATE SPECIFIC PROJECTS	670,375	20,375	16,300	2,037	2,038	650,000	520,000	0	0	130,000
	TOTAL WV STATE SPECIFIC PROJECTS	670,375	20,375	16,300	2,037	2,038	650,000	520,000	0	0	130,000
	OHIO STATE SPECIFIC						0	0	0	0	0
381124	LAWRENCE COUNTY, OH TRANSIT PLANNING - DEV FIXED ROUTE	20,500	0	0	0	0	0	0	0	0	0
381224	LAWRENCE COUNTY, OH PROJECT	41,486	0	0	0	0	0	0	0	0	0
381524	COMPLETE STREETS - OH	6,286	0	0	0	0	0	0	0	0	0
381824	WV RT. 2/ OH RT. 7 BRIDGE (OHIO)	50,000	0	0	0	0	0	0	0	0	0
381924	LAWRENCE COUNTY SAFE ROUTES TO SCHOOL	29,603	0	0	0	0	0	0	0	0	0
	TOTAL OHIO STATE SPECIFIC PROJECT	147,875	0	0	0	0	0	0	0	0	0
	KENTUCKY STATE SPECIFIC/STP										
381424	COMPLETE STREETS - KY	4,675									
382024	BOYD COUNTY US-60/ KY 180 CORRIDOR MANAGEMENT STUDY	250,000									
	TOTAL KY STATE SPECIFIC PROJECT	254,675	0	0	0	0	0	0	0	0	0
	TOTAL STATE SPECIFIC	1,084,425	20,375	16,300	2,037	2,038	650,000	520,000	0	0	130,000
	200 KENTUCKY TRANSIT (5303) PLANNING										
385124	KENTUCKY 5303 TRANSIT PLANNING	78,670	0	0	0	0	0	0	0	0	0
	TOTAL KY - FTA TRANSIT	78,670	0	0	0	0	0	0	0	0	0
	FTA - KENTUCKY STATE SPECIFIC PROJECT										
	TOTAL FTA - TRANSIT	78,670	0	0	0	0	0	0	0	0	0
382124	SS4A - OHIO RIVER TRI-STATE SAFETY ACTION PLAN	640,000									
	TOTAL BUDGET	2,548,555	415,000	332,000	41,500	41,500	650,000	520,000	0	0	130,000

9/12/2023

OHIO PORTION ONLY

TABLE III
KYOVA INTERSTATE PLANNING COMMISSION
PROGRAM YEAR FY 2024

JOINT FUNDED ELEMENTS/STATE SPECIFIC ELEMENTS

		TOTAL	TOTAL ODOT	OHIO	OHIO	ODOT	KYOVA
ELEMENT	TRANSPORTATION PLANNING	100%	FUNDS 19.0000%	CRSSA 100%	FHWA 80%	STATE 10%	LOCAL 10%
380124	MANAGEMENT AND ADMINISTRATION						
	BUDGETED AMOUNT	141,297	26,846	0	21,476	2,685	2,685
380224	SHORT RANGE/TRANSPORTATION IMPROVEMENT PROGRAM (TIP) & TIP MANAGEMENT						
	BUDGETED AMOUNT	159,000	30,210	0	24,168	3,021	3,021
380324	METROPOLITAN TRANSPORTATION PLANNING (MTP)						
	BUDGETED AMOUNT	85,449	16,235	0	12,988	1,623	1,624
380424	TRANSPORTATION SURVEILLANCE AND GIS						
	BUDGETED AMOUNT	104,963	19,943	0	15,955	1,994	1,994
380524	AIR QUALITY PLANNING						
	BUDGETED AMOUNT	45,000	8,550	0	6,840	855	855
380624	PUBLIC PARTICIPATION						
	BUDGETED AMOUNT	52,436	9,963	0	7,970	996	997
380724	SURFACE TRANSPORTATION PROGRAM (STP) PLANNING						
	BUDGETED AMOUNT	47,839	9,089	0	7,272	909	909
	TOTAL JOINT FUNDED	635,984	120,837	0	96,669	12,083	12,085
380824	TRANSIT AND HUMAN SERVICES PLANNING WV&OH						
	BUDGETED AMOUNT	109,476	32,843	0	26,275	3,284	3,284
	TOTAL TRANSIT WEST VIRGINIA/OHIO	109,476	32,843	0	26,275	3,284	3,284
	TOTAL JOINT FUNDED/TRANSIT	745,460	153,680	0	122,944	15,367	15,369
	WEST VIRGINIA STATE SPECIFIC PROJECTS						
	WV - TRI STATE TRANSIT (TTA) STATE SPECIFIC PROJECT						
380924	SECTION 5310 TMA TRANSIT ADMINISTRATION (SHARED WITH TTA)	11,500	0	0	0	0	0
	TOTAL WV - TTA STATE SPECIFIC PROJECT	11,500	0	0	0	0	0
381024	KYOVA/RIC JOINT TMA COORDINATION (WV)	10,000	0	0	0	0	0
381324	COMPLETE STREETS - WV	10,375	0	0	0	0	0
381624	WV RT. 2/ OH RT. 7 BRIDGE (WV)	200,000					
381724	US 60 NEWMAN'S BRANCH RD. STUDY	100,000					
382224	NORFOLK SOUTHERN RAIL TRAIL STUDY	100,000					
382324	SPRING VALLEY RD. INTERSECTION STUDY	50,000					
382424	WV RT. 2 CORRIDOR STUDY	200,000					
	TOTAL WV STATE SPECIFIC PROJECT	670,375	0	0	0	0	0
	OHIO STATE SPECIFIC						
381124	LAWRENCE COUNTY, OH TRANSIT PLANNING - DEV FIXED ROUTE	20,500	0	0	0	0	0
381224	LAWRENCE COUNTY, OH PROJECT	41,486	41,486	0	33,189	4,148	4,149
381524	COMPLETE STREETS - OH	6,286	6,286	0	5,029	630	627
381824	WV RT. 2/ OH RT. 7 BRIDGE (OHIO)	50,000	50,000	0	40,000	5,000	5,000
381924	LAWRENCE COUNTY SAFE ROUTES TO SCHOOL	29,603	29,603	29,603	0	0	0
	TOTAL OHIO STATE SPECIFIC PROJECT	147,875	127,375	29,603	78,218	9,778	9,776
	KENTUCKY STATE SPECIFIC						
381424	COMPLETE STREETS - KY	4,675					
382024	BOYD COUNTY US-60/ KY 180 CORRIDOR MANAGEMENT STUDY	250,000					
	TOTAL KENTUCKY STATE SPECIFIC	254,675					
	TOTAL STATE SPECIFIC	1,084,425	127,375	29,603	78,218	9,778	9,776
	KENTUCKY TRANSIT (5303) PLANNING						
385124	KENTUCKY 5303 TRANSIT PLANNING	78,670	0	0	0	0	0
	TOTAL KY - FTA TRANSIT	78,670	0	0	0	0	0
382124	SS4A - OHIO RIVER TRI-STATE SAFETY ACTION PLAN	640,000	0	0	0	0	0
	FTA - KENTUCKY STATE SPECIFIC PROJECT						
	TOTAL BUDGET	2,548,555	281,055	29,603	201,161	25,145	25,145

9/12/2023

KENTUCKY PORTION ONLY

TABLE III
KYOVA INTERSTATE PLANNING COMMISSION
PROGRAM YEAR FY 2024
JOINT FUNDED ELEMENTS/STATE SPECIFIC ELEMENTS

ELEMENT	TOTAL	PLANNING FUNDS				STP FUNDS					
		TOTAL KY	KY	KY STATE	KYOVA	KY	KY	KY	KYOVA	KYOVA	KY
		FUNDS	PL FUNDS	MATCH	LOCAL	STATE	FUNDS	STATE MATCH	LOCAL	LOCAL	CRRSAA
380124	MANAGEMENT AND ADMINISTRATION										
	BUDGETED AMOUNT	141,297	43,802	35,042	2,189	6,571	0	0	0	0	0
380224	SHORT RANGE/TRANSPORTATION IMPROVEMENT PROGRAM (TIP) & TIP MANAGEMENT										
	BUDGETED AMOUNT	159,000	49,290	39,431	2,465	7,394	0	0	0	0	0
380324	METROPOLITAN TRANSPORTATION PLANNING (MTP)										
	BUDGETED AMOUNT	85,449	26,489	21,192	1,324	3,973	0	0	0	0	0
380424	TRANSPORTATION SURVEILLANCE AND GIS										
	BUDGETED AMOUNT	104,963	32,539	26,031	1,627	4,881	0	0	0	0	0
380524	AIR QUALITY PLANNING										
	BUDGETED AMOUNT	45,000	13,950	11,160	698	2,092	0	0	0	0	0
380624	PUBLIC PARTICIPATION										
	BUDGETED AMOUNT	52,436	16,255	13,004	813	2,438	0	0	0	0	0
380724	SURFACE TRANSPORTATION PROGRAM (STP) PLANNING	47,839	0	0	0	14,830	11,864	0	0	2,966	0
	TOTAL JOINT FUNDED	635,984	197,155	145,860	9,116	27,349	14,830	11,864	0	0	2,966
380824	TRANSIT AND HUMAN SERVICES PLANNING WV&OH										
	BUDGETED AMOUNT	109,476	0	0	0	0	0	0	0	0	0
	TOTAL TRANSIT WEST VIRGINIA/OHIO	109,476	0	0	0	0	0	0	0	0	0
	TOTAL JOINT FUNDED/TRANSIT	745,460	197,155	145,860	9,116	27,349	14,830	11,864	0	0	2,966
	WEST VIRGINIA STATE SPECIFIC PROJECTS										
	WV - TRI STATE TRANSIT (TTA) STATE SPECIFIC PROJECT										
380924	SECTION 5310 TMA TRANSIT ADMINISTRATION (SHARED WITH TTA)	11,500	0	0	0	0	0	0	0	0	0
	TOTAL WV - TTA STATE SPECIFIC PROJECT	11,500	0	0	0	0	0	0	0	0	0
381024	KYOVA/RIC JOINT TMA COORDINATION (WV)	10,000	0	0	0	0	0	0	0	0	0
381324	COMPLETE STREETS - WV	10,375	0	0	0	0	0	0	0	0	0
381624	WV RT. 2/ OH RT. 7 BRIDGE (WV)	200,000	0	0	0	0	0	0	0	0	0
381724	US 60 NEWMAN'S BRANCH RD. STUDY	100,000	0	0	0	0	0	0	0	0	0
382224	NORFOLK SOUTHERN RAIL TRAIL STUDY	100,000	0	0	0	0	0	0	0	0	0
382324	SPRING VALLEY RD. INTERSECTION STUDY	50,000	0	0	0	0	0	0	0	0	0
382424	WV RT. 2 CORRIDOR STUDY	200,000	0	0	0	0	0	0	0	0	0
	TOTAL WV STATE SPECIFIC PROJECTS	670,375	0	0	0	0	0	0	0	0	0
	OHIO STATE SPECIFIC										
381124	LAWRENCE COUNTY, OH TRANSIT PLANNING - DEV FIXED ROUTE	20,500	0	0	0	0	0	0	0	0	0
381224	LAWRENCE COUNTY, OH PROJECT	41,486	0	0	0	0	0	0	0	0	0
381524	COMPLETE STREETS - OH	6,286	0	0	0	0	0	0	0	0	0
381824	WV RT. 2/ OH RT. 7 BRIDGE (OHIO)	50,000	0	0	0	0	0	0	0	0	0
381924	LAWRENCE COUNTY SAFE ROUTES TO SCHOOL	29,603									
	TOTAL OHIO STATE SPECIFIC PROJECT	147,875	0	0	0	0	0	0	0	0	0
	KENTUCKY STATE SPECIFIC/STP										
381424	COMPLETE STREETS - KY	4,675	4,675	3,740	234	701					
382024	BOYD COUNTY US-60/ KY 180 CORRIDOR MANAGEMENT STUDY	250,000	250,000	0	0	0	250,000	200,000	0	0	50,000
	TOTAL KY STATE SPECIFIC PROJECT	254,675	254,675	3,740	234	701	250,000	200,000	0	0	50,000
	TOTAL STATE SPECIFIC	254,675	254,675	3,740	234	701	250,000	200,000	0	0	50,000
200	200 KENTUCKY TRANSIT (5303) PLANNING										
385124	KENTUCKY 5303 TRANSIT PLANNING	78,670	0	0	0	0	0	0	0	0	0
	TOTAL KY - FTA TRANSIT	78,670	0	0	0	0	0	0	0	0	0
	TOTAL FTA - TRANSIT/STATE SPECIFIC	78,670	0	0	0	0	0	0	0	0	0
382124	SS4A - OHIO RIVER TRI-STATE SAFETY ACTION PLAN	640,000									
	TOTAL BUDGET	2,548,555	201,830	149,600	9,350	28,050	264,830	211,864	0	0	52,966

FY 2024 FRINGE RATE CALCULATION (PROVISIONAL)		
FRINGE CALCULATION & RATE		40.82%
Fringe / Direct Labor + Indirect Labor		
\$	218,391	TOTAL FRINGE
\$	534,973	TOTAL SALARY
FRINGE RATE IS CALCULATED BY DIVIDING ALL FRINGE EXPENSES BY TOTAL SALARIES		
FY 2024 INDIRECT RATE CALCULATION (PROVISIONAL)		
INDIRECT CALCULATION & RATE		47.61%
Indirect Lbr + (Indirect Lbr x Fringe Rate) + Other indirect/ Direct Labor and Fringe		
\$	284,513	TOTAL INDIRECT COSTS
\$	597,575	TOTAL DIRECT SALARIES AND FRINGE
INDIRECT RATE IS CALCULATED BY DIVIDING TOTAL INDIRECT COSTS BY TOTAL DIRECT SALARIES AND FRINGE		
COMBINED RATE		88.43%

4/21/2023

4-28-2023

SCHEDULE OF DIRECT LABOR, FRINGE BENEFITS AND GENERAL OVERHEAD
(July 1, 2023 - July 30, 2024)

		Estimated FY 2022	Actual FY 2022	Difference (Over Bdg.) Under Bdg.	ODOT Adjustments	Estimated FY 2024
Project #	GL#	Acct. Name				
38807	50100	Administration/Clerical/Fiscal				
		\$ 90,798	\$ 98,373	\$ (7,575)	\$ -	\$110,630
		\$ 90,798	\$ 98,373	\$ (7,575)	\$ -	\$110,630
380/385	50100	Transportation Planning				
		\$ 368,766	\$ 366,963	\$ 1,803	\$ -	\$424,343
		\$ 368,766	\$ 366,963	\$ 1,803	\$ -	\$424,343
TOTAL EMPLOYEE WAGES		\$ 459,564	\$ 465,336	\$ (5,772)	\$ -	\$534,973
FRINGE BENEFITS COST CENTER						
Acct. #	Acct. Name					
998000	50900	PERS				
		\$ 45,956	\$ 43,373	\$ 2,583	\$ -	\$53,497
998000	51000	Hospitalization				
		\$ 84,769	\$ 74,446	\$ 10,323	\$ -	\$103,978
998000	50600	FICA/Medicare				
		\$ 35,157	\$ 35,215	\$ (58)	\$ -	\$40,925
998000	50800	Workers Comp				
		\$ 1,337	\$ 4,394	\$ (3,057)	\$ -	\$1,556
998000	50700	Employment Services				
		\$ 1,620	\$ 1,326	\$ 294	\$ -	\$1,215
998000	51100	OPEB				
		\$ 17,219	\$ 4,340	\$ 12,879	\$ -	\$17,219
		\$ -	\$ -			
		\$ 186,058	\$ 163,094	\$ 22,964	\$ -	\$218,391
		\$ 36,764	\$ 34,479			\$ 45,159
		\$ 149,294	\$ 128,615	\$ 20,679		\$ 173,232
		40.49%	35.05%			40.82%
		TOTAL DIRECT SALARIES/FRINGE				
						\$ 597,575
PROGRAM INDIRECT COST ALLOCATION CENTER COSTS						
Project #	Acct. #	Acct. Name				
38807	50100	Salaries - Indirect Only				
		\$ 90,798	\$ 98,373	\$ (7,575)	\$ -	\$110,630
38807	50400	Fringe Benefits for Indirect Salaries				
		\$ 36,764	\$ 34,479	\$ 2,285	\$ -	\$45,159
38807	55400	Maintenance/Service/IT Agreements				
		\$ 1,500	\$ 944	\$ 556	\$ -	\$ 1,600
38807	53200	Finance Consulting				
		\$ 11,000	\$ 12,900	\$ (1,900)	\$ -	\$ 12,900
38807	53800	Depreciation				
		\$ 750	\$ -	\$ 750	\$ -	\$ 750
38807	53100	Equipment Lease				
		\$ 2,865	\$ 2,038	\$ 827	\$ -	\$ 2,500
38807	54700	Electronic/Data Processing Equ. Ins.				
		\$ 250	\$ -	\$ 250	\$ -	\$ 250
38807	52300	Printing/Reproduction/Scanning				
		\$ 250	\$ -	\$ 250	\$ -	\$ 250
38807	54900	Comprehensive Liability Insurance/Bonding Fees				
		\$ 12,000	\$ 13,012	\$ (1,012)	\$ -	\$ 13,500
38807	54100	Legal Service				
		\$ 500	\$ 634	\$ (134)	\$ -	\$ 500
38807	53600	Meeting Charges				
		\$ 1,500	\$ 2,084	\$ (584)	\$ -	\$ 2,000
38807	52600	Memberships, Subscriptions				
		\$ 3,500	\$ 12,146	\$ (8,646)	\$ -	\$ 13,000
38807	56800	Software/Technical Support				
		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 500
38807	54200	Management Services				
		\$ -	\$ -	\$ -	\$ -	\$ -
38807	55500	Rent/Space Costs				
		\$ 42,423	\$ 45,806	\$ (3,383)	\$ -	\$ 46,206
38807	53700	Equipment				
		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 500
38807	52000	Supplies				
		\$ 9,500	\$ 6,446	\$ 3,054	\$ -	\$ 9,500
38807	55100	Computer Software Lease/Upgrade				
		\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 500
38807	52200	Telephone				
		\$ 3,000	\$ 2,952	\$ 48	\$ -	\$ 3,500
38807	52000	Travel				
		\$ 2,000	\$ 2,325	\$ (325)	\$ -	\$ 2,800
38807	54400	Postage				
		\$ 500	\$ 52	\$ 448	\$ -	\$ 1,000
38807	55700	Misc Service/Office Expense				
		\$ 1,100	\$ 524	\$ 576	\$ -	\$ 1,100
38807	58200	Other Costs				
		\$ 579	\$ -	\$ 579	\$ -	\$ 579
38807	53500	Contract Services				
		\$ -	\$ -	\$ -		\$ -
38807	52500	Website Development				
		\$ -	\$ -	\$ -		\$ -
38807	53900	GMS Onsite Closeout Fees				
		\$ 2,500	\$ 1,500	\$ 1,000		\$ 2,500
		\$ 227,279	\$ 236,215	\$ (8,936)	\$ -	\$271,724
INDIRECT COST CENTER						
Acct. #	Acct. Name					
999000	54400	Postage Meter Lease & Supplies				
		\$ 1,000	\$ 412	\$ 588	\$ -	\$ 1,000
999000	55700	Post Office Box Rental				
		\$ 100	\$ -	\$ 100	\$ -	\$ 100
999000	55400	Maintenance/Service Agreements				
		\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500
999000	52200	Telephone/Internet/DSL connection/Wireless Service				
		\$ 1,000	\$ 201	\$ 799	\$ -	\$ 1,000
999000	52800	Xerox (Lease for Copier/Fax/Printer)				
		\$ 5,500	\$ 3,632	\$ 1,868	\$ -	\$ 5,500
999000	52000	Supplies (For General Use)				
		\$ 2,000	\$ 30	\$ 1,970	\$ -	\$ 2,000
999000	55300	Storage Facility Rental Fees				
		\$ 500	\$ 187	\$ 313	\$ -	\$ 500
999000	52600	Subscriptions/Memberships(newspapers, magazines, etc.)				
		\$ 300	\$ 892	\$ (592)	\$ -	\$ 300
999000	58200	Other Costs				
		\$ 250	\$ 1,265	\$ (1,015)	\$ -	\$ 250
999000	52400	Travel				
		\$ 239	\$ 353	\$ (114)		\$ 239
999000	53600	Meetings				
		\$ -	\$ -	\$ -		\$ -
999000	55200	Advertisements				
		\$ 200	\$ -	\$ 200	\$ -	\$ 200
999000	53500	Contract Labor				
		\$ -	\$ -	\$ -		\$ -
999000	55500	Space Cost				
		\$ -	\$ 650	\$ (650)		\$ -
999000	55700	Misc. Service/Office Expense				
		\$ 400	\$ 59	\$ 341		\$ 200
		\$ 12,989	\$ 7,681	\$ 5,308	\$ -	\$ 12,789
		\$ 240,268	\$ 243,896	\$ (3,628)	\$ -	\$ 284,513
TOTAL DIRECT LABOR/FRINGE COSTS		\$ 518,060	\$ 495,578	\$ 22,482	\$ -	\$ 597,575
TRANSPORTATION PLANNING						
		\$ 518,060	\$ 495,578	\$ 22,482	\$ -	\$ 597,575
TOTAL INDIRECT RATE						
		46.4%	49.2%			47.61%

9/12/2023		FY 2023-2024				
KYOVA INTERSTATE PLANNING COMMISSION						
PROPOSED OPERATING BUDGET						
JULY 1, 2023 - JUNE 30, 2024						
				YTD		
			Estimated	Actual	Difference	Estimated
			FY 2022	FY 2022	(Over Bdg.)	FY 2024
					under Bdgt.	
Project #	Acct.#	DIRECT:				
380 & 385	50100	Salaries Direct	368,766	366,963	1,803	424,343
380 & 385	50400	Fringe Benefits Direct	149,294	128,616	20,678	173,232
380 & 385	52400	Travel/Meetings (Direct)	30,000	29,013	987	30,000
380 & 385	54000	Consultant Services	302,000	308,500	-6,500	1,630,939
380 & 385	60000	Other(Telephone, Advertisements, supplies, etc.) Direct	5,000	4,621	379	4,528
380 & 385	52300	Printing/Reproduction (Direct)	1,000	0	1,000	500
380 & 385	53500	Contract Services	1,000	0	1,000	500
391	391000	Local Unrestricted Expenses Only	8,374	4,816	3,558	17,075
			0	0	0	
		TOTAL DIRECT	865,434	842,529	22,905	2,281,116
388	388000	KYOVA PROGRAM ALLOCATION COST CENTER:				
388	50100	Salaries - Indirect Only	90,798	98,373	-7,575	110,630
388	50400	Fringe Benefits for Indirect Salaries	36,764	34,479	2,285	45,159
388	55400	Maintenance/Service/IT	1,500	944	556	1,600
388	53200	Finance Consulting	11,000	12,900	-1,900	12,900
388	53800	Depreciation	750	0	750	750
388	53100	Software Lease	2,865	2,038	827	2,500
388	54700	Electronic/Data Processing Equ. Ins.	250	0	250	250
388	52300	Printing/Reproduction/Scanning	250	0	250	250
388	54900	Comprehensive Liability Insurance/Bonding Fees	12,000	13,012	-1,012	13,500
388	54100	Legal Service	500	634	-134	500
388	53600	Meeting Charges	1,500	2,084	-584	2,000
388	52600	Memberships/Subscriptions/Resources	3,500	12,146	-8,646	13,000
388	56800	Software/Technical Support	1,500	0	1,500	500
388	54200	Management Services	0	0	0	0
388	55500	Rent/Space Costs	42,423	45,806	-3,383	46,206
388	53700	Equipment	1,500	0	1,500	500
388	52000	Supplies	9,500	6,446	3,054	9,500
388	55100	Computer Software Lease/Upgrade	1,000	0	1,000	500
388	52200	Telephone	3,000	2,952	48	3,500
388	52000	Travel	2,000	2,325	-325	2,800
388	54400	Postage	500	52	448	1,000
388	55700	Misc Service/Office Expense	1,100	524	576	1,100
388	58200	Other Costs	579	0	579	579
388	53500	Contract Labor Services	0	0	0	0
388	52500	Website Development	0	0	0	0
388	53900	GMS On Site Closeout Fees	2,500	1,500	1,000	2,500
		TOTAL KYOVA PROGRAM ALLOCATED COSTS	227,279	236,215	-8,936	271,724
999000						
999000	54400	Postage Meter Lease & Supplies	1,000	412	588	1,000
999000	55700	Post Office Box Rental	100	0	100	100
999000	55400	Maintenance/Service Agreements	1,500	0	1,500	1,500
999000	52200	Telephone/Internet/DSL connection/Wireless Service	1,000	201	799	1,000
999000	52800	Xerox (Lease for Copier/Fax/Printer)	5,500	3,632	1,868	5,500
999000	52000	Supplies (For General Use)	2,000	30	1,970	2,000
999000	55300	Storage Facility Rental Fees	500	187	313	500
999000	52600	Subscriptions/Memberships(newspapers, magazines, etc.)	300	892	-592	300
999000	58200	Other Costs	250	1,265	-1,015	250
999000	52400	Travel	239	353	-114	239
999000	53600	Meetings	0	0	0	0
999000	55200	Advertisements	200	0	200	200
999000	53500	Contract Labor	0	0	0	0
999000	55500	Space Cost	0	650	-650	0
999000	55700	Misc. Service/Office Expense	200	59	141	200
		TOTAL KYOVA INDIRECT COSTS	12,789	7,681	5,108	12,789
		TOTAL KYOVA PROGRAM ALLOCATED/INDIRECT COSTS	240,068	243,896	-3,828	284,513
		TOTAL BUDGET	1,105,502	1,086,425	19,077	2,565,630
			(9,570)	LESS LOCAL UNRESTRICTED		(17,075)
			1,095,932			2,548,555

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024 Unified Planning Work Program

APPENDIX A

Financial Provisions and Managerial Capability Certification

Certification of Provision of Necessary Local Matching Funds

The KYOVA Interstate Planning Commission hereby certifies that the local match requirement of the total project cost shall be provided in (check and complete one) cash X , \$193,395.00; in-kind, _____, \$ _____; or combination of both _____, \$ _____ cash + \$ _____ in-kind value = \$ _____ total.

It is my understanding that if in-kind is used as match, proper documentation detailing the cash value of those services shall be included with this application. If cash is used as match, the source of these funds is (are) local membership dues which are based on population.

March 3, 2023

Date



Christopher M. Chiles, Executive Director
KYOVA Interstate Planning Commission

Fiscal and Managerial Capability Certification

The KYOVA Interstate Planning Commission

Hereby certifies that upon a review of the Applicant's records, determined that the Applicant has the requisite legal, financial, and managerial capability to apply for, receive, and disburse Federal assistance authorized for 49 U. S. C. 5303 and to implement and manage the project.

Federal Requirements

The KYOVA Interstate Planning Commission

Hereby certifies that it will comply with any existing requirements, as well as any changes that occur in the future, in carrying out this project.

Inspection

The KYOVA Interstate Planning Commission

Hereby certifies that it shall permit the FTA, the Comptroller of General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award, and will establish a proper accounting system in accordance with the generally accepted accounting standards or agency directives.

Executed this 3rd day of March 2023.

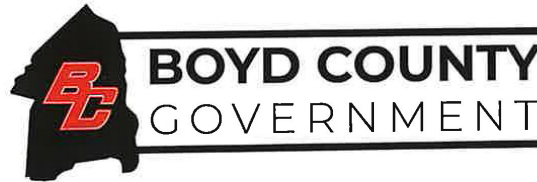
BY:



Christopher M. Chiles, Executive Director
KYOVA Interstate Planning Commission

LOCAL MATCH LETTERS FOR INDIVIDUAL PROJECTS

Work Element: 382024 - US60/KY180 Corridor Management Study - Boyd County, KY



ERIC CHANEY, Judge Executive

DAVID SALISBURY
County Commissioner
District 1

JEREMY HOLBROOK
County Commissioner
District 2

RANDY STAPLETON
County Commissioner
District 3

April 18, 2023

KYOVA Interstate Planning Commission

Terri Sicking

Senior Transportation Planner

400 Third Avenue

Huntington, WV 25701

Mr. Sicking:

Boyd County Fiscal Court does commit to providing the 20% match for the US60/KY180 Corridor Management Study.



Eric Chaney

Boyd County Judge Executive

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KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024

Unified Planning Work Program

APPENDIX B

Certifications and Assurances

EXHIBIT A

Certification of Compliance With Executive Order 12372

"Certification is given by KYOVA Interstate Planning Commission, the applicant, with the respect to its application for assistance pursuant to Section 8 of the Urban Mass Transportation Act of 1964, as amended, filed with the Federal Transit Administration (FTA) that the recipient has complied with the process established by the states of West Virginia, Kentucky, and Ohio pursuant to Executive Order 12372".

KYOVA INTERSTATE PLANNING COMMISSION

By: 
Christopher M. Chiles, Executive Director

Date: March 3, 2023

**Assurance Concerning Nondiscrimination on the
Basis of Disability in Federally Assisted Programs
and Activities Receiving or Benefiting from
Federal Financial Assistance**

Implementing the Rehabilitation Act of 1973, as amended,
and the American with Disabilities Act of 1990

KYOVA Interstate Planning Commission, **AGREES THAT**, as a condition to the approval or extension of any federal financial assistance from the Federal Transit Administration (FTA) to construct any facility, obtain any rolling stock or other equipment, undertake studies, conduct research, or to participate in or obtain any benefit from any program administered by the Federal Transit Administration, no otherwise qualified person with a disability shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance administered by the FTA or any entity within the United States Department of Transportation (USDOT).

Specifically, the Recipient **GIVES ASSURANCE** that it will conduct any program or operate any facility so assisted in compliance with all applicable requirements imposed by DOT regulations implementing the Rehabilitation Act of 1973, as amended, and the American with Disabilities Act of 1990 (and any subsequent amendments thereto) set forth at 49 C. F. R. Parts 27, 37, and 38 as well as all applicable regulations and directives issued pursuant thereto by other federal departments or agencies.

Executed this 3rd day of March 2023.

By: 
Christopher M. Chiles, Executive Director
KYOVA Interstate Planning Commission

Drug Free Workplace Act Certification for Public or Private Entity

1. The KYOVA Interstate Planning Commission certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing an ongoing drug-free awareness program to inform employees about;
 1. The dangers of drug abuse in the workplace;
 2. The Applicant's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - c. Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (a)
 - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant or cooperative agreement, the employee will:
 1. Abide by the terms of the statement; and
 2. Notify the employer in writing of his or her conviction for violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - e. Notifying the federal agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise received actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of such affected grant or cooperative agreement.
 - f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted;

1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or Local health, law enforcement, or other appropriate agency;
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. The applicant's headquarters is located at the following address. The address of all workplaces maintained by the Applicant are provided on an accompanying list.

Name of Applicant:	KYOVA Interstate Planning Commission
Street Address:	400 Third Avenue
City:	Huntington
County:	Cabell
State:	West Virginia
Zip Code:	25701



Christopher M. Chiles, Executive Director
KYOVA Interstate Planning Commission

Date: March 3, 2023

Certification of Restrictions on Lobbying

I, **Christopher M. Chiles, Executive Director**, hereby certify on behalf of KYOVA Interstate Planning Commission that:

1. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of a Federal department or agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or any employee or a Member of the U.S. Congress in connection with the awarding of any Federal contract, the making of and Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification thereof.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying”, in accordance with its instructions (as amended by “Government wide Guidance for New Restrictions on Lobbying”, 61 Fed. Reg. 1413 (11/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at Title 2 USC Section 1601: et seq.).
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC Section 1352 (as amended by the Lobbying Disclosure Act of 1998). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Christopher M. Chiles, Executive Director

Date: March 3, 2023

**Certification Regarding Debarment, Suspension,
And other Responsibility Matters
Primary Covered Transactions**

1. KYOVA Interstate Planning Commission certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department to or agency;
 - b. Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of record, making false statements, or receiving stolen property;
 - c. Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and have not, within a three-year period preceding this application/proposal, had one or more public transactions (federal, state, local) terminated for cause or default;
 - d. Have not, within a three-year period preceding this application/proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The Applicant also certifies that if, later, it becomes aware of any information contradicting the statement of paragraphs (a) through (d) above, it will promptly provide that information to the Division.
3. If the Applicant (Primary Participant) is unable to certify to the statements within paragraphs (1) and (2) above, it shall indicate so on its signature page and provide a written explanation to the Division.

**KYOVA INTERSTATE PLANNING COMMISSION
PROCUREMENT COMPLIANCE**

Applicant certifies that its procurements and procurement system will comply with all applicable requirements imposed by federal laws, executive orders, or regulations and the requirements of FTA Circular 4220.1 D, "Third Party Contracting Requirements," and other implementing guidance or manuals FTA may issue. The applicant certifies that it will include in its contracts financed in whole or in part with FTA assistance all clauses required by federal laws, executive orders, or regulations, and will ensure that its contractor(s) will also include in sub-agreements and contracts financed in whole or in part with FTA assistance all applicable clauses required by federal laws, executive-orders, or regulations.


Christopher M. Chiles, Executive Director

Date: March 3, 2023

Federal Transit Administration Civil Rights Assurance

The KYOVA INTERSTATE PLANNING COMMISSION HEREBY CERTIFIES, THAT, as a condition of receiving Federal financial assistance under the Federal Transit Administration Act, as amended, it will ensure that:

1. No person on the basis of race, color, or national origin will be subjected to discrimination in the level and quality of transportation services and transit-related benefits.
2. The **KYOVA INTERSTATE PLANNING COMMISSION** will compile, maintain, and submit in a timely manner Title VI information required by FTA circular 4702.0 and in compliance with the Department of Transportation Title VI regulation 49 CFR Part 21.9.
3. The **KYOVA INTERSTATE PLANNING COMMISSION** will make it know to the public that those person or persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation (USDOT).
4. A standard DOT Title VI Assurance, signed, and dated March 1978 has been filed with the state.

The person or persons whose signature appears below are authorized to sign this assurance on behalf of the grant applicant or recipient.


Christopher M. Chiles, Executive Director
—KYOVA Interstate Planning Commission—

Date: March 3, 2023

Federal Fiscal Year 2024 FTA Certifications And Assurances Signature Page

Affirmation of Applicant

Name of Applicant: KYOVA Interstate Planning Commission

Name and Relationship of Authorized Representative: Christopher M. Chiles, Executive Director

BY SIGNING BELOW on behalf of the Applicant, I declare that the applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2022.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 801 et seq., and implementing U.S. DOT regulations, Program Fraud Civil Remedies, "49 CFR part 31 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U. S. C. Chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.



Christopher M. Chiles, Executive Director
KYOVA Interstate Planning Commission

Date: March 3, 2023

Federal Fiscal Year 2024 FTA Certifications and Assurances for Federal Transit Administration Assistance Programs

NAME OF APPLICANT: KYOVA INTERSTATE PLANNING COMMISSION

The Applicant agrees to comply with applicable provisions of Categories 01-24.

Please initial

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

Category Description

#	Category Description	Initial
01.	Assurances Required for Each Applicant	_____
02.	Lobbying	_____
03.	Procurement Compliance	_____
04.	Protections for Private Providers of Public Transportation	_____
05.	Public Hearing	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service	_____
07.	Acquisition of Capital Assets by Lease	_____
08.	Bus Testing	_____
09.	Charter Service Agreement	_____
10.	School Transportation Agreement	_____
11.	Demand Responsive Service (if applicable)	_____
12.	Alcohol Misuse and Prohibited Drug Use	_____
13.	Interest and Other Financing Cost	_____
14.	Intelligent Transportation Systems (if applicable)	_____
15.	Urbanized Area Formula Programs	_____
16.	Clean Fuels Grant Program	_____
17.	Elderly Individuals and individuals with Disabilities Formula Program & Pilot Program (if applicable)	_____
18.	Non-Urbanized Area Formula Program for States	_____
19.	Job Access and Reverse Commute Program (if applicable)	_____
20.	New Freedom Program (if applicable)	_____
21.	Paul S. Sarbanes Transit in Parks Program	_____
22.	Tribal Transit Program	_____
23.	TIFIA Projects	_____
24.	Deposits of Federal Financial Assistance to a state infrastructure Banks	_____

TITLE VI COMPLIANCE QUESTIONNAIRE (FY 2024)

Metropolitan Planning Organizations (MPOs) & Regional Transportation Planning Organizations (RTPOs)

Agency/Organization: KYOVA Interstate Planning Commission

General

1. Which office within your organization has lead responsibility for Title VI compliance?

KYOVA's Finance/Administrative Office has lead responsibility for Title VI compliance.

2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.

*Dannielle Slusher
Finance/Office Manager/Title VI Environmental Justice Officer
400 Third Avenue
Huntington, WV 25701
Email: dslusher@kyovaipc.org
Phone: 304-523-7434*

3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.

*Yes, KYOVA's Title VI Plan may be viewed on KYOVA's website at the following link:
http://www.kyovaipc.org/Title_VI_LEP_Plan_2022_12_2_2022_Final.pdf*

4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.

*KYOVA's Title VI Policy Statement can be found in the Title VI Plan on page Title VI-4. The Plan's link is:
http://www.kyovaipc.org/Title_VI_LEP_Plan_2022_12_2_2022_Final.pdf.*

5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.

KYOVA's Title VI Complaint Procedures can be found in the Title VI Plan http://www.kyovaipc.org/Title_VI_LEP_Plan_2022_12_2_2022_Final.pdf on pages Title VI 5 - 8 in both English and Spanish and in Appendix A Pages A-1 through A-4. Additionally, the English version may be reviewed on the KYOVA website at the following link: http://www.kyovaipc.org/Complaint_Procedure_3_8_2016.pdf

6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.

KYOVA's Title VI Complaint Form can be found in Appendix A pages A-5 through A-8 (English and Spanish) of the Title VI/LEP Plan on the KYOVA website: http://www.kyovaipc.org/Title_VI_LEP_Plan_2022_12_2_2022_Final.pdf.

Additionally, the English version of the form can be found on the website at the following link: http://www.kyovaipc.org/Title_VI_Complaint_Form_Fill_in.pdf.

7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.

The "Notice of Nondiscrimination Rights and Protections to Beneficiaries" is posted on the KYOVA website at the following link:

http://www.kyovaipc.org/Notice_of_Nondiscrimination_Rights_and_Protections_to_Beneficiaries_3_8_2016.pdf. Additionally, the information for the public is included in the Title VI/LEP Plan which is also located on the KYOVA website for the general public and other agencies to review.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

KYOVA has NOT been named in any Title VI and/or other discrimination complaints or lawsuits over the past three (3) years.

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

KYOVA provides ODOT written Title VI Assurances. The Assurances are included in the MPO self-certification resolution (see attached) and within the annual Unified Planning Work Program.

10. Does your contract language include Title VI and other non-discrimination assurances?

Yes, KYOVA includes Title VI and other non-discrimination assurances in contracts.

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- i. Title VI posters in public buildings - YES**
- ii. Title VI brochures at public events**
- iii. Title VI complaint forms in public buildings**
- iv. Title VI complaint forms at public events - YES**
- v. Title VI policy posted on your website - YES**
- vi. Title VI Program Plan posted on your website - YES**
- vii. Other (Please explain)**

Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy. When was the Public Participation Plan most recently updated?

KYOVA does have a Public Participation Plan that was updated in December 2019. The link to access the most current Public Participation Plan is:
<http://www.kyovaipc.org/Participation Plan Dec 2019 FINAL.pdf>.

The Plan was amended in 2020 to provide for Virtual Public Involvement. The link to the amendment is:
<http://www.kyovaipc.org/Final VPI Policy 10 15 2020.pdf>.

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):

- i. Neighborhood and community paper advertisements - YES**
- ii. Community radio station announcements
- iii. Church and community event outreach - YES**
- iv. Targeted fliers distributed in particular neighborhoods - YES**
- v. Other (Please explain) - Newspaper, KYOVA website, Facebook, YouTube Video, Twitter, word-of-mouth.**

14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations? If so, please list groups.

KYOVA coordinates outreach with the Huntington Housing Authority, Golden Girls Group Home, Cabell County Community Service Organization, FIVCO Area Development District, Ironton-Lawrence County (OH) Community Action, Lawrence County (OH) Public Transit Agency, Ohio Transit, Easter Seals, NorthEast Community Action Organization (KY).

15. Do you take the following into consideration when identifying a public meeting location (select all that apply):

- i. Parking - YES**
- ii. Accessibility by public transportation - YES**
- iii. Meeting times - YES**
- iv. Existence of ADA ramps - YES**
- v. Familiarity of community with meeting location - YES**

16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year? If so, describe how the request was addressed.

No special assistance has been requested during the past year.

Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology?

KYOVA is aware of the LEP four-factor analysis methodology.

18. Are you familiar with the LEP language assistance Safe Harbor threshold?

KYOVA is aware of the LEP language assistance Safe Harbor threshold.

19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)? If so, please provide the website link or attach a copy.

Yes, KYOVA has an LEP which is posted and available for review on the KYOVA website at the following link:

http://www.kyovaipc.org/Title_VI_LEP_Plan_2022_12_2_2022_Final.pdf.

20. Has your organization identified vital documents that need to be made available in languages other than English? If so, describe how that need is being addressed.

KYOVA has identified the “vital” documents and utilizes the Translator Function on the KYOVA website to accommodate those individuals’ requiring information in languages other than English.

21. Do you have a list of staff who speak languages other than English?

One staff member has been identified to speak Arabic in addition to English.

22. Do you provide free translation services in languages other than English to the public upon request?

Free translation services are provided on an “as needed and prearranged” basis. Additionally, a free translator application is available on the KYOVA website for individuals interested in viewing the electronic documents in a language other than English. Individuals requiring translation services that have not “prearranged” will be accommodated to the best of KYOVA’s ability which may require a scheduled meeting at a later date so a translator can be provided.

23. How often do you receive requests for language assistance?

To date, KYOVA has not received any requests for language assistance.

Title VI Training

24. Who provides Title VI training to your staff?

- i. ODOT staff -YES***
- ii. Title VI Coordinator - YES (or other designated staff member***
- iii. Other (Please explain) - Kentucky Transportation Cabinet on an annual basis, the West Virginia Department of Highways/Department of Transportation; FTA; transit agencies within each of the state DOTs; Federal Highway Administration, etc.***

25. How often are Title VI trainings conducted?

KYOVA implemented an in-house on-line Title VI/LEP/EJ Training during COVID-19 and have continued this practice. Additionally, members of the KYOVA staff attend trainings directed by ODOT, KYTC, WVDOH, both in person and virtually to include webinars from FHWA and FTA.

26. How many staff were trained on Title VI this year?

During 2020, KYOVA's entire staff of eight (8) completed KYOVA's in-house on-line Title VI/LEP Training. Two (2) staff members participated in training conducted by KYTC and ODOT during FY 2023.

Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?

Yes. All documentation regarding these procedures may be found in KYOVA'S Title VI/LEP Plan.

28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?

Yes, KYOVA is fully equipped with GIS programs/software and trained staff to serve in this capacity and to provide the mapping/data for the region.

29. Does your organization use data to identify protected groups for consideration in the planning process?

Yes, as needed and/or for project specific activities.

30. Does your organization conduct Transportation Plan and Transportation Improvement Program environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.

The metropolitan planning process requires data files to be updated regarding minorities, citizen perspectives, land use, employment, and census data. As a census Depository, KYOVA maintains census data files and updates. KYOVA provides data packages to various agencies, businesses, and organizations regarding minority statistics, upon request. The Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) are documents that are prepared and updated to address minority population, employment trends and community values.

31. Does your organization track demographic information of participants in its transportation planning program public involvement events?

Demographic information of participants is not tracked on a regular basis as some participants do not identify themselves as to their specific demographic they represent or of local residence.

Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire and the date the questionnaire was completed. Is this the person who should be contacted with follow-up questions? If not, please provide the name, title, and contact information for that individual.

This questionnaire was completed on February 9, 2023. Individuals completing this questionnaire and to whom you should contact regarding any questions are:

Dannielle Slusher
Finance, Office Mgr./Title VI EJ Officer
KYOVA Interstate Planning Commission
Commission 400 Third Avenue
Huntington, WV 25701
Phone: 304-523-7434
Email: dslusher@kyovaipc.org

Terri Sicking
Senior Transportation Planner
KYOVA Interstate Planning
400 Third Avenue
Huntington, WV 25701
Phone: 304-523-7434
Email: tsicking@kyovaipc.org

33. Do you have any questions regarding this questionnaire? If so, please include them here along with your email address or telephone number and an ODOT representative will respond.

At the time of completing this questionnaire, KYOVA does not have any questions.

34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT? If yes, please explain.

KYOVA welcomes any Title VI, Environmental Justice, LEP, or other civil rights training to better facilitate the transportation planning process.

4-28-2023

KYOVA Interstate Planning Commission
FY 2024 Unified Planning Work Program**Affirmation of Applicant's Attorney For
KYOVA Interstate Planning Commission**

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the forgoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant, that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of this project.


Signature/Title of Authorized Representative

Randall L. Trautwein, Esquire

3/31/2023
Date

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney, and dated this fiscal year.

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024

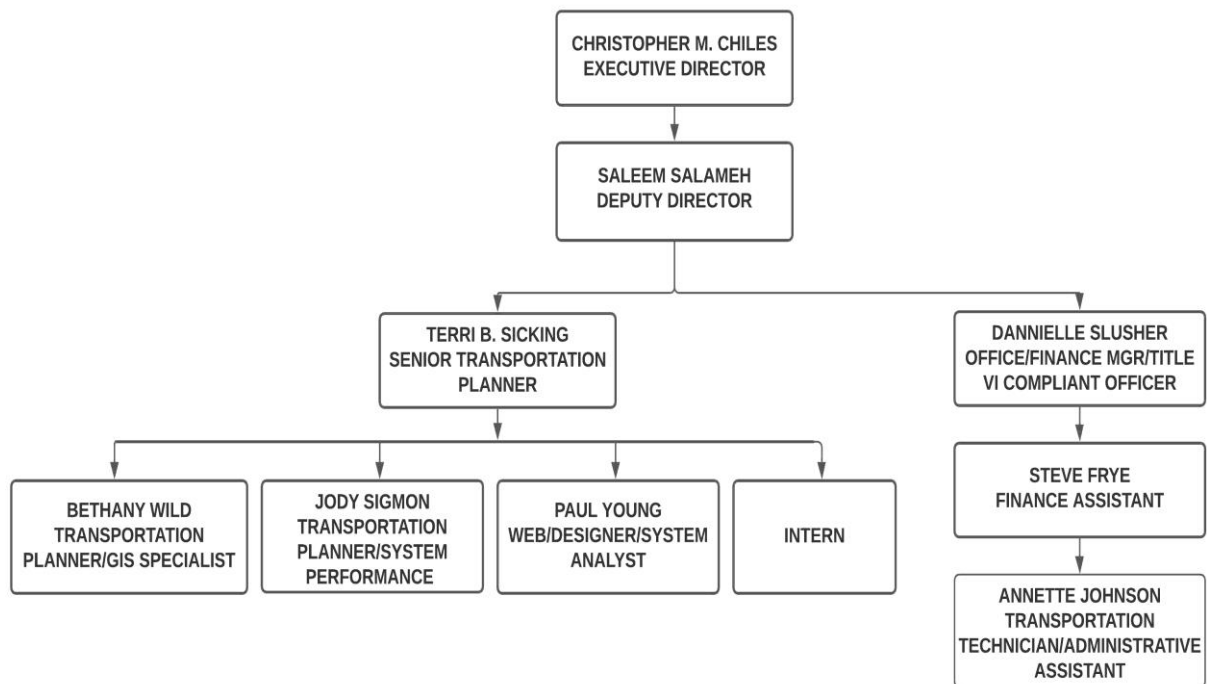
Unified Planning Work Program

APPENDIX C

KYOVA Organizational Chart

KYOVA Interstate Planning Commission Organizational Chart

As of February 3, 2023



KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024

Unified Planning Work Program

APPENDIX D

Planning Agreements

(TRI-STATE) WV-KY-OH

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding made and entered into this 1st day of July, 2013, is for the purpose of recognizing the current Ohio and West Virginia designation of the Metropolitan Planning Organization (KYOVA) and the redesignation of Kentucky as a body of KYOVA; and for allocation of shared work element reimbursements among the States of West Virginia, Kentucky and Ohio associated with the annual united Planning Work Program (UPWP).

WITNESSETH

WHEREAS, the states of West Virginia and Ohio continue to recognize the previous designation of KYOVA to serve as the MPO for the Huntington Urbanized Area (UZA) for Cabell County, West Virginia; Wayne County, West Virginia; and Lawrence County, Ohio; and

WHEREAS, the State of Kentucky formally requested and received redesignation for KYOVA to serve as the MPO for the Huntington UZA for Boyd County, Kentucky and Greenup County, Kentucky; and

WHEREAS, the United States Bureau of the Census on March 27, 2012 defined Huntington, WV-KY-OH Urbanized Area with a population of 202,637 and

WHEREAS, the United States Secretary of Transportation, on July 18, 2012, designated Huntington, WV-KY-OH as a new Transportation Management Area; and

WHEREAS, KYOVA Interstate Planning Commission is the designated Metropolitan Planning Organization since 1968 for the Huntington, WV-KY-OH urbanized area; and

WHEREAS, KYOVA Interstate Planning Commission approved the federally prescribed Transportation Management Area Boundaries defined by the United States Bureau of Census and the United States Secretary of Transportation as its official planning boundaries for Huntington, WV-KY-OH Urbanized Area on December 12, 2012;

WHEREAS, KYOVA, an interstate planning commission formed under Chapter 8, Article 4C, Section 1, Official Code of West Virginia, 1931, as amended, now operated under revised Chapter 8, Article 26, Sections 1 through 5; Section 713.30 through 713.34, Ohio Revised Code and Chapter 65, Kentucky Revised Statutes is authorized and willing to represent the counties and cities in continuing the transportation planning process; and

WHEREAS, in addition to By-Laws, an existing "Prospectus" will remain in effect, in accordance with Federal transportation planning guidelines, which will articulate the objectives, functions, organization and operation of KYOVA; and

WHEREAS, KYOVA, acting as an agent of the parties participating in the Interstate Commission, may receive financial assistance from the United States of America, from the States of Kentucky, Ohio and West Virginia, from its constituent counties and local governments, and from private sources, and may enter into contracts for such assistance; and

WHEREAS, KYOVA shall serve as the MPO for the area encompassing portions of: Cabell County, West Virginia; Wayne County, West Virginia; Boyd County, Kentucky; Greenup County, Kentucky; and Lawrence County, Ohio; and shall coordinate activities with adjoining metropolitan planning organizations and other relevant state, metropolitan, county and non-metropolitan planning agencies; and

WHEREAS, an annual UPWP and Budget will be prepared by KYOVA, and expenses in developing certain items in conjunction with completion of the UPWP that can best be performed without regard for political boundaries, shall be charged to each of the States of Kentucky, West Virginia, and Ohio based on an urbanized population percentage from the most recent U.S. Census Bureau data (2010); and

WHEREAS, nothing in this Memorandum of Understanding is intended to contravene and does not supersede any existing legal authority or planning functions of the participating states, counties, cities, towns or villages with respect to powers and functions provided through enabling legislation and/or executive powers,

NOW, THEREFORE, the signatories hereto do hereby agree that:

1. This Memorandum of Understanding hereby establishes the current Ohio and West Virginia designation of the Metropolitan Planning Organization (KYOVA) and the redesignation of Kentucky as a body of KYOVA.
2. The cost associated with elements of the work program and operations that are of regional significance be charged on a percentage basis (*) effective 7/1/2014 as follows:

Kentucky	31%
West Virginia	50%
Ohio	19%

*May be limited to funds available to each state.

* Percentages to be used for FY-2014 are reflected in attached letter which was submitted to WV on 4/22/2013.

*The 2010 Census identified the Huntington Urbanized Area (UZA) as a Transportation Management Area (TMA) with a total population of 202,637. The population breakdown by state is:

Kentucky – 56,594
West Virginia – 112, 268
Ohio – 33,775

*As outlined in the Memorandum of Understanding between RIC MPO and KYOVA MPO, for air quality, familiarity, planning history and many other reasons, the planning area for RIC and KYOVA in West Virginia will remain as previously designated by the State of West Virginia, to the county boundaries. Therefore, the total TMA population (202,637) less the portion of Putnam County within the TMA area (22,547) was used in the population percentage calculation per State.

3. Any additional planning funds from Kentucky, West Virginia or Ohio that are not used for funding shared work elements of the UPWP can be used to fund state-specific planning activities.
4. West Virginia shall be recognized as the lead state in the operation of KYOVA MPO.
5. This Memorandum of Understanding will take effect on the date hereof and will continue in effect until amended.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the first date above written.

KYOVA INTERSTATE PLANNING COMMISSION

BY: 

Title: CHAIRMAN

WEST VIRGINIA DEPARTMENT OF
TRANSPORTATION

BY: 

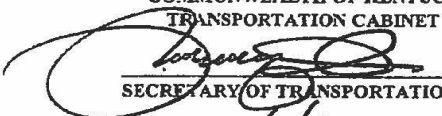
TITLE: Secretary

OHIO DEPARTMENT OF TRANSPORTATION

BY: 

TITLE: _____

COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET


SECRETARY OF TRANSPORTATION


DATE: 8/27/13

APPROVED AS TO FORM & LEGALITY
TRANSPORTATION CABINET


OFFICE OF LEGAL SERVICES

DATE: 8/27/13

APPROVED AS TO FORM THIS
23rd DAY OF July 20 13


ATTORNEY LEGAL DIVISION
WEST VIRGINIA DIVISION
OF HIGHWAYS

MEMORANDUM OF UNDERSTANDING
FOR THE PLANNING, COORDINATION, AND FUNDING PROCEDURES AMONG KYOVA
INTERSTATE PLANNING COMMISSION; WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
(WVDOT)/WEST VIRGINIA DIVISION OF HIGHWAYS (WVDOH); KENTUCKY TRANSPORTATION
CABINET (KYTC); OHIO DEPARTMENT OF TRANSPORTATION (ODOT); WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION (WVDEP); KENTUCKY DEPARTMENT FOR
ENVIRONMENTAL PROTECTION (KYDEP)/KENTUCKY DIVISION FOR AIR QUALITY (KYDAQ);
OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA); REGIONAL INTERGOVERNMENTAL
COUNCIL (RIC); TRI-STATE TRANSIT AUTHORITY (TTA); CITY OF ASHLAND/ASHLAND BUS
SYSTEM (ABS); AND LAWRENCE COUNTY PORT AUTHORITY (LCPA)
IN CONSULTATION WITH
FHWA OFFICES OF WEST VIRGINIA, KENTUCKY, AND OHIO; FTA REGIONS III, IV, AND V;
EPA REGIONS III, IV, AND V FOR THE HUNTINGTON, WV-KY-OH TRANSPORTATION
MANAGEMENT AREA (TMA)

This Memorandum of Understanding (MOU) is a three state, multi-agency agreement addressing the interagency coordination affecting the transportation planning process for the Huntington, WV-KY-OH Transportation Management Area (TMA) between the following parties (hereinafter referred to as the AGENCIES), pursuant to 23 USC 134, 49 USC 5303, and 40 CFR 93. The parties to this MOU agree to cooperatively participate in the metropolitan transportation planning and air quality transportation conformity processes for the *Huntington, WV-KY-OH* Urbanized Area. The parties further agree that the KYOVA Policy Committee, serving as the designated MPO for the *Huntington, WV-KY-OH* Urbanized Area, will direct the metropolitan transportation planning and transportation air quality conformity processes and will facilitate the federal, state, and local agencies' active participation in the processes. KYOVA's metropolitan transportation planning program will result in the development and approval of three principal products: 1) a quadrennially updated 20-year Multimodal Transportation Plan with a US DOT conformity determination; 2) a biennially updated four-year Transportation Improvement Program with a US DOT conformity determination; and 3) an annually updated Unified Planning Work Program (UPWP) and budget.

Recognizing the geographic and organization complexities of this three-state urbanized area, as documented below, this MOU confirms the parties' participation within the Huntington, WV-KY-OH Urbanized Area planning process and serves as an umbrella agreement recognizing a series of supplementary agreements between KYOVA and the respective state and regional agencies recording their individual planning process coordination procedures.

On July 18, 2012 the Huntington, WV-KY-OH Urbanized Area was designated as a Transportation Management Area (TMA). KYOVA is one of two MPOs that share joint planning responsibilities for the TMA, which includes the West Virginia counties of Cabell and Wayne, Kentucky counties of Boyd and Greenup, and the urbanized area of Lawrence County, Ohio. The other MPO, the Regional Intergovernmental Council (RIC), is responsible for the transportation planning activities

for the West Virginia counties of Kanawha and Putnam Counties, of which only a portion of Putnam County falls within the TMA boundary. Furthermore, KYOVA is served by three separate DOTs (West Virginia, Kentucky, and Ohio), three state air quality agencies (WVDEP, KYDEP/KYDAQ and OEPA), three Federal Highway Administration Division Offices (West Virginia, Kentucky, and Ohio), three regions of the Federal Transit Agency (Region III, IV and V), three regions of the Environmental Protection Agency (Regions III, IV, and V), and three local transit agencies (Tri-State Transit Authority, City of Ashland (Ashland Bus System), and the Lawrence County Port Authority operating as Lawrence County Transit (LCT).

KYOVA's first TMA Certification occurred in the Spring of 2016. At that time, it was recommended for the agency to complete agreement(s) as required by 23 CFR 450.314. Therefore, this Umbrella Agreement documents the understandings between all AGENCIES and outlines how each will coordinate to the best of their ability, use their own agreements within their state for planning purposes, and provide for a dispute resolution process.

A list of the state and regional agencies coordinating with the agreement(s) is as follows (a listing of each agreement/MOU as it relates to AGENCIES will be provided later in this MOU):

- West Virginia Department of Transportation (WVDOT)/West Virginia Division of Highways (WVDOH)
- Kentucky Transportation Cabinet (KYTC)
- Ohio Department of Transportation (ODOT)
- West Virginia Department of Environmental Protection (WVDEP)
- Kentucky Department for Environmental Protection (KYDEP)/Kentucky Division for Air Quality (KYDAQ)
- Ohio Environmental Protection Agency (OEPA)
- KYOVA Interstate Planning Commission (KYOVA)
- Regional Intergovernmental Council (RIC)
- Tri-State Transit Authority (TTA)
- City of Ashland/Ashland Bus System (ABS)
- Lawrence County Port Authority (LCPA)

These agreements are not in place of, or in conflict with, any existing MOUs, agreements, or laws of the United States, and are to provide the basis for coordinated efforts to cooperatively determine each party's mutual responsibilities in carrying out the metropolitan transportation planning process within the Huntington, WV-KY-OH Transportation Management Area (TMA) Urbanized Area as designated on July 18, 2012.

DISPUTES

KYOVA hereby agrees to adhere to the *Dispute Policies* as outlined in the annual and/or biennial agreements with WVDOH/WVDOT, KYTC, and ODOT. AGENCY(IES) that do not fall under the contracted activities with WVDOH/WVDOT, KYTC, or ODOT hereby agrees to, attempt in good faith to, resolve any dispute or claim arising out of or in relation to the Agreement through informal negotiations between authorized AGENCY representatives from each of the AGENCIES involved. AGENCIES shall notify KYOVA of the dispute in writing and request a review, within sixty (60) days after the dispute occurred. In such, the AGENCY(IES) notification shall present evidentiary matters to support the AGENCY(IES) position. Within thirty (30) days, KYOVA will respond to AGENCY(IES) dispute and attempt resolution through informal negotiations between the disputed AGENCIES. If the dispute cannot be settled amicably within sixty (60) days from the first date on which the KYOVA has contacted each AGENCY within the dispute, then a mediation will occur by a mutual third-party mediator before resorting to termination or the Agreement or further dispute resolution.

TERMINATION AND MODIFICATION

This MOU may be reviewed every four (4) years, or as needed as rules, regulations, laws, or designations change. It may be amended, whenever deemed appropriate, by written agreement of all AGENCIES. However, it is the intent of the AGENCIES to carry out the metropolitan planning process on a continuous, cooperative, and comprehensive basis with minimal modifications or terminations. Therefore, this MOU will remain in effect until terminated or replaced by a new MOU. Any AGENCY subject to this MOU may withdraw from the MOU by giving sixty (60) days written notice to KYOVA, at which time KYOVA will notify all other agencies subject to the MOU. If this occurs, the AGENCIES agree to consult further to determine whether the issue(s) can be resolved and the MOU re-implemented in an amended form. In the event that an AGENCY withdraws from this MOU, the rights and responsibilities of the remaining AGENCIES will remain unchanged with respect to each other until this MOU is amended or replaced.

In the event that this MOU requires modification, addition of new MOUs, or for any other reason, the required modifications may be accomplished through the execution of a letter modification or supplemental agreement addressed to KYOVA who will distribute to all AGENCIES subject to this MOU. This MOU may be replaced with a new MOU at any time upon the written consent of all remaining signatory agencies. Once this MOU is replaced, it will become null and void.

All participating AGENCIES agree to the following clause edits:

1. Perform the roles and responsibilities outlined in their agreement(s), contract(s), or understanding(s) located in the attachment;
2. Conduct necessary updates, or revisions to their agreement(s), contract(s), or understanding(s) located in the attachment as needed that will not affect the terms of this agreement; and
3. Comply with the terms of this MOU.

Therefore, this cooperative MOU is entered among the AGENCIES listed above and any subsequent amended parties.

In witness thereof, the undersigned executive staff members of KYOVA Interstate Planning Commission; West Virginia Department of Transportation (WVDOT)/West Virginia Division of Highways (WVDOT); Kentucky Transportation Cabinet (KYTC); Ohio Department of Transportation (ODOT); Ohio Environmental Protection Agency (OEPA); Kentucky Department for Environmental Protection (KYDEP)/Kentucky Division for Air Quality (KYDAQ); West Virginia Department of Environmental Protection (WVDEP); Regional Intergovernmental Council (RIC); Tri-State Transit Authority (TTA); City of Ashland/Ashland Bus System (ABS); and Lawrence County Port Authority (LCPA) have executed this MOU on the dates indicated below. The effective date of this MOU will be the date of the final signature.

MEMORANDUM OF UNDERSTANDING
FOR THE PLANNING, COORDINATION, AND FUNDING PROCEDURES AMONG KYOVA
INTERSTATE PLANNING COMMISSION; WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
(WVDOT)/WEST VIRGINIA DIVISION OF HIGHWAYS (WVDOH); KENTUCKY TRANSPORTATION
CABINET (KYTC); OHIO DEPARTMENT OF TRANSPORTATION (ODOT); WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION (WVDEP); KENTUCKY DEPARTMENT FOR
ENVIRONMENTAL PROTECTION (KYDEP)/KENTUCKY DIVISION FOR AIR QUALITY (KYDAQ);
OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA); REGIONAL INTERGOVERNMENTAL
COUNCIL (RIC); TRI-STATE TRANSIT AUTHORITY (TTA); CITY OF ASHLAND/ASHLAND BUS
SYSTEM (ABS); AND LAWRENCE COUNTY PORT AUTHORITY (LCPA)
IN CONSULTATION WITH
FHWA OFFICES OF WEST VIRGINIA, KENTUCKY, AND OHIO; FTA REGIONS III, IV, AND V;
EPA REGIONS III, IV, AND V FOR THE HUNTINGTON, WV-KY-OH TRANSPORTATION
MANAGEMENT AREA (TMA)

The list below specifies each of the agreement(s) between each agency(ies). Each agreement(s) will be included in this document within the ATTACHMENTS Section.

ATTACHMENTS

I. METROPOLITAN PLANNING AGREEMENTS AND UNDERSTANDINGS

ATTACHMENT #	STATE	TITLE	AGENCY(IES)	AGREEMENT DATE AND/OR #
1	WV/KY/ OH	KYOVA TRI-STATE MOU – FUNDING & COORDINATION	KYOVA/ODOT/KYTC/ WVDOH-WVDOT	JULY 1, 2013
2	WV	MOU FOR THE METROPOLITAN PLANNING PROCESS	WVDOH/KYOVA/TTA	APRIL 27, 2018
3	WV	MOU KYOVA/RIC/WVDOT FOR COORDINATION OF THE TRANSPORTATION PLANNING PROCESS	KYOVA/RIC/WVDOT	MARCH 10, 2015
4	WV	MOU RIC/WVDEP/WVDOT	WVDEP/RIC/WVDOT	APRIL 2007
5	WV	MOU FOR THE METROPOLITAN PLANNING PROCESS	WVDOH/RIC/KVRTA	PENDING
6	OH	SFY 2018/2019 AGREEMENT FOR URBAN TRANSPORTATION PLANNING AND TRANSPORTATION PROGRAMS (BI-ENNIAL AGREEMENT)	KYOVA/ODOT	AGREEMENT # 30094
7	OH	MOU – TRANSPORTATION CONFORMITY CONSULTATION PROCEDURES	KYOVA/OH EPA/ ODOT/WVDEP/FHWA/FTA/ USEPA	OCTOBER 2013
8	OH	MOU – TRANSPORTATION CONFORMITY CONSULTATION PROCEDURES – UPDATE	KYOVA/OH EPA/ ODOT/WVDEP/KYTC/FHWA /FTA/USEPA	PENDING
9	OH	MOU FOR TRANSPORTATION PLANNING PROCESS	ODOT/KYOVA/LCT	MAY 3, 2018
10	KY	MOA FOR TRANSPORTATION PLANNING PROCESS	KYTC/KYOVA/ABS-TRANSIT	APRIL 27, 2018

MEMORANDUM OF UNDERSTANDING
FOR THE PLANNING, COORDINATION, AND FUNDING PROCEDURES AMONG KYOVA
INTERSTATE PLANNING COMMISSION; WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
(WVDOT)/WEST VIRGINIA DIVISION OF HIGHWAYS (WVDOH); KENTUCKY TRANSPORTATION
CABINET (KYTC); OHIO DEPARTMENT OF TRANSPORTATION (ODOT); WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION (WVDEP); KENTUCKY DEPARTMENT FOR
ENVIRONMENTAL PROTECTION (KYDEP)/KENTUCKY DIVISION FOR AIR QUALITY (KYDAQ);
OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA); REGIONAL INTERGOVERNMENTAL
COUNCIL (RIC); TRI-STATE TRANSIT AUTHORITY (TTA); CITY OF ASHLAND/ASHLAND BUS
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EPA REGIONS III, IV, AND V FOR THE HUNTINGTON, WV-KY-OH TRANSPORTATION
MANAGEMENT AREA (TMA)

II. TRANSIT AGREEMENTS AND UNDERSTANDINGS

ATTACHMENT #	STATE	TITLE	AGENCY(IES)	AGREEMENT DATE AND/OR #
11	WV	MOU BETWEEN TTA/KYOVA	TTA/KYOVA	MARCH 2, 2015
12	KY	MOU BETWEEN ABS/KYOVA	ABS/KYOVA	MARCH 23, 2015
13	OH	MOU BETWEEN LCT/KYOVA	LCT/KYOVA	MARCH 18, 2015
14	OH	MOU BETWEEN LCPA/KYOVA/LCCA – CMAQ (DEVIATED FIXED ROUTE)	LCPA/KYOVA/LCCA	JULY 1, 2017
15	WV	MOU BETWEEN TTA/KYOVA – SECTION 5310 PROGRAM ADMINISTRATION	TTA/KYOVA	APRIL 23, 2014

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

Note: Signatures appear on separate, multiple pages.

KYOVA INTERSTATE PLANNING COMMISSION



Robert Pasley, Policy Committee Chairman

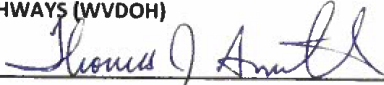
4-27-18

Date


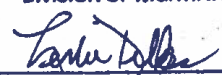
**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION (WVDOT)/WEST VIRGINIA DIVISION OF
HIGHWAYS (WVDOH)**


Thomas J. Smith, P.E., Cabinet Secretary


5-25-18
Date

APPROVED AS TO FORM THIS
 DAY May 2018
ATTORNEY LEGAL DIVISION
WEST VIRGINIA DEPARTMENT
OF TRANSPORTATION
DIVISION OF HIGHWAYS

1805019


**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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**COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET**



Secretary, Transportation Cabinet




Date

APPROVED AS TO FORM AND LEGALITY



Office of Legal Services, Transportation Cabinet

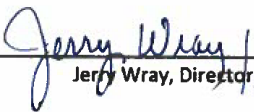


Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
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TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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OHIO DEPARTMENT OF TRANSPORTATION (ODOT)



Jerry Wray, Director



Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION (WVDEP)


Austin Caperton, Cabinet Secretary

5-2-18
Date

MATTHEW G. BEVIN
GOVERNOR**ENERGY AND ENVIRONMENT CABINET
DEPARTMENT FOR ENVIRONMENTAL PROTECTION**300 SOWER BOULEVARD
FRANKFORT, KENTUCKY 40601CHARLES G. SNAVELY
SECRETARYANTHONY R. HATTON
COMMISSIONER

July 2, 2018

Ms. Terri B. Sicking
Senior Transportation Planner
KYOVA Interstate Planning Commission
400 Third Avenue
Huntington, WV 256701

Dear Ms. Sicking,

The purpose of this letter is to formally respond to your requests for the Kentucky Department of Environmental Protection (Department) and Kentucky Division for Air Quality (Division) to sign the Memorandum of Understanding for the planning, coordination, and funding procedures among KYOVA Interstate Planning Commission. At this time, the Department and Division respectfully decline signing the MOU. However, the Division is committed to working with the transportation planning agencies to meet the Clean Air Act obligations related to transportation conformity.

Currently, the Department and Division are not parties to the agreements or MOUs listed in the "Umbrella Agreement" that you requested the Department and Division to sign. Therefore, the Department and Division find signing the "Umbrella Agreement" unnecessary. If you have questions regarding this letter, please contact me at your convenience at (502)782-6541.

Sincerely,


A handwritten signature in cursive script that reads "Sean Alteri".

Sean Alteri
Director

MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA

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OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA)



Craig W. Butler, Director

5/31/18

Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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REGIONAL INTERGOVERNMENTAL COUNCIL (RIC)


Glen Chestnut, Chairman

6/14/2018
Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

Note: Signatures appear on separate, multiple pages.

TRI-STATE TRANSIT AUTHORITY (TTA)



Paul Davis, General Manager/CEO


4-27-18

Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

Note: Signatures appear on separate, multiple pages.

CITY OF ASHLAND (ASHLAND BUS SYSTEM)



Stephen E. Gilmore, Mayor

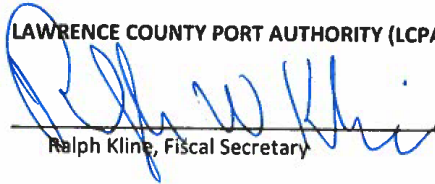


Date


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PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
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TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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LAWRENCE COUNTY PORT AUTHORITY (LCPA)



Ralph Kline, Fiscal Secretary



Date

**MEMORANDUM OF UNDERSTANDING
PLANNING, COORDINATION, AND FUNDING PROCEDURES WITH
KYOVA INTERSTATE PLANNING COMMISSION FOR THE HUNTINGTON, WV-KY-OH
TRANSPORTATION MANAGEMENT AREA (TMA) URBANIZED AREA**

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ENVIRONMENTAL PROTECTION AGENCY MULTIPARTY AGREEMENT – REGION V

EPA REGION V



Cathy Schepp, Regional Administrator

5-21-18

Date

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2023

Unified Planning Work Program

APPENDIX E

FY 2024 Cost Allocation Plan (CAP)

Approval Letter

(Kentucky Specific)

INSERT KY CAP LETTER

NO OTHER STATES HERE

KYOVA Interstate Planning Commission

Huntington, WV-KY-OH Urbanized Area

FY 2024 Unified Planning Work Program

APPENDIX F

KYOVA FY 2024 UPWP Checklist



KYOVA Interstate Planning Commission

FY 2024 Unified Planning Work Program Checklist

2/23/2023

Item	Page #	Comment	Regulation or Law Cited
1 FORMAT GUIDELINES			
Dated (left hand corner)		Yes	
Page numbers		Yes	
2 COVER/TITLE PAGE			
Name of MPO agency and area represented		Title Page, Introduction (P1)	
FY of UPWP, contact information, web site		Title Page	
Agencies providing funds or support		Abstract	
3 INTRODUCTION/PREFACE			
Table of Contents		Yes	
MPO Approval Resolution (signed)	Page ii		
Committee Members & Responsibilities	Pages 7-10	Pages 7-10	[See 23 CFR 450.310 (d)]
Staff Members, Positions & Responsibilities	Page 11	Organizational Chart - Appx C	
Maps - MPO Planning, Urbanized & A.Q. Areas	Page 4, 5		[See 23 CFR 450.312]
Planning Factors	Pages 14		[See 23 CFR 450.306 (b)]
UPWP - Definition of UPWP and purpose	Page 1		[See 23 CFR 420.111]
4 WORK ELEMENTS* - Each Work Item should include the following:			
Work Element Number & Title		Yes	
Description, including Goals, Objectives and Products		Yes	23 CFR 420.111(d)(1) & 450.308(c)
Schedule for Completion		Yes	23 CFR 450.308(c)
Agency Responsible		Yes	23 CFR 450.308(c)
Estimated Cost		Yes	23 CFR 420.111(e)
Funding Sources		Yes	23 CFR 450.308(c)
ISSUES TO ADDRESS (May be addressed under various work elements listed below or as standalone work elements)			
Safety/Security	Page 21-28; 34, 37, 41, 55		
Resilience/Reliability (Consider KYTC evaluations of damage-prone areas)	Pages 22, 41		23 CFR 667
Multimodal Planning			
-Freight	Pages 21-28, 31, 41		23 U.S.C. 134(h), (i)(6)
-Transit	Pages 20-23; 24-26; 27-28; 33, 36-38; 54-56		23 U.S.C. 134(c)(2), (i)(2)(H)
-Bike/Pedestrian	Page 22, 24-25, 27, 34, 36-37, 55		23 U.S.C. 134(i)(6)(A), 135(f)(3)(A)
-2.5% Setaside: Describe how the MPO will meet (or opt out of) the requirement to spend 2.5% of PL funds on activities to increase safe and accessible options for multiple travel modes	Pages 45-47		IJA § 11206
Travel Demand Modeling: MTP update, project analysis, report of housing and employment changes and employment-based traffic patterns to KYTC. If not a standalone work element, include summary of modeling-related tasks.	Pages 28-29		[See 23 CFR 450.104, Regionally significant project]
Conformity Analysis	Pages 31, 43,		
ITS Architecture	Pages 28-29		23 CFR 940
Congestion Management Process (TMAs only)	Pages 26, 41, 55		23 CFR 450.322
ADA Transition Plans	Page 23		FHWA Civil Rights Guidance: www.fhwa.dot.gov/civilrights/program/s/ada_sect504qa.cfm#q12
ADMINISTRATION Work Element			
Major Purchases/Training/Audits		WE: 380124 - Pages 18-19	
General Committee Meetings		WE: 380124 - Pages 18-19	
Planning Agreement: Update as needed		WE: 380124 - Pages 18-19	23 CFR 450.314
UNIFIED PLANNING WORK PROGRAM Work Element			
UPWP Development & Maintenance		WE: 380124 - Pages 18-19	23 CFR 420.111 & 450.308
Annual Performance & Expenditure Report		WE: 380124 - Pages 18-19	23 CFR 420.117(b)
PUBLIC INVOLVEMENT & REPORTING Work Element			
Participation Plan Development & Maintenance		WE: 380624 Pages 32-33	23 CFR 450.316
Annual Listing of Obligated Projects		WE 380224 - Page 21	23 CFR 450.334
DATA COLLECTION & ANALYSIS Work Element			
Census/Socioeconomic Data		WE: 380424 - Pages 27-29	
Transportation Systems/Urban Boundaries		380324 Page 33	
Performance Measures & Targets		WE: 380224-Page 21/WE: 380324 Page 24-25/ WE: 380524 Page 31/WE: 380724 Page 34/WE 380824 Page 37/ WE: 385123: Pages 54,56	23 CFR 450.306(d)
PROJECT IDENTIFICATION & PRIORITIZATION Work Element			
Identify and Update Projects in CHAF		WE 380324: Page 26/WE: 380424 Page 28	
Assist with SHIFT Project Prioritization Activities		WE 380324: Page 26/WE: 380424 Page 28	
Assist with CMAQ Prioritization (CMAQ-eligible areas only)		WE: 380324 Page 25/WE 380524 Page 30,31	
Dedicated-STP & Dedicated-TAP Project Selection (TMAs only)		WE: 380224 Pages 23/WE: 380724 Pages 34-35	
TRANSPORTATION IMPROVEMENT PROGRAM Work Element			
TIP Development & Maintenance		WE: 380224 Pages 20-23	23 CFR 450.326
METROPOLITAN TRANSPORTATION PLAN Work Element			
MTP Development & Maintenance		WE: 380324 Pages 24-26	23 CFR 450.324

TRANSIT Work Element **KY: 385123 & WV7OH 380824****SPECIAL STUDIES Work Element(s):** Corridor studies, sub-area studies, etc. (as needed) - **SEE BELOW**

US-60/KY-180 CORRIDOR MANAGEMENT PLAN (KY)	WE 382024
OH RIVER VALLENY TRI-STATE COMPREHENISVE SAFETY ACTION PLAN (SS4A)	WE 382124
LAWRENCE CO SRTS & SAFETY ANALYSIS STUDY (OH)	WE 381924
WV RT 2/OH RT 7 BRIDGE PEL STUDY (OH)	WE 381824
US-60/NEWMAN'S BRANCH ROAD INTERSECTION STUDY (WV)	WE 381724
WV RT 2/OH RT 7 BRIDGE PEL STUDY (WV)	WE 381624

5 UPWP SUMMARY

Funding Sources & Matching Rates	Table III (pages 60-63)	23 CFR 450.308(c) & 420.111(b)
Indirect Costs (if applicable)	page 64	
Estimated Effort - Person-Weeks/Hours	shown on individual work elements	
Expenditures by Work Item & Funding Source	Table III - page 60	

6 APPENDICES

Planning Agreement	Appendix D
CAP Approval Letter from KYTC (if charging indirect costs)	Appendix E

* The Work Elements organizational structure presented in this table is provided as an example only; MPOs may adjust the organizational structure to suit their needs.

1-Dec-22